

EITI Candidature Application Form

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INTRODUCTION

A government intending to implement the EITI is required to undertake a number of steps before applying to become an EITI Candidate country (See EITI Requirements 1.1 – 1.4)¹).

When the country has completed the “sign-up” steps and wishes to be recognised as an EITI Candidate country, the government should submit an EITI Candidature Application, endorsed by the multi-stakeholder group, to the EITI Board. The application should describe the activities undertaken to date and provide evidence demonstrating that Requirements 1.1 – 1.4 have been met. The application should include contact details for government, civil society and private sector stakeholders involved in the preparations for implementing the EITI. Application materials will be published on the EITI website and be available for public comment.

Once submitted, the application will be made publically available on the EITI website. The EITI Board, working through the Outreach and Candidature Committee, will review the application and assess whether the sign-up requirements have been met. The International Secretariat will contact stakeholders at the national level to ascertain their views on the sign-up process, and seek comments from supporting governments, international civil society groups, supporting companies and supporting organisations and investors. The International Secretariat will work closely with the senior individual appointed by the government to lead on EITI implementation in order to clarify any outstanding issues. Based on this and any other available information, the EITI Board’s Outreach and Candidature Committee will make a recommendation to the EITI Board on whether a country’s application should be accepted. The EITI Board takes the final decision.

The EITI Board aims to process applications within 8 weeks of receiving the application. The EITI Board prefers to make decisions on admitting an EITI Candidate country at EITI Board meetings, although may consider taking a decision via Board circular between meetings where appropriate.

When the EITI Board admits an EITI Candidate, it also establishes deadlines for publishing the first EITI Report and undertaking Validation. An implementing country’s first EITI Report must be published within 18 months from the date that the country was admitted as an EITI Candidate. EITI Candidate countries will be required to commence Validation (<http://eiti.org/validation>) within two and a half years of becoming an EITI Candidate. Further information on deadline policies is available in Requirement 1.6 of the EITI Standard (<http://eiti.org/document/standard>).

Box 1 – Main steps in the Candidature application process

- 1. Country submits application for EITI Candidature.** The government should submit a formal application, endorsed by the MSG, in writing to the EITI Chair via the International Secretariat.
- 2. The EITI Board, working through the Outreach and Candidature Committee, will review the application and assess whether the sign-up requirements have been met.** The International Secretariat will ensure that the application is complete and will contact stakeholders at the national and international level to ascertain their views and seek comments. The International Secretariat will publish the application on the EITI international website.
- 3. The Outreach and Candidature Committee will make a recommendation to the EITI Board.** The recommendation will stipulate whether a country’s application should be accepted or not.
- 4. The EITI Board will take a decision on admitting the applicant as a Candidate country** in accordance with the EITI Standard.

¹ The requirements are provided in *The EITI Standard*: <http://eiti.org/document/standard>

APPLICANT COUNTRY INFORMATION

Applicant	Ukraine
Government Contact Point	Larysa Mykytko Head of the Sector Ministry of Energy and Coal Industry of Ukraine Bogdan Khmel'nitsky street, 4, Kyiv, 01601 Tel.: +38 (044) 206 37 40 Email: larysa.mykytko@mev.energy.gov.ua Fax: +38 (044) 594 59 09
Date of Application	19.07.2013

EITI SIGN-UP REQUIREMENTS

EITI REQUIREMENT 1.1

The government is required to issue an unequivocal public statement of its intention to implement the EITI.

The statement must be made by the head of state or government, or an appropriately delegated government representative.

On the 30th of September, 2009, the Cabinet of Ministers of Ukraine adopted a Resolution No. 1098 “On Ukraine’s Accession to the Initiative concerning transparency provision in extractive industries” and approved the Application of the Cabinet of Ministers of Ukraine to join the Initiative (attached).

The main goal of adopting the resolution is to improve the management methods in extractive industries of Ukraine and the investment climate in the country, strengthening the fight against corruption, ensuring the participation of civil society in controlling the volume of revenues to the state budget of Ukraine from activities related to mining.

