

## The Cooperative Republic of Guyana

### Stakeholder Engagement – Template For EITI Data Collection

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**Period Under Review:** 2017-June 2021

**Validation Team:**

**National Secretariat:**

Rudy Jadoopat- [rjadoopat@nre.gov.gy](mailto:rjadoopat@nre.gov.gy)  
Dianne Baker- [dbarker@nre.gov.gy](mailto:dbarker@nre.gov.gy)  
Nikolai Earl- [Nearle@gyeiti.org](mailto:Nearle@gyeiti.org)

**Transition Team:**

**Government:** Vishal Ambedkar- [vambedkar@nre.gov.gy](mailto:vambedkar@nre.gov.gy)  
**Industry:** Ryan Ramjit - [rramijtr@repsol.com](mailto:rramijtr@repsol.com) And Brian Gittens- [Abagittens@Gmail.Com](mailto:Abagittens@Gmail.Com)  
**Civil Society:** Vanda Radzik- [vandaradzik@yahoo.com](mailto:vandaradzik@yahoo.com)  
Mike McCormack- [mikemcc41@gmail.com](mailto:mikemcc41@gmail.com)

**Deadline For Submission:** June 30<sup>th</sup>, 2021.

Introduction

The EITI requires effective multi-stakeholder oversight, including a functioning multi-stakeholder group that involves the government, companies, and the full, independent, active and effective participation of civil society.

The key requirements related to multi-stakeholder oversight include:

- (1.1) government engagement;
- (1.2) industry engagement;
- (1.3) civil society engagement, including EITI PROTOCOL: PARTICIPATION OF CIVIL SOCIETY, and
- (1.4) the establishment and functioning of a multi-stakeholder group.

The purpose of this template is to collect information from MSG members about the implementation of these provisions. Parts I to IV of this template should be completed and submitted to the international secretariat by the commencement of validation.

Part I: MSG oversight addresses requirement 1.4.b and should be approved by the MSG before submission to the international secretariat.

Parts II to IV should be completed by each constituency and submitted to the international secretariat. these should be shared with the MSG for information.

The validation team will undertake virtual or in-person consultations to gather additional information. ahead of the validation, a public call for stakeholder views will be launched by the international secretariat.

**Part I: MSG Oversight**

*This section is to be filled out by the National Secretariat or an MSG working group and should be approved by the MSG before submission to the international secretariat.*

**MSG members and attendance**

**1. Current MSG Members. Please Fill Out The Table Below. Add Rows When Necessary.**

**Context:** The Cooperative Republic of Guyana, was expected to have a new MSG in place by April 2021. Due to circumstances, the selection for the new members of the MSG is still in progress. Both the Civil Society and the Industry have started to select their members, but need the support from the government to select all the members of the MSG.

However, and considering the timelines for the Validation, a transition team was established. The transition team was not mandated to hold regular meetings. They are mandated to act when necessary until the new MSG is in place.

Constituency	Full/ alternate member	Member since (MM/YY)	Name	Position	Organisation	Gender	Meetings attended in period under review (dates)
National Secretariat	Transition team representative	2021	Rudy Jadoopat	National Coordinator	National Secretariat	Male	May 28, 2021, June 9, 2021, June 22, 2021
	Transition team representative.	2021	Diane Barker	Deputy National Coordinator	National Secretariat	F	May 28, 2021, June 9, 2021, June 14, 2021, June 15, 2021, June 17, 2021, June 22, 2021
Government	Transition team representative	2021	Vishal Ambedkar	Government member	Government	M	May 28, 2021, June 17, 2021
Industry	Transition team representative	2021	Ryan Ramjit	REPSOL	Industry	M	May 28, 2021, June 14, 2021
Industry	<b>Transition team representative</b>	2021	Brian Gittens	<b>Forest Products Association of Guyana</b>	Industry	M	
Civil Society	Transition team representative	2021	Michael McCormack		Civil Society	M	May 28, 2021, June 9, 2021, June 15, 2021
	Transition team representative	2021	Vanda Radzik		Civil society	F	May 28, 2021, June 9, 2021, June 15, 2021

### Former MSG members 2017 until April 2021

Constituency	Full/ Alternate Member	Member Since (Mm/Yy)	Name	Position	Organisation	Gender	Meetings Attended In Period Under Review (Dates)
<b>Government</b>	<b>Member</b>	<b>05/2018</b>	<b>Euliene Watson</b>	<b>Co- Chair</b>	<b>Ministry Of Natural Resources</b>	<b>Female</b>	<b>9<sup>th</sup> May 2018, 13<sup>th</sup> June 2018, 11<sup>th</sup> July 2018, 10<sup>th</sup> October 2018, 14<sup>th</sup> November, 2018, 12<sup>th</sup> December 2018, 9<sup>th</sup> January 2019, 13<sup>th</sup> February 2019, 13<sup>th</sup> March 2019, 12<sup>th</sup> June 2019, 10<sup>th</sup> July 2019, 11<sup>th</sup> September 2019, 13<sup>th</sup> November 2019, 13<sup>th</sup> November 2019, 8<sup>th</sup> January 2020, 26<sup>th</sup> February 2020, 10<sup>th</sup> June 2020, 22<sup>nd</sup> July 2020, 9<sup>th</sup> September 2020,</b>

							14 <sup>th</sup> October 2020, 9 <sup>th</sup> December 2020, 13 <sup>th</sup> January 2021, 10 <sup>th</sup> March 2021,
<b>Government</b>	<b>Member</b>	<b>02/2017</b>	<b>Godfrey Statia</b>		<b>Guyana Revenue Authority</b>	<b>Male</b>	
<b>Government</b>	<b>Member</b>	<b>02/2017</b>	<b>Gillian Pollard</b>		<b>National Data Management Authority</b>	<b>Female</b>	<b>8th March, 2017, 12th April, 2017, 19th May, 2017, 14th June, 2017, 26<sup>th</sup> July, 2017, 13th September, 2017, 8th November, 2017, 10th January, 2018 14th February, 2018 14th March, 2018 9th May 2018 13th June 2018 11th July 2018 10 Th October 2018 14 Th November 2018 9 Th January 2019 13th March 2019</b>

							<b>15th May 2019</b> <b>12th June 2019</b> <b>10 Th July 2019</b> <b>11<sup>th</sup> September 2019</b> <b>13 Th November 2019</b> <b>13<sup>th</sup> November 2019</b> <b>26<sup>th</sup> February 2020</b> <b>9<sup>th</sup> September 2020</b> <b>14<sup>th</sup> October 2020</b> <b>11<sup>th</sup> November 2020</b> <b>9<sup>th</sup> December 2020</b> <b>13<sup>th</sup> January 2021</b> <b>10<sup>th</sup> February 2021</b> <b>10<sup>th</sup> March 2021</b> <b>14<sup>th</sup> April 2021</b>
<b>Government</b>	<b>Member</b>	<b>2021</b>	<b>Vishal Ambedkar</b>		<b>Ministry Of Natural Resources</b>	<b>Male</b>	<b>10<sup>th</sup> March 2021</b> <b>14<sup>th</sup> April 2021</b>
<b>Government</b>	<b>Alternate</b>	<b>02/2017</b>	<b>Joslyn Mckenzie</b>		<b>Ministry Of Natural Resources</b>	<b>Male</b>	<b>15th February, 2017</b> <b>12th April, 2017</b> <b>19th May, 2017</b> <b>8th November, 2017</b>

							14th February, 2018 9th September 2020 13th January 2021 10th February 2021
Government	Alternate	02/2017	Hema Khan		Guyana Revenue Authority	Female	15th February, 2017 12th April, 2017 8th March, 2017 19th May, 2017 14th June, 2017 13th September, 2017 13th December, 2017 14th March, 2018 13th June 2018 13th March 2019 15th May 2019 12th June 2019 10 Th July 2019 11th September 2019 26th February 2020 10th June 2020 22nd July 2020 14th October 2020

