[Sierra Leone] [2023] EITI Work plan

Approved : [07/02/2023]

Last updated: [26/01/2023]

	Deliverable status categories	
	On track	
	Medium	
	High ri	

Objective (Ultimate Outcome)	Rationale: Governance challenges and links to national priorities	Activity No.	Activities	Output	Outcomes (Immediate and Intermediate)	Responsible party	Timeline
		1	**MSG Governance**				
	Improved collaboraboration and networking among the three constituencies (Government , companies,CSOs)	1,1	Quarterly MSG Meeting	SLEITI ANNUAL Report	Strengthened EITI implementation

Improved MSG participation and coordination | SLEITI/MSG | 01/23 - 12/23 |
		1,2	Develop and print MSG Operations Handbook				
		1,3	Internal capacity building of MSG members (Orientation, refresher etc)				
		1,4	SLEITI Staff appraisal				
		1,5	Design MSG annual Survey for Feedback				
		1,6	Participation at EITI conferences				
		2	**SLEITI Internal/External Capacity Building**				
		2,1	NS-Fundraising and Proposal Writing	Tracking & disclosure of funding		SLEITI/MSG	07/23 - 12/23
		2,2	MSG-NS Training: Beneficial Ownership (BO)				
		2,3	MSG-NS Training: Mainstreaming EITI Data				
Increased citizen's participation and public disclosure on the EITI through community outreach		3	**Gender Mainstreaming**				
	Increased inclusivity and protection of women	3,1	Organise meeting with the Ministry of Gender & Children's Affairs (MGCA) and other stakeholders on gender related information in accordance with the EITI Requirement	Report of meeting on Gender Mainstreaming and empowerment	Promote inclusiveness & gender equality	SLEITI/MSG	03/23 - 08/23
		3,2	Strenghthen women groups in CDCs in mining communties				
		4	**Environmental Engagement**				
	To help promote, protect and preserve the impact of climate change and the extractives on the environment	4,1	Coordinate meetings with relevant stakeholders on the environment and extractives	Reports	Improved disclosure on environmental impact	SLEITI/ MSG/EPA/CSO	03/23 - 08/23
		4,2	Conduct research and monitoring, produce and popularize reports on environmental issues				
		4,3	simplify and popularise environmental legislation				
		5	**SLEITI Validation corrective actions**				

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		5,1	Extract Validation corrective actions and send to relevant institutions (NMA, MMMR, BSL, MLGRD, etc.)	Minutes and reports of meetings	Timely follow-up on recommendations	SLEITI	01/23 - 03/23
		5,2	Meeting with relevant MDAs to develop strategies in addressing corrective actions.				02/23 - 04/23
		5,3	SLEITI to engage BSL to publish production and export data (including ASM) in volumes and values.			SLEITI/BSL/SSL	03/23 - 05/23
		5,4	SLEITI to engage NMA and MMMR to develop templates for systematic disclosure of subnational transfers (DACDF)			SLEITI/NMA/MI	02/23 - 07/23
		6	Budget Needs Assessment of operations				
	Government total commitment in the allocation of resources in the EITI process in Sierra Leone	6,1	Allocation of EITI budget/implementation in the national budget	Enhancement of SLEITI Implementation	Effective & efficient cordination of EITI work plan activities	SLEITI/MSG	03/23 - 12/23
		6,2	Review and identify funding Agencies and Donors				
		6,3	Initiate meetings with potential donors				
		7	Reporting				
	Strengthened oversight and enhance transparency and accountability	7,1	Donor Financial and Progress Report (After Project Implementation)	Tracking & disclosure of funding	Effective management and disclosure of funds	SLEITI/MSG	01/23 - 12/23
		7,2	Quarterly Reports - Office of the Vice President (End of each quarter)				
		7,3	Quarterly update briefing report to MSG (Narrative & Financial Report)				
		7,4	Produce summary data template for 2020/2021 report				
		8	Dissemination of SLEITI 2020 & 2021 Report				
	Increased public access to the SLEITI Report ; Document feedback and identify gaps	8,1	Develop Concept Note for MSG approval	Increased understanding of EITI data & extractive sector	Enhanced citizens knowledge and participation in all aspect of SLEITI implementation.	SLEIT/MSG	03/23 - 04/23
		8,2	Nationwide dissemination of 2020/2021 SLEITI Report				
		8,3	Produce dissemination report and share findings with MSG and stakeholders				
		9	Produce 2022 SLEITI Report				
		9,1	Develop ToR for IA to be approved by MSG	Production of Annual EITI Report	Increased disclosure of extractive sector information	SLEIT/MSG/IA	04/23 - 12/23
		9,2	Advertise & recruit IA				
		9,3	MSG approval of Scoping, Inception & final Reports				
		9,4	Publication of the report on SLEITI Website				
		9,5	Produce summary data template for 2022 Report				
		10	Legal and regulatory reforms				
		10,1	Review and upadte SLEITI Bill				