The Regulation stipulates that the priorities in implementing the Initiative in Ukraine is oil and gas extraction industry.

The Statement of the Cabinet of Ministers of Ukraine separately indicated that the implementation of initiatives, including the gas industry, will be an element of transparency in the gas transportation system of Ukraine.

On the 12th of March, 2012, the Cabinet of Ministers of Ukraine adopted a Resolution No. 230 “On activities of some consultative, advisory and other auxiliary bodies established by the Cabinet of Ministers of Ukraine”, by which the Minister of energy and coal industry of Ukraine is appointed to be the Authorized Representative of the Cabinet of Ministers of Ukraine on issues of realizing the Initiative concerning transparency provision in extractive industries (attached).

The Cabinet of Ministers of Ukraine passed an order of the 18th of July, 2012 No. 514 “On approving the plan of actions for implementing the Initiative “Partnership “Open government” (the point 12 of the Plan of actions includes the provision of implementing the Initiative concerning transparency provision in extractive industries (EITI) in Ukraine according to its criteria) (attached)

On the 11th of October, 2012, the Ministry of Energy and Coal Industry together with a representative of the World bank in Ukraine, organized and conducted an international conference “Ukraine on its way to joining the EITI”, attended by representatives of different ministries and departments of Ukraine, embassies of USA, Norway and Great Britain, EU delegations in Ukraine, representatives of IMF and World bank, oil and gas extraction companies, public bodies and mass media (program attached).

Opening the conference the Minister of Energy and Coal Industry of Ukraine Yuriy Boyko emphasized that the implementation of the Extractive Industries Transparency Initiative will be an important element in improving the investment climate in the country. He also noted that investments are impossible without clear and transparent rules. To ensure the energy independence of Ukraine there must be investments to develop its own oil, gas and coal sectors.

During the conference it was announced to have established a multi-stakeholder group on issues of implementing the Extractive Industries Transparency Initiative in Ukraine with the participation of the representatives of central executive bodies, companies and public bodies, the personal structure of which is approved by the Order of the Ministry of Energy and Coal Industry of the 10.10.2012 No. 785 (attached); its first meeting was held together with a training of the EITI International Secretariat (Tim Bittiger, regional director of the EITI International Secretariat).

Information about the conference was published on the websites of “Ukrainian Energy” (<http://ua-energy.org/post/25268>, <http://ua-energy.org/post/25255>) and EITI (*Extractive Industries Transparency Initiative*), (<http://eiti.org/news-events/ukraine-forms-multi-stakeholder-group>)

During the official visit of Ukrainian delegation headed by the Prime Minister of Ukraine M. Azarov to Norway (29-30 November 2012) the Deputy Minister of Energy and Coal Industry of Ukraine V. Makukha drew attention of the Chairman of the EITI International Secretariat J. Moberg, present at the Round Table, to the unchanged intention of Ukraine to join the Extractive Industries Transparency Initiative.

EITI REQUIREMENT 1.2

The government is required to appoint a senior individual to lead on the implementation of the EITI.

- a) The appointee should have the confidence of all stakeholders
- b) The appointee should have the authority and freedom to coordinate action on the EITI across relevant ministries and agencies
- c) The appointee should be able to mobilize resources for EITI implementation.

To implement the goals and objectives towards Ukraine's joining the Extractive Industries Transparency Initiative, the Resolution of the Cabinet of Ministers of Ukraine, dated by September 30, 2009 No. 1098, established a working group on the implementation of initiatives to ensure transparency in the extractive industries (hereinafter - the Working Group) led by the Authorized Representative of the Cabinet of Ministers of Ukraine on implementation of initiatives composed of representatives of the Ministry of Energy and Coal Industry, Ministry of economic Development and Trade, Ministry of Finance, Ministry of Justice, Ministry of Foreign Affairs, Ministry of Environment and Natural Resources, State Tax Service, Customs Service, State Treasury and State Financial Inspection, National Energy Regulation Commission, State Agency for Managing the State corporate Rights and Property, and Accounting Chamber (by consent).