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<b>Government</b>	<b>Alternate</b>	<b>02/2017</b>	<b>Tarachand Balgobin</b>		<b>Ministry Of Finance</b>	<b>Male</b>	<b>9 Th January 2019</b>
<b>Government</b>	<b>Alternate</b>	<b>03/2019</b>	<b>Tamara Khan</b>		<b>Office Of The Prime Minister</b>	<b>Female</b>	<b>13th March 2019</b>
<b>Civil Society</b>	<b>Member</b>	<b>02/2017</b>	<b>Curtis Bernard</b>	<b>Co- Chair</b>	<b>Independent</b>	<b>Male</b>	<b>15th February, 2017 8th March, 2017 12th April, 2017 19th May, 2017 26<sup>th</sup> July, 2017 13th September, 2017 8th November, 2017 13th December, 2017 14th February, 2018 14th March, 2018 9th May 2018 13th June 2018 12th September 2018 12 Th December 2018</b>



							<b>9 Th January 2019 13th February 2019 15th May 2019 12th June 2019 10 Th July 2019 13 Th November 2019 8<sup>th</sup> January 2020 26<sup>th</sup> February 2020 10<sup>th</sup> June 2020 22<sup>nd</sup> July 2020 9<sup>th</sup> September 2020 14<sup>th</sup> October 2020 11<sup>th</sup> November 2020 13<sup>th</sup> January 2021 10<sup>th</sup> February 2021 10<sup>th</sup> March 2021 14<sup>th</sup> April 2021</b>
<b>Civil Society</b>	<b>Member</b>	<b>03/2019 Or 02/2017</b>	<b>Gomin Camacho</b>		<b>Independent</b>	<b>Female</b>	<b>15th February, 2017 8th March, 2017 12th April, 2017 19th May, 2017 14th June, 2017 26<sup>th</sup> July, 2017</b>

							<b>13th          September,          2017          8th          November,          2017          13th          December,          2017          10th          January,          2018          14th          February,          2018          14th          March,          2018          13th June          2018          11th July          2018          12th          September          2018          10 Th          October          2018          9 Th          January          2019          13th March          2019          15th May          2019          12th June          2019          10 Th July          2019          11<sup>th</sup>          September          2019          13 Th          November          2019          8<sup>th</sup> January          2020          22<sup>nd</sup> July          2020          14<sup>th</sup>          October          2020          11<sup>th</sup>          November          2020</b>
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							9 <sup>th</sup> December 2020 13 <sup>th</sup> January 2021 10 <sup>th</sup> March 2021 14 <sup>th</sup> April 2021
Civil Society	Member	02/2017	Larry Carryl		Independent	Male	15 <sup>th</sup> February, 2017 8 <sup>th</sup> March, 2017 12 <sup>th</sup> April, 2017 19 <sup>th</sup> May, 2017 26 <sup>th</sup> July, 2017 8 <sup>th</sup> November, 2017 13 <sup>th</sup> December, 2017 10 <sup>th</sup> January, 2018 9 <sup>th</sup> May 2018 14 <sup>th</sup> Th November 2018 11 <sup>th</sup> September 2019 8 <sup>th</sup> January 2020 9 <sup>th</sup> September 2020 14 <sup>th</sup> October 2020 11 <sup>th</sup> November 2020 13 <sup>th</sup> January 2021 10 <sup>th</sup> February 2021

<b>Civil Society</b>	<b>Member</b>	<b>02/2017</b>	<b>Paul Atkinson</b>		<b>Indigenous Peoples Representative</b>	<b>Male</b>	<b>15th February, 2017</b> <b>8th March, 2017</b> <b>12th April, 2017</b> <b>19th May, 2017</b> <b>26th July, 2017</b> <b>13th September, 2017</b> <b>8th November, 2017</b> <b>13th December, 2017</b> <b>10th January, 2018</b> <b>14th February, 2018</b> <b>9th May 2018</b> <b>12th September 2018</b> <b>10 Th October 2018</b> <b>14 Th November 2018</b> <b>9 Th January 2019</b> <b>13th February 2019</b> <b>13th March 2019</b> <b>15th May 2019</b> <b>12th June 2019</b> <b>10 Th July 2019</b> <b>11<sup>th</sup> September 2019</b>
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							<b>13 Th November 2019</b> <b>8<sup>th</sup> January 2020</b> <b>26<sup>th</sup> February 2020</b> <b>10<sup>th</sup> June 2020</b> <b>10<sup>th</sup> February 2021</b> <b>14<sup>th</sup> April 2021</b>
<b>Civil Society</b>	<b>Alternate</b>	<b>02/2017</b>	<b>Vanda Radzik</b>		<b>Independent</b>	<b>Female</b>	<b>15th February, 2017</b> <b>12th April, 2017</b> <b>14th June, 2017</b> <b>26th July, 2017</b> <b>13th September, 2017</b> <b>8th November, 2017</b> <b>13th December, 2017</b> <b>10th January, 2018</b> <b>14th February, 2018</b> <b>9th May 2018</b> <b>10 Th October 2018</b> <b>13th February 2019</b> <b>15th May 2019</b> <b>10 Th July 2019</b> <b>11<sup>th</sup> September 2019</b>

							<b>26<sup>th</sup> February 2020 10<sup>th</sup> June 2020 22<sup>nd</sup> July 2020 9<sup>th</sup> September 2020 14<sup>th</sup> October 2020 11<sup>th</sup> November 2020 9<sup>th</sup> December 2020 13<sup>th</sup> January 2021 10<sup>th</sup> February 2021 10<sup>th</sup> March 2021 14<sup>th</sup> April 2021</b>
<b>Civil Society</b>	<b>Alternate</b>	<b>02/2017</b>	<b>Mike McCormack</b>		<b>Independent</b>	<b>Male</b>	<b>15<sup>th</sup> February, 2017 8<sup>th</sup> March, 2017 12<sup>th</sup> April, 2017 19<sup>th</sup> May, 2017 14<sup>th</sup> June, 2017 13<sup>th</sup> September, 2017 8<sup>th</sup> November, 2017 13<sup>th</sup> December, 2017 14<sup>th</sup> February, 2018 14<sup>th</sup> March, 2018</b>

							<b>9th May 2018</b> <b>13th June 2018</b> <b>12th September 2018</b> <b>10 Th October 2018</b> <b>12 Th December 2018</b> <b>9 Th January 2019</b> <b>13th March 2019</b> <b>15th May 2019</b> <b>12th June 2019</b> <b>10 Th July 2019</b> <b>11<sup>th</sup> September 2019</b> <b>13 Th November 2019</b> <b>8<sup>th</sup> January 2020</b> <b>10<sup>th</sup> June 2020</b> <b>22<sup>nd</sup> July 2020</b> <b>9<sup>th</sup> September 2020</b> <b>14<sup>th</sup> October 2020</b> <b>11<sup>th</sup> November 2020</b> <b>9<sup>th</sup> December 2020</b> <b>13<sup>th</sup> January 2021</b> <b>10<sup>th</sup> February 2021</b> <b>10<sup>th</sup> March 2021</b>
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							14 <sup>th</sup> April 2021
Civil Society	Alternate	02/2017	Laura George		Indigenous Peoples Representative	Female	15th February, 2017 13th December, 2017 14th February, 2018 9th May 2018 11th July 2018 9 Th January 2019 8 <sup>th</sup> January 2020 22 <sup>nd</sup> July 2020 10 <sup>th</sup> February 2021
Industry	Member	02/2017	Hilbert Shields		Large Scale Mining, Guyana Shield's Resources, Inc.	Male	15th February, 2017 12th April, 2017 19th May, 2017 14th June, 2017 26 <sup>th</sup> July, 2017 13th September, 2017 13th December, 2017 14th February, 2018 14th March, 2018 9th May 2018 11th July 2018 12th September 2018