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To increase citizen's awareness of EITI through increased diclosure and debate- Requirement 2-7	To create and sustain an investment friendly environment	10,2	stakeholder engagment with MPs, MDAs, and other relevant institutions on enacting the SLEITI Bill into law.	SLEITI Act, Disclosure policy on mining contracts	Improved reforms and strengthened transparency	SLEITI/MSG/Parliament/Law Officers department	02/23 - 12/23
		10..3	Ministry of Mines and Mineral Rresources to develop a policy on public disclosure of mining				
		10,4	Engage NMA and MMMR to publicly disclose contract & licence awards & transfers ensuring non-trivial deviation from statutory procedures				
		10,5	Strengthen relationship with key integrity institutions (ACC, FIU, ASSL, CAC etc.)				
	To meet the objective of Government National Medium Term Development Plan (MTNDP) which states that by 2023, the Government will "mainstream transparency and accountability practices into the (Mining) sector, according to the 2016 Extractive Industries Transparency Initiative	11	**Mainstreaming EITI Data**				
		11,1	Map out strategies to implement the recommendations of the feasibility study on mainstreaming EITI data	Implementation and disclosure reports	Improved timely release of sector related information		01/23 - 04/23
		11,2	Encourage key stakeholders to systematically disclose all EITI related data (production, export, revenue, subnational payments and transfers, licenses and contracts) on a publicly accessible government website/portal in both human and machine-readable formats				02/23 - 12/23
		12	**Beneficial Ownership Disclosure**				
		12,1	Public Awareness Campaign for BO Sensitization	Study Report, BO Register, Copies of MoU, BOTWG Report	Strengthened Accountability	SLEITI/MSG	03/23 - 12/23
		12,2	Map out strategies for implementation of BO study report				
		12,3	Undertake Study on Phase 2 of BO Implementation				
		12,4	Work with key agency to support launching of BO registry				
		12,5	Create MoU with key Agency like ACC on shared information				
		12,6	Joint launching of BO Registry, Awareness Raising Event				
		12,7	Monitor and Evaluate progress of the BO Technical Working Group and report to MSG and other key stakeholders				
		13	**Enhanced SLEITI visibility and impact on EITI Implementation**				
		13,1	Produce/print full and summary versions of the 2020/2021 Report		Improved citizens participation in all aspects of SLEITI implementation	SLEITI / MSG	02/23 - 12/23
		13,2	Produce 2020/2021 report in Braille format (100 copies)				
		13,3	Distribute 2020/2021 SLEITI report to Stakeholders (MDAs, CSOs, Media etc.)				
		13,4	Undertake Radio and TV Programmes on Findings on 2020/2021 SLEITI report				
		13,5	Publish report findings in newspapers				
		13,6	Monitor and Evaluate /Media Analytics				
	To promote transparency in all	13,7	Hold public engagement at Key Universities (FBC, NJALA & UNIMAK)				

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	aspects of the extractive sector	13,8	Media engagment on the 2020/2021 SLEITI report	Reports		SLEITI / MSG	03/23 - 12/23
		13,9	Hold one Capacity building workshop with CSOs and Journalists on the new EITI requirements		Promotes impact of EITI implementation		
		13,10	Undertake quarterly outreach activities to mining communities on SLEITI process				
		13,11	Map out strategies to act on the report's findings and Recommendations				
		13,12	Hosting, upgrade & improve user interface of the SLEITI website				
		13,13	Training on Website maintenance and upkeep				
		13,14	Monitoring and Evaluation / Media and Social media Analytics				
			Total				

Cost (US$)	Funding source	Monitoring				
		Key deliverable	Status	Status details/Description	Comments from stakeholders (describe who)	Adjustments to work plan and implementation
5.000	GoSL/donor partners	Minutes of meetings		Ongoing - 1st quarter meeting was held on Tuesday, 10th January 2023		
5.000		Training Manual		Not started		
10.000				Not started		
-				Not started		
5.000				Not started		
15.000				Not started		
1.750				Not started		
-				Not started		
-				Not started		
1.000	GoSL	Report		Not started		
12.000		Increase in women's employment in the sector		Not started		
-	GoSL	Enhanced EITI Report on environmental Impact		Not started		
25.000	GoSL/Partners			Not started		
15.000	GoSL			Not started		

Cost (US$)	Funding source	Key deliverable	Status	Status details/Description	Comments from stakeholders (describe who)	Adjustments to work plan and implementation
-	GoSL			Not started		
-	GoSL	Completed Validation templates		Not started		
-	GoSL	Publication of ASM data on SLEITI website		Not started		
-	GoSL	Template developed		Ongoing		
47.839	GoSL	Funding to cover staff salaries and office running cost		Ongoing		
-		Minutes of meetings		Ongoing		
-				Not started		
-	GOSL	Timely report		Not started		
				Not started		
				Not started		
				Not started		
55.000	GoSL/donor partners	Approved Concept Note & Report on dissemination activities		Not started		
80.000	oSL/donor partne	Approved ToR, Scoping, Inception and Final Reports and publication on SLEITI website		Not started		
10.000				Ongoing		

Cost (US$)	Funding source	Key deliverable	Status	Status details/Description	Comments from stakeholders (describe who)	Adjustments to work plan and implementation
10.000				Ongoing		
-	GoSL	SLEITI Act		Not started		
-				Ongoing		
-				Ongoing		
-				Not started		
5.000	GoSL/Donor partners	Enhanced transparency within the extractive sector		Ongoing		
5.000				Not started		
-				Not started		
30.000				Not started		
1.000				Not started		
1.000				Not started		
5.000				Not started		
1.000				Not started		
15.000				Not started		
20.000				Not started		
1.000				Not started		
5.000				Not started		
1.000				Not started		
-		Increased availbility of EITI data and knowledge of the sector. These include		Not started		
15.000	GoSL, ACEP,			Not started		

Cost (US$)	Funding source	Key deliverable	Status	Status details/Description	Comments from stakeholders (describe who)	Adjustments to work plan and implementation
1.000	Donor partners	Braille version, Minutes of meetings, M&E report on Media analysis		Not started		
15.000				Not started		
40.000				Not started		
-				Not started		
6.000				Not started		
-				Not started		
3.000				Not started		
467.589						