The Order of the Cabinet of Ministers of 17.09.2010 No. 29548/5/1-10 approved the personal structure of the working group on the implementation of Initiative to ensure transparency in the extractive industries comprising the representatives of ministries and departments of Ukraine (attached).

By Order of the President of Ukraine of 08.04.2011 No. 1-1/640 the Government is instructed to provide renovation and expansion of the working group on the implementation of the Initiative, approval of the work plan of the Initiative indicating its implementation target values (terms), evaluation of potential constraints; analysis of the legislation of Ukraine in order to ensure the appropriate legal groundwork for implementing the Initiative; working out the issue concerning the financial support of the Initiative and in particular on the possibility of attracting assistance of international financial organizations and foreign states (attached).

The Order of the CMU of the 01.02.2012 No. 46465/3/1-11 approved the personal structure of the working group taking into account all changes made by the Resolution of the CMU of the 03.08.2011 No. 825 "On introduction of changes to the point 3 of the resolution of the Cabinet of Ministers of Ukraine of the 30.09.2009 No. 1098" (attached).

On the 1st of March 2012, there was a first meeting of the working group on issues of implementing the Extractive Industries Transparency Initiative in the Ministry of Energy and Coal Industry, inviting the representatives of the public organization "Energotransparency".

The meeting was dedicated to discussing the issue concerning principals of forming the multi-stakeholder group (hereinafter - MSHG) as well as spreading the Initiative to other industries except for the oil and gas extraction one.

As a result of this meeting it was agreed to hold further consultations with the World Bank to organize work on creating MSHG, spreading EITI to other extractive industries, as well as exploring the best examples of its implementation in other countries and spreading information about goals and objectives of the EITI, and assisting in organizing and running public events (conferences) in Ukraine concerning Ukraine's accession to the EITI (letters attached).

In June 2012, there was a meeting of representatives of the World Bank and European Commission in the Ministry of Energy and Coal industry, which was dedicated to discussing the issue of organizing a joint public event (conference) with the participation of companies, public organizations, ministries and departments to initiate work on creating a multi-stakeholders group and coordinating joint actions to

implement the Extractive Industries Transparency Initiative in Ukraine according to the criteria and requirements of the Extractive Industries Transparency Initiative.

On the 12th of March, 2012, the Cabinet of Ministers of Ukraine adopted a Resolution No. 230 “On activities of some consultative, advisory and other auxiliary bodies established by the Cabinet of Ministers of Ukraine”, by which the Minister of energy and coal industry of Ukraine is appointed to be the Authorized Representative of the Cabinet of Ministers of Ukraine on issues of realizing the Initiative concerning transparency provision in extractive industries.

The Order of the Ministry of Energy and Coal Industry No. 785 of the 10th of October, 2012, approved the structure of the Multi-stakeholders group on the issue of implementing the Extractive Industries Transparency Initiative (hereinafter - MSHG). The Deputy Minister of Energy and Coal Industry of Ukraine –the chief of staff V. Makukha was appointed to act as the Head of the MSHG. In April 2013 the resignation of the Deputy Minister of Energy and Coal Industry of Ukraine –the chief of staff V. Makukha was accepted. *

In June 2013, by the Decree of the president of Ukraine**, A. Bondarenko was appointed to act as the Deputy Minister of Energy and Coal Industry of Ukraine –the chief of staff.

Due to the personnel changes in the Ministry of Energy and Coal Industry, there will be changes to the Order of the Ministry of Energy and Coal Industry No. 785 of the 10th of October 2012 “On creating the multi-stakeholders group on issues of implementing the Extractive Industries Transparency Initiative in Ukraine”

* Decree of the President of Ukraine of the 25.04.2013 No. 233/2013

** Decree of the President of Ukraine of the 19.06.2013 No. 338/2013

EITI REQUIREMENT 1.3

The government is required to commit to work with civil society and companies, and establish a multi-stakeholder group to oversee the implementation of the EITI.