							10th October 2018 14 Th November 2018 13th March 2019
<b>Industry</b>	<b>Member</b>	<b>02/2017</b>	<b>Patrick Harding,</b>		<b>Small &amp; Medium Scale Mining, Guyana Gold &amp; Diamond Miners Association</b>	<b>Male</b>	15th February, 2017 8th March, 2017 12th April, 2017 19th May, 2017 14th June, 2017 26th July, 2017 8th November, 2017 13th December, 2017 10th January, 2018 14th February, 2018 14th March, 2018 9th May 2018 13th June 2018 11th July 2018 10 Th October 2018 14 Th November 2018 12 Th December 2018 9 Th January 2019

<b>Industry</b>	<b>Member</b>	<b>02/2017</b>	<b>Deonarine Ramsaroop</b>		<b>Forest Products Association Of Guy Ana</b>	<b>Male</b>	<b>15th February, 2017 8th March, 2017 12th April, 2017 19th May, 2017 14th June, 2017 26th July, 2017 8th November, 2017 13th December, 2017 10th January, 2018 14th February, 2018 14th March, 2018 9th May 2018 10 Th July 2019 22<sup>nd</sup> July 2020 9<sup>th</sup> December 2020</b>
<b>Industry</b>	<b>Member</b>	<b>02/2017 11/2020</b>	<b>Ryan Ramjit</b>		<b>Oil &amp; Gas, Repsol</b>	<b>Male</b>	<b>15th February, 2017 12th April, 2017 19th May, 2017 14th June, 2017 13th September, 2017 8th November, 2017 10th January, 2018</b>

							<b>14th March, 2018</b> <b>13th June 2018</b> <b>11th July 2018</b> <b>14 Th November 2018</b> <b>9 Th January 2019</b> <b>13th March 2019</b> <b>15th May 2019</b> <b>10 Th July 2019</b> <b>13 Th November 2019</b> <b>8<sup>th</sup> January 2020</b> <b>10<sup>th</sup> June 2020</b> <b>9<sup>th</sup> September 2020</b> <b>14<sup>th</sup> October 2020</b> <b>11<sup>th</sup> November 2020</b> <b>13<sup>th</sup> January 2021</b> <b>10<sup>th</sup> February 2021</b> <b>10<sup>th</sup> March 2021</b> <b>14<sup>th</sup> April 2021</b>
<b>Industry</b>	<b>Alternate</b>	<b>02/2017</b>	<b>Brian Gittens</b>		<b>Forest Products Association Of Guyana</b>	<b>Male</b>	<b>15th February, 2017</b> <b>8th March, 2017</b> <b>12th April, 2017</b> <b>13th September, 2017</b>

							<b>10th          January,          2018          9th May          2018          13th June          2018          11th July          2018          10 Th          October          2018          14 Th          November          2018          12 Th          December          2018          13th          February          2019          13th March          2019          15th May          2019          11<sup>th</sup>          September          2019          13 Th          November          2019          26<sup>th</sup>          February          2020          10<sup>th</sup> June          2020          22<sup>nd</sup> July          2020          9<sup>th</sup>          September          2020          14<sup>th</sup>          October          2020          11<sup>th</sup>          November          2020          13<sup>th</sup>          January          2021          10<sup>th</sup>          February          2021          10<sup>th</sup> March          2021</b>
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							14 <sup>th</sup> April 2021
Industry	Alternate	2021	Jesus Bronchalo		Oil & Gas, Exxonmobil Guyana, Ltd	Male	10 <sup>th</sup> March 2021
<b>NEWLY APPOINTED MSG MEMBERS AND ALTERNATES</b>		<b>SEPTEMBER 2021</b>					
Government	Member	September 2021	Sonya Roopnauth		Ministry of Finance	Female	29 <sup>th</sup> September, 2021
Government	Member	September 2021	Hema Khan		Guyana Revenue Authority	Female	20 <sup>th</sup> September 2021
Government	Member	September 2021	Vanelda Harris		Office of the Prime Minister	Female	29 <sup>th</sup> September, 2021
Government	Member	September 2021	Michael Munroe		Ministry of Natural Resources	Male	20 <sup>th</sup> September 2021 29 <sup>th</sup> September, 2021
Government	Alternate	September 2021	Tarachand Balgobin		Ministry of Finance	Male	29 <sup>th</sup> September, 2021
Government	Alternate	September 2021	Sean Richmond		Guyana Revenue Authority	Male	20 <sup>th</sup> September 2021
Government	Alternate	September 2021	Shahrukh Hussain		Office of the Prime Minister	Male	20 <sup>th</sup> September 2021 29 <sup>th</sup> September, 2021
Government	Alternate	September 2021	Martin Pertab		Ministry of Natural Resources	Male	20 <sup>th</sup> September 2021
Civil Society	Member	September 2021	Nicholas Fredericks		National Toshao Council	Male	29 <sup>th</sup> September, 2021
Civil Society	Member	September 2021	Gomin Camacho		Policy Forum Guyana	Female	20 <sup>th</sup> September 2021 29 <sup>th</sup> September, 2021
Civil Society	Member	September 2021	Larry Carryl		Policy Forum Guyana	Male	20 <sup>th</sup> September 2021 29 <sup>th</sup> September, 2021

Civil Society	Member	September 2021	Vanda Radzik		Policy Forum Guyana	Female	20th September 2021 29th September, 2021
Civil Society	Alternate	September 2021	Sharmaine Rambujue		National Toshao Council	Female	
Civil Society	Alternate	September 2021	Dianne Khan		Policy Forum Guyana	Female	
Civil Society	Alternate	September 2021	Mike McCormack		Policy Forum Guyana	Male	20th September 2021 29th September, 2021
Civil Society	Alternate	September 2021	Kerryanne Cort-Kansinally		Policy Forum Guyana	Female	29th September, 2021
Industry	Member	September 2021	Jesus Bronchalo		Exxon Mobil Guyana Limited	Male	20 <sup>th</sup> September 2021
Industry	Member	September 2021	Ryan Ramjit		Repsol Guyana	Male	20 <sup>th</sup> September 2021 29th September, 2021
Industry	Member	September 2021	Andron Alphonso		Guyana Gold and Diamond Miners Association	Male	20 <sup>th</sup> September 2021 29th September, 2021
Industry	Member	September 2021	Rafeek Khan		Guyana Manufacturing and Servicing Association	Male	20 <sup>th</sup> September 2021 29th September, 2021
Industry	Alternate	September 2021	Joachim Vogt		Tullow Oil	Male	20 <sup>th</sup> September 2021 29th September, 2021
Industry	Alternate	September 2021	Avalon Jagnandan		Guyana Gold and Diamond Miners Association	Male	20 <sup>th</sup> September 2021 29th September, 2021

<b>Industry</b>	<b>Alternate</b>	<b>September 2021</b>	<b>Norman Mclean</b>		<b>Private Sector Commission</b>	<b>Male</b>	<b>20<sup>th</sup> September 2021 29th September, 2021</b>
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**Links with all the minutes:**

[https://drive.google.com/drive/folders/1vc4\\_3orjY2ocR\\_WbWb3d2gbFMtwE1tl?usp=sharing](https://drive.google.com/drive/folders/1vc4_3orjY2ocR_WbWb3d2gbFMtwE1tl?usp=sharing)

