**Template for technical proposals:**

**Consultant to support EITI greenhouse gas (GHG) emissions reporting pilot**

Section 1: Overview

1. Briefly summarise the objectives and expected outcomes of this project, how your proposed approach aligns with the stated goals and deliverables, and how your expertise and experience position you to deliver on the Terms of Reference (ToR). (300 words max.)

|  |
| --- |
|  |

Section 2: Methodology and work plan

1. Describe your proposed methodology and how this will achieve the objectives and deliverables specified in the ToR. (500 words max.)

|  |
| --- |
|  |

1. Provide an indicative timeline and work plan, describing key milestones and resource allocation across the different project components. (300 words max.)

|  |
| --- |
|  |

1. Please present and justify any modifications to the ToR you would like to propose to perform the assignment more effectively. (300 words max.)

|  |
| --- |
|  |

Section 3: Experience

1. Present examples of past projects you have completed that are relevant to this assignment. What impact and outcomes were achieved? How does that experience prepare you for this assignment? (500 words max.)

|  |
| --- |
|  |

Section 4: Qualifications and competence

1. Outline your educational and professional qualifications. Describe any specific skills and competencies relevant to this project. (300 words max.)

|  |
| --- |
|  |

Additional information

1. If applicable, describe any previous experience on EITI projects. (300 words max.)[[1]](#footnote-2)

|  |
| --- |
|  |

1. Please disclose any conflicts of interest and ways you plan on mitigating them. (300 words max.)

|  |
| --- |
|  |

1. Describe your language skills.

|  |
| --- |
|  |

1. Where are you based?

|  |
| --- |
|  |

1. Note: previous experience working with the EITI is not a requirement for this assignment. [↑](#footnote-ref-2)