- a) The government, companies and civil society must be fully, actively and effectively engaged in the EITI process.
- b) The government must ensure that there is an enabling environment for company and civil society participation with regard to relevant laws, regulations, and administrative rules as well as actual practice in implementation of the EITI. The fundamental rights of civil society and company representatives substantively engaged in the EITI, including but not restricted to members of the multi-stakeholder group, must be respected.
- c) The government must ensure that there are no obstacles to civil society or company participation in the EITI process.
- d) The government must refrain from actions which result in narrowing or restricting public debate in relation to implementation of the EITI.
- e) Stakeholders, including but not limited to members of the multi-stakeholder group:
 - i. must be able to speak freely on transparency and natural resource governance issues;
 - ii. must be substantially engaged in the design, implementation, monitoring and evaluation of the EITI process, and ensure that it contributes to public debate;
 - iii. must have the right to communicate and cooperate with each other; and
 - iv. must be able to operate freely and express opinions about the EITI without restraint, coercion or reprisal.
- f) In establishing the multi-stakeholder group, the government must:
 - i. ensure that the invitation to participate in the group is open and transparent;
 - ii. ensure that stakeholders are adequately represented. This does not mean that they need to be equally represented numerically. The multi-stakeholder group must comprise appropriate stakeholders, including but not necessarily limited to: the private sector; civil society, including independent civil society groups and other civil society such as the media and unions; and relevant government entities which can also include parliamentarians. Each stakeholder group must have the right to appoint its own representatives, bearing in mind the desirability of pluralistic and diverse representation. The nomination process must be independent and free from any suggestion of coercion. Civil society groups involved in the EITI as members of the multi-stakeholder group must be operationally, and in policy terms, independent of government and/or companies;
 - iii. ensure that senior government officials are represented on the multi-stakeholder group; and
 - iv. consider establishing the legal basis of the group.
- g) The multi-stakeholder group is required to agree clear public Terms of Reference (ToRs) for its work. The ToRs should at a minimum include provisions on:

The role, responsibilities and rights of the multi-stakeholder group:

- i. Members of the multi-stakeholder group should have the capacity to carry out their duties.
- ii. The multi-stakeholder group should undertake effective outreach activities with civil society groups and companies, including through communication such as media, website and letters, informing stakeholders of the government's commitment to implement the EITI, the central role of companies and civil society, as well as widely disseminating the public information that results from the EITI process such as the EITI Report.
- iii. Members of the multi-stakeholder group should liaise with their constituency groups.

Approval of workplans, EITI Reports and annual activity reports:

- iv. The multi-stakeholder group is required to approve annual workplans, the appointment of the Independent Administrator, the Terms of Reference for the Independent Administrator, EITI Reports and annual activity reports.
- v. The multi-stakeholder group should oversee the EITI reporting process and engage in Validation in accordance with chapter 3.

Internal governance rules and procedures:

- vi. The EITI requires an inclusive decision-making process throughout implementation, with each constituency being treated as a partner. Any member of the multi-stakeholder group has the right to table an issue for discussion. The multi-stakeholder group should agree procedures for nominating and changing multi-stakeholder group representatives, decision-making, the duration of the mandate and the frequency of meetings. This should include ensuring that there is a process for changing group members that respects the principles set out in Requirement 1.3(f).

- vii. There should be sufficient advance notice of meetings and timely circulation of documents prior to their debate and proposed adoption.
- viii. The multi-stakeholder group must keep written records of its discussions and decisions.

Applicants should also take note of protocol note #4 regarding the participation of civil society²

The Order of the Cabinet of Ministers of Ukraine of the 30th of September 2009 No. 1098 “On Ukraine’s Accession to the Initiative concerning transparency provision in extractive industries” defines the basic objectives of the Initiative, and in particular the formation of a multi-stakeholders group, attracting on a parity basis representatives of public authorities, companies that carry out activities in mining, and public organizations interested in implementing the Initiative.