**2. Changes In Membership In The Period Under Review And The Reason Behind Each Change. (I.E. If There Are People Who Have Been Members In The Period Under Review But No Longer Are.) Please Fill Out The Table Below. Add Rows When Necessary.**

Constituency	Name of former member	End of MSG membership (MM/YY)	Reason for membership ending	Replaced by
<b>Government</b>	<b>Mr. Raphael G.C Trotman</b>	<b>05/ 2018</b>	Minister Trotman remained the subject Minister for GYEITI until elections in 2020. me Euline Watson was the Co-Chair rep of the Govt. Sector after the Co-Chairs system was established. However, she was not the "Champion" - that position was always retained by the Minister. Minister did not attend all MSG meetings because he was then represented by Govt. Co-Chair. He did however convene/attend a number of MSG meetings during his tenure	<b>Mrs. Euliene Watson</b>
<b>Government</b>	<b>Mr. Omar Bisson</b>	<b>8/11/2018</b>	Resigned from the government office that employed and appointed him as member of the MSG	<b>Mr. Wallace Ng See Quan</b>

Government	Mr. Wallace Ng See Quan	07/2020	Resigned	Mr. Vishal Ambedkar
Government	Ms. Tamara Khan	07/2020	Dismissed from Government appointed position	Not Replaced
Civil Society	Ms. Najuma Nelson	2017	Resigned	Ms. Gomin Camacho
Industry	Mr. Jeff Simons	06/2017	Resigned	Mr. Rod Henson
Industry	Mr. Rod Henson	06/2018	Resigned	Mr. Peter Dillon
Industry	Mr. Peter Dillon	11/2020	Resigned	Mr. Ryan Ramjit
Industry	Ms. Allison Butters- Grant	2018	Deceased	Not Replaced
Industry	Ms. Ayana Jean- Baptiste  Mr Peter Dillon	2018  2018	Dismissed from Company appointed position  He was relocated in late 2020	Not replaced  his replacement, Mr Jesus Bronchalo, was determined by email voting by all members of the oil and gas operator.

**3. MSG Working Groups And Technical Committees. If The MSG Has Established Working Groups Or Committees, Please Describe Briefly Their Mandate And Membership.**

<p><b>1. Materiality and Data Analysis</b></p> <p>The Materiality and Data Analysis Working Group was created to support the MSG and was mandated to review and analyze data collection to determine materiality threshold for reporting entities.</p>	
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## **2. Communications and Outreach**

The Communications and Outreach Working Group was created to support the Multi-Stakeholder Group through the management of communications and outreach activities aimed at achieving the targets set out in the annual work plans. The working group will meet often to discuss communications issues arising out of the monthly MSG meetings or events that the MNR or its agencies may be hosting which may afford the opportunity for outreach an information sharing on EITI. Further, the working group is expected to review all decisions and plans for outreach activities and to propose areas for coverage in outreach activities. The working group will also have general oversight of the GYEITI website and social media pages and offer suggestions for improvement if necessary.

## **3. Legal Regulatory and Institutional Framework Working Group**

Requirement 2 of the EITI Standard 2016 requires implementing countries to conduct a Legal and Regulatory Review of the relevant Legislation and Regulations governing the extractive sectors so that there are no barriers to EITI implementation.

At the 12<sup>th</sup> MSG monthly meeting held on Wednesday, January 10, 2018 a decision was taken by the MSG to establish a Legal and Regulatory Framework Working Group to conduct a review of the Legal, Regulatory and Institutional Framework of Guyana's extractive sector.

The Legal Regulatory and Institutional Framework Review Working Group is an ad hoc working group formed by the Multi-Stakeholder Group of GYEITI and is duly constituted to conduct a review of the Legal, Regulatory and Institutional Framework Review and identify weaknesses, gaps, scope for improvement and make recommendations which can help to ensure that EITI Requirement 2 is satisfied as much as practicable.

### **Functions and Responsibilities of the Working Group**

- Provide a description of the legal framework and fiscal regime governing Guyana's extractive sector.
- Document any current reforms undertaken by government.
- Provide a description of the process for transferring and awarding license.
- Identify the technical and financial criteria used to award and transfer license
- List the specific information which is gathered about the recipient(s) of licenses.
- Identify any non-trivial deviations from the applicable legal and regulatory framework governing license transfers and awards.
- Document any significant legal or practical barriers preventing comprehensive disclosure.
- Document if any requisite information is already publicly available and if so identify the link.
- Provide comments on the efficiency and effectiveness of the licensing procedures.
- Document any publicly available register or cadaster system(s) with timely and comprehensive information regarding issuance of licenses (date of application, date awarded, duration, name, coordinates of license area etc.). Document any plans and timelines for making this information freely and electronically available through a license register.

- Determine which, if any, contracts are publicly disclosed.
  - Document government's policy on disclosure of contracts and licenses. Identify the legal provisions, actual practices, and any planned reforms.
  - Document government's policy on disclosure of beneficial ownership.
  - Identify gaps or weaknesses in reporting beneficial ownership information.
  - Explain the rules and practices regarding the financial relationship between government and state-owned enterprises (soe).
  - Identify government's level of ownership in mining, oil and gas companies operating in Guyana's extractive sector. List details regarding the terms attached to government's equity, including level of responsibility to cover expenses at various phases of the project cycle. Document loans and loan guarantees to mining, oil and gas companies in Guyana.
- Links for the meetings:  
<https://drive.google.com/drive/folders/1qqkKDNpVqEbbC3ceNmU7ng7Ep8HXfJb5?usp=sharing>

**4. Finance Working Group** – this working group was created to work along with the National secretariat in the drafting of GYEITI Work plans.

**5. Independent Administrator Liaison** – this group was created to work along closely with the Independent Administrator for the preparation of Guyana's EITI Reports

**6. Pan American Development Foundation-** Project Review Committee

This working group was created to review the PADF support to GYEITI and advise the MSG on priorities area for assistance to GYEITI

#### MSG Terms Of Reference And Practices

#### 4. Link(S) To Publicly Available MSG Terms Of Reference And/Or Other Documents Containing The Provisions of Requirement 1.4.B.

The GYEITI has two ToR

See link below to GYEITI MSG last approved Terms of Reference, publicly available on the GYEITI Website.

2017 ToR: [FINAL-ADOPTED-TOR-MSG-GYEITI-07.08.17-1.pdf](#)

2020: MSG ToR revised: <https://gyeiti.org/msg-tor-revised-2020/>

#### 5. Date Of MSG Approval Of Its Latest Terms Of Reference Or Similar Document Containing The Provisions Under EITI Requirement 1.4.B.

**Approval date for latest TOR September 9, 2020**

**6. MSG's Policies And Practices. Please Fill Out The Table Below.**

<b>Elements Of MSG Terms Of Reference (1.4.B)</b>		
<p>The ToR were established to set up the roles, rules and responsibilities for the MSG to guarantee the implementation of the work plan and the design of all the other required documents.</p>	<p><b>Where Is The Policy Documented? In the ToR:</b>  <a href="https://www.gyeiti.org/news/gyeiti-msg-terms-of-reference">https://www.gyeiti.org/news/gyeiti-msg-terms-of-reference</a></p>	<p><b>Briefly Describe Practices In The Period Under Review. Please Explain Any Discrepancies Between The Tor And The Practice.</b></p> <p>To guarantee the completion of the Workplan, the creation of the reports and other outreach activities, the MSG created working groups and completed the activities established on the workplan</p>
<b>The Role, Responsibilities And Rights Of The MSG</b>		
<p>Pursuant to Article 1.4 of the EITI Standard, the Government of The Cooperative Republic of Guyana established a Multi-Stakeholder Group (MSG) comprising of representatives of three sectors: civil society, industry and government.</p> <p>The MSG was established to direct and oversee attainment and maintenance of membership of the EITI by Guyana.</p> <p>Hence it is the main decision-making body responsible for setting the objectives for EITI implementation, producing EITI reports and ensuring that the findings are publicized and thus contribute to public debate.</p> <p>The MSG is under the responsibility of the management of the Ministry of Natural resources. The Minister is the “Champion” of GYEITI and shall lead the implementation of EITI in Guyana; including the coordination of actions on the EITI across relevant ministries and agencies, and</p>	<p><i>MSG ToR, section 3.1 see: <a href="https://gyeiti.org/msg-tor-revised-2020/">https://gyeiti.org/msg-tor-revised-2020/</a></i></p>	<p><i>The roles, responsibilities and rights have been respected in practice</i></p>

mobilization of resources for EITI implementation.		
GYEITI has adhere to the EITI Association code of conduct including addressing conflicts of Interests		During the implementation of GYEITI There has been no conflicts of interest.
<b>Approval Of Work Plans And Oversight Of Implementation</b>		
Approval Of Annual Work Plans.	MSG ToR, section 4.4  See : <a href="https://gveiti.org/msg-tor-revised-2020/">https://gveiti.org/msg-tor-revised-2020/</a>	On March 10, 2021, the workplan was approved by the former MSG.
Oversight Of The EITI Reporting Process And Engagement In Validation, Including Approval Of Independent Administrator Tors And EITI Reports.	MSG TOR Section 4  See : <a href="https://gveiti.org/msg-tor-revised-2020/">https://gveiti.org/msg-tor-revised-2020/</a>	On April 14, 2021 during an MSG meeting, the ToR for the next Independent Administrator where approved by the MSG. Additionally, on March 30 <sup>th</sup> , 2021, the 2 <sup>nd</sup> EITI Report was approved at a special MSG meeting.  See link with decision of the MSG meetings: <a href="https://gveiti.org/MSG-DECISIONS/">MSG Decisions (gveitiEITI.org)</a>
<b>Internal Governance Rules And Procedures</b>		
Inclusive Decision-Making Process Throughout Implementation, With Each Constituency Being Treated As A Partner And With The Right To Table Issues. For all the internal decisions, GYEITI MSG have been able to provide its inputs, and participate in all inclusive decision making processes. This is established in the section 3 of the ToR: Purpose of the Multi-Stakeholder Group: GYEITI MSG 3.1 Pursuant to Article 1.4 of the EITI Standard, the Government of The Cooperative Republic of Guyana established a Multi-	Revise version of ToR 2020: <a href="https://gveiti.org/MSG-TOR-REVISED-9.9.2020.pdf">MSG-TOR-REVISED-9.9.2020.pdf (gveiti.org)</a>	<i>[Have All MSG Members Been Able To Table Issues For Discussion In Practice?]</i>  All MSG members have been able to table issues for discussions.

<p>Stakeholder Group (MSG) comprising of representatives of three sectors: civil society, industry and government. GUYANA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE 2 3.2 The MSG is established to direct and oversee attainment and maintenance of membership of the EITI by Guyana. 3.3 The MSG is the main decision-making body responsible for setting the objectives for EITI implementation, producing EITI reports and ensuring that the findings are publicized and thus contribute to public debate. 3.4 The Minister with responsibility for the management of Natural resources shall be the “Champion” of GYEITI and shall lead the implementation of EITI in Guyana; including the coordination of actions on the EITI across relevant ministries and agencies, and mobilization of resources for EITI implementation.</p>		
<p>Procedures For Nominating And Changing Multi-Stakeholder Group Representatives, Incl. Alternates</p>	<p><i>MSG Tor section 5.4,5.5, 6.7, and 6.8</i></p>	<p>5.4 Primary Members and Alternate Members of each sector shall be nominated in writing to the Minister with responsibility for the management of natural resources by their respective stakeholder groups following open and transparent processes agreed by each sector.</p> <p>5.5 Appointment of Primary Members and Alternate Members shall be made in writing by the Minister with responsibility for the management of natural resources based on the nominations of the sectors.</p>

		<p>6.7 In the event that a Primary Member resigns, or for any reason cannot perform his or her service as a Primary Member of the MSG, his or her appointment terminated he/she shall be automatically replaced by an Alternate Member from the sector; or if no Alternate Member is appointed by a representative from the sector through the established transparent and open nomination process.</p> <p>6.8 In the event that an Alternate Member resigns, replaces a Primary member, or for any reason cannot perform his or her service as an Alternate Member of the MSG, his or her appointment terminated he/she may be replaced by a representative from the sector through the established transparent and open nomination process or not at all.</p>
<p>Decision-Making Procedures, E.G. Rules For Voting And Quorum</p>	<p><i>See MSG Process for decision making below from MSG TOR revised 2020 section 12.0-12.7</i></p> <p>See link: <a href="http://qyeiti.org">MSG TOR Revised 2020 (qyeiti.org)</a></p>	<p>In the decision making protocol, the MSG established that in good faith, the MSG shall make decisions by consensus.</p> <p>In the event that consensus is not reached on any matter within reasonable time, the Chairperson of the meeting may, at his/her discretion, refer it to either a working group or a formal vote.</p> <p>Aside from this, Working groups for the purpose of decision-making shall consist of equal and odd</p>

		<p>numbers of Members from each sector.</p> <p>The Working groups shall provide recommendations for decision by the MSG.</p> <p>Any matter referred for decision by a formal vote shall be resolved by two third of votes of members present and eligible to vote; and includes a minimum of one (1) representative from each sector. In the event that all other means of decision making as outlined above have been exhausted, and the matter to be decided upon is of a critical nature, the matter shall be referred for a vote by the Co-Chairs.</p> <p>For matters requiring urgent decision, the necessary information shall be circulated through email so that decisions can be made electronically with the consensus of all parties involved.</p>
Duration Of The MSG's Mandate	TOR 2020 Revised version section 6.0	<p>Below Statement taken from MSG TOR revised 2020 on the duration of the MSG. The initial duration of service of each Primary Member and Alternate Member shall be for a period of three (3) years from the date of appointment.</p>
Honorarium		<p>The current MSG decided against this by consensus.</p> <p>The view was that each incoming MSG would make its own decision and that each sector would make its own determination concerning honoraria.</p>



<p>Frequency Of Meetings</p>	<p>ToR 2020 section 11 and <a href="http://MSGDecisions.gyeiti.org">MSGDecisions (gyeiti.org)</a></p>	<p>The MSG convened 42 meetings during the period under review. MSG met monthly on a statutory basis on the second Wednesday of each month.</p> <p>The 2020 MSG TOR sets Statutory Meetings on a quarterly basis to be held on the second Wednesday of the months of March, June, September and December annually, or as otherwise agreed by the MSG.</p> <p>The incoming MSG will review the new TOR and will determine the frequency of its own meetings.</p>
<p>Advance Notice Of Meetings And Timely Circulation Of Documents</p>	<p>ToR section 11</p>	<p>The agenda and announcement of statutory meetings of the MSG shall be circulated to members at least one week before the meeting date; such announcement shall clearly identify the Chairperson of the meeting.</p> <p>The Minutes of meetings of the MSG will be circulated to the MSG one week after the meeting.</p> <p>The Documents and motions for adoption or approval must be circulated to the MSG in a timely manner.</p>
<p>Record-Keeping</p>	<p>ToR 2020 section 13 Record Keeping</p>	<p>All proceedings of MSG GYEITI meetings shall be properly recorded in accordance with normal corporate and office practice.</p>

		<p>All records and documents of the MSG GYEITI must be kept safely in an organized way to allow for easy retrieval and use.</p> <p>The Records of the MSG must be prepared and stored in a manner consistent with standard office procedures and best practice.</p> <p><i>13.4 Electronically stored documents and information must be adequately protected with virus protection software, passcodes and such other features which will guarantee confidentiality and that records will never be destroyed, lost or easily tampered with without trace.</i></p>
<b>Other Aspects Covered In The TOR That The MSG Wishes To Highlight</b>		

### MSG Meetings And Minutes

**7. Please provide the Dates and a Link to the Published Minutes of MSG Meetings that have taken place in the Period Under Review or provide any unpublished Minutes as an Attachment.**

Minutes of MSG meetings were not published per MSG decision.