The issues concerning the MSHG creation were discussed during meetings with the World Bank in June-August 2012 within the limits of preparation to run an international conference “Ukraine on its way to joining the EITI” in October 2012.

Considering the practice of countries that have already passed the process of joining the Initiative, it was decided to form MSHG out of 18 (21) Representatives (6-7 representatives from the Government, companies and public organizations).

The invitation to participate in the work of MSHG was sent to the interested ministries and departments of Ukraine, companies (*national joint-stock company “Naftogaz Ukrainy”, affiliated company “Ukrgezvydobuvannya”, PJSC “Ukrnafta”, DJSC “Chornomornaftogas”, affiliated company “Ukrtransgas”*), including foreign companies intending to work in the oil and gas field (*American Chamber of Commerce European and Business Association*) and the Association “Energotransparency” which includes non-governmental organizations whose activities cover fuel - energy sector of the country, including transparency improving in the activities field, associated with production and transportation of hydrocarbon resources, training and spreading information on EITI (letter attached).

According to the submitted proposals, the personal structure of the Multi-stakeholders group on issues of implementing the Extractive Industries Transparency Initiative in Ukraine (hereinafter - MSHG) was formed, which was approved by the Order of Ministry of Energy and Coal Industry No. 785 of the 10th of October 2012.

The structure of the mentioned group includes 6 representatives of the central executive authorities, companies and public organizations.

Government is represented in the MSHG by representatives of the Ministry of Energy and Coal Industry, Ministry of Economic Development, Ministry of Finance, National Electricity Regulatory Commission of Ukraine, Ministry of Natural Resources and State Tax Service (currently a part of the Ministry of Ukraine of Income and Charges, created in December, 2012); companies are represented by the representatives of the PJSC “Ukrgezvydobuvannya”, PJSC “Ukrtransgas”, National joint-stock company “Naftogaz Ukrainy”, LLC “Shell Ukraine Exploration and Production I” and LLC “Chevron Ukraine”.

The public society is represented in the MSHG by representatives of the Association “Energotransparency” (“Dixi Group”, “Institute for Sustainable Development”, “Analytical Centre for Regional Cooperation”, “People’s Control”, Center for studying Geopolitical Problems and Euro-Atlantic Cooperation in the Black Sea Region “Nomos” and “Kyiv international Energy Club”).

² See *The EITI Standard*: <http://eiti.org/document/standard>, p. 41-42.

The association "Energotransparency" was established on July 3, 2009 to represent the interests of the public in the implementation of EITI in Ukraine, as well as to promote transparency in the extractive industries.

The purpose of the Association is to exercise within the limits stipulated by the legislation of Ukraine control over the use of oil and gas resources and transit potential of the country to promote a more sustainable economic and social development through increased transparency in the activities related to the production and transportation of hydrocarbon resources.

The Association was joined by more than 10 organizations-participants. All of them are officially registered public organizations, i.e. – according to the Ukrainian legislation – non-governmental non-profit organizations. The main part is made by the non-governmental analytical centers and active non-governmental organizations in the areas of mining.

The activity base of the association is the principle of the Association "Energotransparency" that define objectives and means of achieving them, rights and obligations of members, governing bodies and principles of representation. Decisions are made by consensus during semiannual General Meetings or special meetings and symposiums. Current activity is assigned to the coordinator and his deputy, which are changed every year on a rotational basis. It is planned to build a full-fledged secretariat of the Association.

The sources of financing of the Association are charitable grants and assistance from members of the Association or other physical entities that support the implementation of the Transparency Initiative in Ukraine. The key donors are the International fund "Renaissance" and the Revenue Watch Institute.

In the years 2009-2012 the NGO-members of the Association organized a number of conferences and round tables, prepared a series of information-analytical materials and conducted advocacy activities of the EITI. It was intended to raise awareness of people on the EITI and principles of transparency in the extractive sector, to provide information support to government agencies, in particular with a view to informing all stakeholders; in October 2010 the people's organization "Dixie Group" launched a special website dedicated to the EITI Ukraine (<http://ua-energy.org/eiti>).