Decisions taken at MSG Meetings were published on the GYEITI website. <https://gyEITI.org/MSG-decisions/>

### MSG Approval

**8. Date Of MSG Approval Of This Submission.**

June 30, 2021

## PART II: GOVERNMENT ENGAGEMENT

*This Questionnaire Seeks To Collect Information From Government MSG Members About The Engagement Of The Government In The EITI Process From 2017 To 2021. Government MSG Members Are Requested To Fill Out The Form Together And Either Submit It Directly To The Validation Team (Xxx@EITI.Org) Or Request The National Coordinator To Submit It. Government MSG Members May Also Mandate The National Coordinator To Fill Out The Questionnaire. The Deadline For Submitting The Form To The Validation Team Is June 30, 2021. It Is Recommended That Government MSG Members Coordinate To Agree One Submission. Diverging Views Within The Constituency Can Be Documented In The Form. The Signatories Of The Submission Should Be Indicated At The Bottom Of The Form. Stakeholders May Contact The Validation Team Directly To Provide Additional Views.*

**1. Examples Of Statements Or Actions In Support Of The EITI And/Or Matters In The Scope Of The EITI Standard By High-Level Government Representatives, Such As Ministers Or The Head Of State.**

Below are the links with example of statements in support of the EITI.

- <https://dpi.gov.gy/government-remains-committed-to-accountability-and-transparency/>
- <https://dpi.gov.gy/govt-committed-to-prudent-sustainable-exploitation-of-natural-resources/>
- <https://dpi.gov.gy/govt-launches-MSG-for-EITI-process/>
- [Guyana Extractive Industries Transparency Initiative \(GYEITI\) – Department of Public Information \(dpi.gov.gy\)](#)

**2. Name And Position Of Senior Individual Leading Implementation.**

Hon Vikram Bharrat	<b>GYEITI Champion</b>	<b>Ministry Of Natural Resources</b>
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**3. Describe The Process For Nominating Government MSG Members, Including Whether Consideration Was Given To Ensuring The Seniority And Diversity Of Representation.**

Agreed Procedure For Selecting Government MSG Members	Practice In The Period Under Review
The government makes its selection of persons to serve on the EITI MSG from across a number of key government ministries/agencies. Special consideration was given to top officials from government reporting entities so information required for the EITI implementation process would be easily obtained and consideration was also given for gender balance. The names of the MSG members to be included. See page 14 of Candidature Application for list of MSG members:	<a href="https://eiti.org/files/documents/approved_by_msg_-_gyeiti_completed_candidature_application_-_14.08.172_0.pdf">https://eiti.org/files/documents/approved_by_msg_-_gyeiti_completed_candidature_application_-_14.08.172_0.pdf</a>

**4. If Any MSG Representatives Changed During The MSG's Term, Please Describe The Process Followed For Replacing Them.**

Agreed Procedure For Replacing Government MSG Members	Practice In The Period Under Review
If a MSG representative changed during the term, the replacement process would initially consist in	The alternate member would resume the responsibilities until the end of the term.

having the alternate resume the responsibilities until the end of the term.

##### **5. Government Resources Directed To EITI Implementation In The Period Under Review, Such As Staff And Funding For Work Plan Activities.**

During the period under review, outreach activities across the 10 regions were funded by the government. Further, members of the secretariat and MSG were able to participate in Regional and International capacity building activities which were funded by the government.

Example of the events attended were:

- EITI Global Conference in Paris, France in June 2019. MSG representatives were Gomin Camacho (Civil Society) and Gillian Pollard (Government)
- Capacity building in Dominican Republic 2017 for the Secretariat and the MSG. Outlook for EITI Implementation at the Country Level: November 2017 - MSG representative was Paul Graham Atkinson (Indigenous Peoples)
- Trinidad and Tobago Energy Conference 2019 - 'Lifting the veil on Secret Company ownership' relevant to EITI Beneficial Ownership Disclosure.
- There was a Regional LAC/EITI meeting held in Colombia in 2019. MSG Representatives were Larry Caryl & Vanda Radzik. There was also a "Retreat" held for the GYEITI - MSG and Secretariat on December 5, 2019 - at the IPED centre in Georgetown.

Staff employed at the GYEITI National Secretariat are employed and paid by the government.

Aside from the above, the Government of Guyana, through the Ministry of Natural Resources, in its 2021 Budget, has approved funding of two consultancies: 1) Establishment of a BO Register and 2) Complete a feasibility study on implementing Systematic Disclosure for the extractive sectors. The TOR are available. The MNR has informed the GYEITI that the NP&TAB is about to issued the RFP to solicit bids for these two consultancies.

GYEITI is about to have an upgraded, more interactive website with the assistance from USAID funded PADF-GYEST Assistance Project.

See link:

<https://drive.google.com/drive/folders/1ExXlfl1XHbh6m4Q594SqAeJjN7mtnwrs?usp=sharing>

##### **6. Efforts Undertaken By The Government To Ensure An Enabling Environment For Company And CSO Participation In The EITI And/Or To Remove Any Obstacles To EITI Disclosures.**

During the reviewed period, there were no significant obstacles or restrictions from the government to the industry or CSO participation. The selection process for each sector is democratic and both the Industry and the Civil Society sectors are free from coercion and undue influence regarding the nomination process of their members to the MSG.

There was consensus for a Civil Society proposal put forward at a broad-based multi-sectoral form chaired by the then Minister - Mr Raphael Trotman - to have equal sectoral representation on the GYEITI. This is the approved formula GYEITI representation.

In the first term of the MSG, the Government through the World Bank and the Carter Center assisted with the nomination process for the industry and civil society. The Government also ensured that there were equal numbers of participants by each sector of the MSG.

However, both the Industry sector and the civil society had express their concern regarding the there delays for the nomination of the new MSG, and in the case of the Civil Society, they have moved forward with the selection of the members of their constituency.

### Liaison With The Broader Constituency

#### 3. Describe The Government Constituency's Structures, Policies And Practices For Coordination On EITI Matters.

Please Provide Supporting Evidence. If The Evidence Is Available Online, Please Provide A Link. If It Is Not, Please Annex The Evidence To This Questionnaire.

Structures In Place For Liaison With The Broader Constituency, Such As Coordination Groups	Policies And Agreed Procedures For Liaison With The Broader Constituency	Practice In The Period Under Review
<p>The Ministry of Natural Resources is the lead agency for EITIEITI implementation. The Ministry has ensured that all of its agencies and key government ministries are actively involved in the EITI implementation process.</p> <p>Meetings were held between the GYEITI National Secretariat, the government ministries/agencies and key point persons were appointed to assist the secretariat to gather the information and data required for EITI implementation.</p>		<p>See link to Candidature Application attached (look at Page 6 - EITI Requirement 1.1 Government engagement a)</p> <p><a href="https://eiti.org/files/documents/approved_by_msg_-_gveiti_completed_candidature_application_-_14.08.172_0.pdf">https://eiti.org/files/documents/approved_by_msg_-_gveiti_completed_candidature_application_-_14.08.172_0.pdf</a></p>

#### 4. Have MSG Members Sought Input From The Broader Constituency On The Following Documents. If Yes, How And Did You Receive Input?

- A) The Latest EITI Work Plan, Including Priorities For EITI Implementation
- B) The Latest Annual Review Of Outcomes And Impact

In order to decided and draft documents such as the EITI work plan and other reports, the MSG members sought input from broader constituencies. Most particularly in the case of the Government sector of the MSG , whom had input from key government ministries and agencies.

#### Use Of Data

#### 5. Have Government Representatives Contributed To Communicating Or Using EITI Data, Including Participation In Outreach Activities?

If Yes, Please Provide Examples With Links To Any Supporting Evidence, Such As Reports, Speeches Or News Articles.

Government members contributed to communicating EITI data and participated in different outreach activities held across the country.

They also created a newsletter.  
<https://drive.google.com/file/d/1blbr54orO3sVSiHQ4Py9J9vj9kmdBaLM/view?usp=sharing>

Other evidence of outreach activities:

[Govt. moves to create public register to expose all beneficial owners in oil & gas, mining sectors – Kaieteur News \(kaieteurnews.com\)](#)

<https://dpi.gov.gy/citizens-have-to-decide-who-they-want-to-manage-oil-funds-min-hughes/>

<https://dpi.gov.gy/ministers-meet-amelias-ward-residents-address-issues/>

<https://dpi.gov.gy/min-trotman-meets-with-calcutta-good-faith-residents-to-address-issues-raised/>

<https://dpi.gov.gy/minister-trotman-meets-with-marudi-miners/>

<https://www.stabroeknews.com/2021/01/17/news/guyana/bharrat-urges-ers-and-miners-to-help-curb-illegal-activities/>

<https://forestry.gov.gy/2020/10/21/press-release-natural-resources-minister-delivers-on-commitment-to-ituni-small-loggers/>

<https://www.kaieteurnews.com/2017/04/19/govt-moves-to-restrict-pinewood-importation-as-loggers-complain/>

<https://www.caribbeantraveller.com/small-miners-loggers-to-benefit-from-budget-2020-incentives-as-sector-strategies-aligned-for-prosperity/>

<https://www.inewsquyana.com/natural-resources-ministry-launches-programme-aimed-at-increased-compliance-from-small-loggers/>

See outreach photos in this link: <https://gveiti.org/photos/> .

**Sign-Off**

**Please Include Below The Names And Contact Details Of The MSG Members From The Government Constituency Who Sign Off On Submitting The Above Information To The Validation Team. Add Rows As Needed.**

Name	Email Address Or Telephone Number	Date	Signature (Optional)
Vishal Ambedkar	Vambedkar@Nre.Gov.Gy	June 30, 2021	

### PART III: INDUSTRY ENGAGEMENT

This Questionnaire Seeks To Collect Information From Industry MSG Members About The Engagement Of Oil, Gas And Mining Companies In The EITI Process From 2017 To 2021.

Industry MSG Members Are Requested To Fill Out The Form Together And Either Submit It Directly To The Validation Team ([Xxx@Eiti.Org](mailto:Xxx@Eiti.Org)) Or Request The National Coordinator To Submit It. The Deadline For Submitting The Form To The Validation Team Is June 30, 2021. It Is Recommended That Industry MSG Members Coordinate To Agree One Submission. Diverging Views Within The Constituency Can Be Documented In The Form. The Signatories Of The Submission Should Be Indicated At The Bottom Of The Form. Stakeholders May Contact The Validation Team Directly To Provide Additional Views.

#### MSG Nominations

**Note:** During the preparation of the validation templates, GYEITI did not have a new MSG in place. Therefore, a volunteer transition team was in charge of collecting the data for the templates. There was representation from the Oil & Gas and Forestry sectors in this transition team, but there was no representation from the mining sector.

#### 1. Describe The Process For Nominating Industry MSG Members, Including Whether Consideration Was Given To Ensuring The Diversity Of Representation.

Please Provide Supporting Documentation Related To The Latest Nomination Process. This Could Include The Invitation To Participate In The MSG, A List Of Interested Organisations Or Individuals, Constituency Tors, Minutes Of The Election Process, Etc. If The Evidence Is Available Online, Please Provide A Link. If It Is Not, Please Annex The Evidence To This Questionnaire.

Agreed Procedure For Selecting Industry MSG Members	Practice In The Period Under Review
<p>Before the selection process, members of the Industry had a series of workshops with consultants from the World Bank to understand the roles and responsibilities of the industry in the EITI. After this, the industry members for the MSG where selected using the Carter Center Metodology on October 31, 2016.</p>	<p>To review the whole procedure, see link: <a href="https://drive.google.com/drive/folders/1je_RSo4d5CXDivuXMyf1scPJ10gMQ8ob?usp=sharing">https://drive.google.com/drive/folders/1je_RSo4d5CXDivuXMyf1scPJ10gMQ8ob?usp=sharing</a></p>



**2. If Any MSG Representatives Changed During The MSG’s Term, Please Describe The Process Followed For Replacing Them.**

Agreed Procedure For Replacing Industry MSG Members	Practice In The Period Under Review
<p>The agreed procedure for replacing MSG members, has been a selection process via voting for the new member.</p>	<p>In case an industry member changed during the period under review, the industry decided that a new member would be selected by voting. During the pandemic, the voting has been via email. Also in the particular case of Exxon. It was decided that the REPSOL representative would become the primary member and the Exxon representative as the alternate.</p>

**Liaison With The Broader Constituency**

**4. Describe The Company Constituency’s Structures, Policies And Practices For Coordination On EITI Matters.**

The industry sector meets every time there is a particular issue to discuss, such as selecting candidates or annual reports. The way they communicate is via email. First, they will have a public notification, then gather by sectors for comments. The last issue discussed was the GYEITI report for FY 2018. Before the Covid pandemic, the industry sector met in different offices to discuss EITI and other problems that affect the industry.

Link of meetings of the industry:  
[https://drive.google.com/drive/folders/1je\\_RSo4d5CXDivuXMyf1scPJ10gMQ8ob?usp=sharing](https://drive.google.com/drive/folders/1je_RSo4d5CXDivuXMyf1scPJ10gMQ8ob?usp=sharing)

**4. Have MSG Members Sought Input From The Broader Constituency On The Following Documents. If Yes, How And Did You Receive Input?**

MSG members from the industry sector sought input from other industry members on special EITI meetings as well as on other industry meetings where they discussed issues that affect the industry.

**Use Of Data**

**5. Have Company Representatives Contributed To Communicating Or Using EITI Data, Including Participation In Outreach Activities?**

Industry representatives have contributed to communicating EITI while participating in outreach activities organized under the umbrella of the GYEITI National Secretariat. They have also designed a series of documents and notes regarding EITI in Guyana.