Due to public position expressed in letters to the Prime Minister of Ukraine and the Authorized Representative of the Cabinet of Ministers of Ukraine on implementing the EITI, the process of Ukraine's joining the Initiative has sped up, particularly all requirements of the EITI standard for creating a multi-stakeholder group (MSHG) and creating the EITI Work Plan were followed.

The public participants of the MSHG were nominated by the resolution of the General meeting of the Association "Energotransparency" on the basis of transparent criteria: working experience in the industry, knowledge about peculiarities of implementing the EITI and organizational skills. The selected candidates include independent analytical centers of Kyiv and Sevastopol, as well as public organizations that monitor the production at the local level (Lviv, Donetsk, Kharkiv). All six nominees joined the MSHG structure, approved by the Order of the Ministry of Energy and Coal Industry of the 10.10.2012 No. 785. The General Meeting has also defined the rotation principle of the MSHG public members – every 3 years – and this proposal was included into the Regulation on MSHG.

The draft documents of MSHG were worked out under direct public involvement. In particular, during preparation one used project materials from the informational and analytical support from the Ministry of Energy and Coal Industry, which were financed by the International fund "Renaissance". It is worth mentioning that the Working plan of the EITI implementation in Ukraine was developed by the MSHG on the basis of a template, proposed by public representatives. A considerable part of the MSHG activity on informing the public about its activity is realized through publication of news and documents by the MSHG public participants, and in particular on the mentioned website of the EITI in Ukraine.

In terms of an EITI Program document number 4 there was no legislative, administrative, procedural or other obstructions for participation of the public in the MSHG activity. The association "Energotransparency" has

established an effective interaction with senior officials of the Ministry of Energy and Coal Industry. The problem of lack of funds needed to attend the public meetings of MSHG (costs of transport and accommodation of the MSHG members from the regions), has been solved by attracting donor funding, such as the International Fund “Renaissance”. All existing limits of the organizational skills of the NGO-participants were taken into account in the preparation of the EITI Work Plan, including its part to overcome these limitations.

Today the Association actively cooperates with the International EITI Secretariat, Revenue Watch Institute and other international organizations, and in early 2013 it formally joined the network Publish What You Pay. The members regularly participate in trainings of the Eurasia Extractive Industries Knowledge Hub and Eurasia Regional Transparency Network.

[Appendices - Principles of Association, minutes of the General Meetings for the years 2011 and 2012, letters to the government (extract from the draft brochures of “Dixie Group” for the years 2012 and 2013)]

Currently there were six MSHG meetings. These meetings were dedicated to considering the issue of the Initiative role and requirements for countries that implement the Initiative; on the stages of the Initiative implementation according to the requirements of the Initiative; on organizing the MSHG activity; on conducting the analysis of the regulatory documents and legislation of Ukraine as to defining all possible obstacles on the way of implementing the Initiative; on defining the “essentiality” of payments and coverage of the extractive industries by the Initiative; on preparing reports according to the requirements of the Initiative; on determining the source of the implementation financing in Ukraine and other issues (Minutes of meetings attached).

On the 26.12.2012 the Regulation on the Multi-stakeholders group on issues of the Extracting Industry Transparency Initiative and the Terms of Reference for the MSHG were approved.

By the Resolution of the multi-stakeholders group, one defines the MSHG structure and its activity organization, including the procedures of preparing and approving the documents and decision-making. It is also indicated in the Resolution that secretariat is the MSHG executive body.

According to the Resolution of the MSHG (Minutes No. 3 of the 11.12.2012) the functions of the Secretariat will be temporarily executed by the Department on the issues of the oil, gas, peat, oil processing and alternative fuels of the Ministry of Energy and Coal Industry (from December 2012 the name is changed for the Department on the issues of production of traditional and alternative fuels).

Each MSHG meeting is followed by preparing a minutes, which describes the process of discussing the issues of agenda and decision making.