See links:  
[GYEITI | OilNow](#)  
[Guyana Extractive Industries Transparency Initiative - GYEITI Report for Fiscal Year 2018 including Annexes - March 2021 - Legal & Regulatory docs. | OGEL Journal](#)

### Obstacles To Participation

**6. If Company Representatives Have Experienced Any Obstacles To Participation In The EITI, Please Describe And Specify These Obstacles Below Or Convey Your Concerns Directly To The Validation Team ([Xxx@Eiti.Org](mailto:Xxx@Eiti.Org)) By The Commencement Of The Validation. Please Provide Supporting Evidence If Available. Requests For Confidentiality Will Be Respected.**

NA

### Sign-Off

**7. Please Include Below The Names And Contact Details Of The MSG Members From The Industry Constituency Who Sign Off On Submitting The Above Information To The Validation Team. Add Rows As Needed.**

Name	Email Address Or Telephone Number	Date	Signature (Optional)
Ryan Ramjit	rramjitr@repsol.com	June 30, 2021	
Brian Gittens	abagittens@gmail.com	June 30, 2021	

## PART IV: CIVIL SOCIETY ENGAGEMENT

*This Questionnaire Seeks To Collect Information From Civil Society MSG Members About The Engagement Of Civil Society In The EITI Process From 2017 To 2021. Civil Society MSG Members Are Requested To Fill Out The Form Together And Either Submit It Directly To The Validation Team (Xxx@Eiti.Org) Or Request The National Coordinator To Submit It. The Deadline For Submitting The Form To The Validation Team Is June 30,2021. It Is Recommended That Civil Society MSG Members Coordinate To Agree One Submission. Diverging Views Within The Constituency Can Be Documented In The Form. The Signatories Of The Submission Should Be Indicated At The Bottom Of The Form. Stakeholders May Contact The Validation Team Directly To Provide Additional Views.*

### MSG Nominations

#### 1. Describe The Process For Nominating Civil Society MSG Members, Including Whether Consideration Was Given To Ensuring The Diversity Of Representation.

Evidence:

<https://drive.google.com/drive/folders/1bhTzDrvuv3lLaFkNHXuV9ZXq8PEV0W0?usp=sharing>

The process for nominating civil society MSG included an advertisement placed in and ran in the national newspapers for a couple of weeks. Interested persons were invited to apply in writing. Email and physical addresses were supplied.

Interested candidates applied in their individual capacities - not as representatives of any organisations. The Application Letter asked potential candidates to state why they were interested, what experience or expertise they felt they could bring to the GYEITI-MSG as a CS rep.; what they knew of or understood EITI to be; as well as their commitment to time to be devoted to serve.

Each applicant had to provide three signed (3) letters of reference - one each from 3 different NGOs/CSOs recommending the applicant.

All applications were then reviewed by an independent tribunal comprised of three individuals from civil society held in high, ethical standing in the society. (Each of the three had also served in the past as Commissioners on the Guyana Elections Commission.)

Applications were duly vetted. The assessment team/tribunal made its selection - they also used their discretion to appoint Youth who had applied and were approved as the Primary members with the older folks as Alternates. (This was an approach that we all embraced,)

All CS MSG representatives serve as individuals.

A broad-based civil society platform, Policy Forum Guyana, offers independent, safe space to the MSG CS representatives in which to convene, meet and hold discussions (pre-Covid). It also provides the platform for wider communications, outreach, engagement and relations with a broader CSO/NGO constituency.

The process for nominating and appointing civil society MSG members is premised on the fact that there would be equal representation of all three sectors. Hence, in the case of civil society representation, there are four (4) Primary members and 4 Alternates - similar to the other two sectors. The Alternates retain all rights to participate in the GYEITI processes and at the MSG meetings but voting rights are assigned first to Primary members and only to alternates if primary members are absent.

The Guyana MSG therefore consists of 24 persons altogether - 12 Primary members and 12 Alternates.

Subsequently, at an early meeting of the MSG (after MSG reps had been duly appointed through the process described below) - it was agreed that there be three Co-Chairs - one from each sector who would be elected/appointed by their constituent members. This Co-Chair approach has been adopted. Curtis Bernard was appointed as the CS Co-Chair of the MSG at a civil society meeting held.

**2. If Any MSG Representatives Changed During The MSG's Term, Please Describe The Process Followed For Replacing Them.**

Agreed Procedure For Replacing Civil Society MSG Members	Practice In The Period Under Review
<p>In case of a Primary Member being replaced, the Alternate Member would represent them on the MSG for the remainder of the tenure.</p>	<p>One member eventually had to withdraw because her workplace would not allow her time off to participate in MSG. But she was not replaced. Her Alternate represented her on MSG for remainder of tenure.</p>

**Liaison With The Broader Constituency**

**3. Describe The Civil Society Constituency's Structures, Policies And Practices For Coordination On EITI Matters.**

In GYEITI, all sectors agreed on a unified TOR. This TOR was agreed through a series of inputs by all 3 sectors and through sessions held. The final TOR was presented as an Agenda Item at a MSG meeting and formally endorsed.

**4. Have MSG Members Sought Input From The Broader Constituency On The Following Documents. If Yes, How And Did You Receive Input?**

- A) The Latest EITI Work Plan, Including Priorities For EITI Implementation
- B) The Latest Annual Review Of Outcomes And Impact

The Civil society sector meets among themselves to review the information they wanted to express on the EITI work plan and the annual Review. After this, they will have a joint MSG session to review the final details on the work plan and what was achieved or unachieved priorities included in the new work plan.

**Use Of Data**

**5. Have Civil Society Representatives Contributed To Communicating Or Using EITI Data, Including Participation In Outreach Activities Or Use Of EITI Data In Advocacy And Campaigns?**

If Yes, Please Provide Examples With Links To Any Supporting Evidence, Such As Reports, Blogs Or News Articles.

<p>In the first year (2017) the MSG established a Communications sub-committee - that was chaired by a CS representative - and which developed an Outreach Plan which was updated and implemented over two and a half years. Outreach targeted national, sub-national and community levels. Information leaflets and booklets and Power Point presentations were disseminated. Some of these outreach areas included: Linden town in Region 10 - the gateway to the bauxite industry and several forestry concessions operated by community associations; New Amsterdam town in Region 6; Bartica town in Region 7 a gateway to the gold and diamond mining areas; the North Rupununi District Development Board (NRDDB) - an Indigenous Peoples NGO representing 20 communities in Region 9; the National Toshiacs Council - representing elected leaders of all Indigenous Peoples; as well as</p>
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centralised fora in Georgetown. The CS member who chaired the Communications committee also volunteered to help establish and administer the initial GYEITI website.

### Obstacles To Participation

**6. If Civil Society Representatives Have Experienced Any Obstacles To Participation In The MSG, Including The Use Of Publicly Available Extractive Sector Data, Please Describe And Specify These Obstacles Below Or Convey Your Concerns Directly To The Validation Team (Xxx@Eiti.Org) By The Commencement Of The Validation.**

Provision of the EITI civil society protocol	Potential breach identified in the period under review and accompanying evidence
2.1 Expression: Civil society representatives are able to engage in public debate related to the EITI process and express opinions about the EITI process without restraint, coercion or reprisal.	No breach
2.2 Operation: Civil society representatives are able to operate freely in relation to the EITI process.	Yes
2.3 Association: Civil society representatives are able to communicate and cooperate with each other regarding the EITI process.	Yes. This has been strong.
2.4 Engagement: Civil society representatives are able to be fully, actively and effectively engaged in the design, implementation, monitoring and evaluation of the EITI process.	Yes, Civil society representatives are actively engaged in the design, implementation, monitoring and evaluation of the EITI process.
2.5 Access to public decision-making: Civil society representatives are able to speak freely on transparency and natural resource governance issues, and ensure that the EITI contributes to public debate.	Yes. Civil society representatives are free to speak.  Nonetheless, there is a feeling that they need to be more pro-active within the GYEITI in terms of initiating debate and contributing to public debate within the wider society on extractive issues that are of concern to the general public.

### Sign-Off

**7. Please Include Below The Names And Contact Details Of The MSG Members From The Civil Society Constituency Who Sign Off On Submitting The Above Information To The Validation Team. Add Rows As Needed.**

Name	Email Address Or Telephone Number	Date	Signature (Optional)
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Vanda Radzik	vandaradzik@yahoo.com	June 30,2021	
Michael McCormack	mikemcc41@gmail.com	June 30, 2021	
Curtis Bernard	curoibern@gmail.com	June 30,2021	