The Terms of Reference determines the main tasks of the MSHG for implementing the EITI in Ukraine according to the resolution of the CMU of the 30.09.2009 No. 1098 and EITI principles and criteria.

On the 19th of April, 2013, during the 6th MSHG meeting, one approved the draft of the Work plan for implementing the EITI in Ukraine.

Information on the held meetings of the MSHG and discussions are continually published on the website <http://ua-energy.org/eiti/>

EITI REQUIREMENT 1.4

The multi-stakeholder group is required to maintain a current workplan, fully costed and aligned with the reporting and Validation deadlines established by the EITI Board.

The workplan must:

- a) set EITI implementation objectives that are linked to the EITI Principles and reflect national priorities for the extractive industries. Multi-stakeholder groups are encouraged to explore innovative approaches to extending EITI implementation to increase the comprehensiveness of EITI reporting and public understanding of revenues and encourage high standards of transparency and accountability in public life, government operations and in business;
- b) reflect the results of consultations with key stakeholders, and be endorsed by the multi-stakeholder group;
- c) include measurable and time bound activities to achieve the agreed objectives. The scope of EITI implementation should be tailored to contribute to the desired objectives that have been identified during the consultation process. The workplan must:
 - i. assess and outline plans to address any potential capacity constraints in government agencies, companies and civil society that may be an obstacle to effective EITI implementation;
 - ii. address the scope of EITI reporting, including plans for addressing technical aspects of reporting, such as comprehensiveness and data reliability (Requirements 4 and 5); and
 - iii. identify and outline plans to address any potential legal or regulatory obstacles to EITI implementation, including, if applicable, any plans to incorporate the EITI Requirements within national legislation or regulation.
- d) identify domestic and external sources of funding and technical assistance where appropriate in order to ensure timely implementation of the agreed workplan;
- e) be made widely available to the public, for example published on the national EITI website and/or other relevant ministry and agency websites, in print media or in places that are easily accessible to the public;
- f) be reviewed and updated annually. In reviewing the workplan, the multi-stakeholder group should consider extending the detail and scope of EITI reporting including addressing issues such as revenue management and expenditure (3.7-3.8), transportation payments (4.1.f), discretionary social expenditures (4.1.e), ad-hoc subnational transfers (4.2.e), beneficial ownership (3.11) and contracts (3.12)³. In accordance with requirement 1.3 (g)(viii), the multi-stakeholder group is required to document its discussion and decisions;
- a) include a timetable for implementation that is aligned with the EITI reporting and Validation deadlines established by the EITI Board⁴ and that takes into account administrative requirements such as procurement processes and funding.

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The Work plan on implementing the EITI in Ukraine was developed by the multi-stakeholders group (MSHG) in December 2012 – May 2013 (attached). The draft plan proposed by the analytical center "Dixie Group" on behalf of the Association "Energotransparency" was taken as a basis.

During the development there were numerous consultations held with representatives of the public and companies in the MSHG and included comments of the EITI International Secretariat.

The purpose of the Work Plan is to increase the transparency of payments, in particular, the priority was given to the oil and gas sector, which also includes transportation (transit) of natural gas. The preliminary estimation showed that this extraction and transportation of natural gas is the most essential component of the state budget revenues and significantly affects the formation of the deficit in public finances.

As it is was defined by the MSHG at its first meeting, together with the process of preparing the first EITI report there will be a Research conducted concerning the significance of payments from other areas of the

³ See *The EITI Standard for specifications of these issues*: <http://eiti.org/document/standard>, p. 35-39.

⁴ See *The EITI Standard*, paragraph 1.6 a) *EITI reporting deadlines*, p. 15.

extraction industry for further extension of the EITI in Ukraine. It is expected that the activity on coal extraction will be the scope of the EITI in Ukraine in the next reporting period (2015-2017).

Reports will cover all major payments of companies in favor of the government. The Work plan indicates that the MSHG members will form working groups for implementing the Work plan (based on the parity participation of all stakeholders). In particular, one of them will work on determining the level of aggregation / disaggregation of data and developing reporting templates. This working group will determine the expansion of EITI reporting on activities such as management of revenues and expenditures, payment of transportation costs for social services, special transfers for the benefit of local budgets, beneficial law, contracts, etc.

The Work plan also includes a list of oil and gas companies, the activity of which is within the limits of the EITI propagation (list of companies attached).

The Work plan also answers the question about potential limitations of the EITI implementation in Ukraine, including legal and regulatory barriers, suggesting measures to address them. In particular, it is planned to establish a working group to address potential barriers of the EITI implementing, which will work out corresponding recommendations. A preliminary analysis of the EITI implementation can already witness on such obstacles as lack of funds from the State budget for funding the Work Plan activities, limited access to information necessary for the preparation of reports, slow decision-making procedures at the government level; lack of public awareness on the EITI.

These barriers will be eliminated through raising funds from alternative sources of funding (MDTF, EU technical assistance, etc.), studying the basic principles of the EITI both at governmental level and for the public and companies, information and analytical support for the preparation of documents and legal acts necessary to complete the EITI implementation in Ukraine. A specially formed MSHG working team will analyze the legal and regulatory framework in terms of any interference with the proper implementation of the EITI, on the basis of which there will be proposals of amendments to laws and regulations.

Training and education for all stakeholders is the task of the MSHG Working Group on developing skills and expanding the EITI.

The work plan identifies the sources of funding and technical assistance, which are divided into internal (State Budget of Ukraine) and external (MDTF, EITI Secretariat, EU technical assistance, International Fund "Renaissance", RWI). Another issue is the financing of the Work Plan from the State budget. According to the procedure, a request to the Ministry of Finance to include the amount for the EITI implementation to the State Budget for the year 2014, will be submitted in August 2013, subject to Ukraine being granted the EITI candidate status. The work plan provides that funds from the state budget will be used to finance the selection and appointment of an organization, which shall prepare a report on reconciliation of data provided by companies and the Government, co-sanctioning procedures or compliance with the EITI and co-financing the process of sanctioning or compliance with the EITI. However, the Ministry of Finance proposes to attract funds of mining companies to the sources of financing and to eliminate the budgetary funds (this position of the Ministry of Finance is indicated in the draft Work Plan) (letters of the Ministry of Finance attached). All issues on financing / co-financing from domestic sources of individual activities of the work plan, including the offer of the Ministry of Finance, will be additionally worked out during further MSHG meetings and by the working group within MSHG in order to identify funding strategies for the EITI implementation in Ukraine.

The work plan states that it will be reviewed and evaluated by the MSHG on an annual basis. It also provides a clear schedule of accomplishing the tasks taking into account the terms officially established by the EITI, including the preparation of Reports on compliance with the EITI and Reports on sanctioning (validation).

The Text of the Work Plan is open to the public; in particular, it was announced publicly available on a special website dedicated to the EITI implementation in Ukraine (<http://ua-energy.org>). The work plan also provides that as soon as Ukraine receives the status of the country-candidate, the MSHG will create a working group to spread information about the EITI. Among its tasks there is distribution of leaflets about the principles of the EITI, informational brochures about the benefits of the EITI implementation for ordinary citizens, maintaining the official website on the EITI implementation in Ukraine (including quarterly newsletters), conducting national roundtables and special roundtable discussions with legislators.

All discussions and decisions of the MSHG, including those concerning the implementation of the EITI Work Plan, are documented and recorded in the minutes of the MSHG meetings.

[Appendix - Work Plan of the EITI implementation in Ukraine]

INFORMATION ABOUT THE MULTI-STAKEHOLDER GROUP

Provide a list of members from the national Multi-Stakeholder Group, their organisational affiliation and contact details. If appropriate, attach information regarding additional government, civil society and private sector stakeholders involved in the sign-up process

Name	Position	Organization	Contacts (telephone and e-mail)
Makukha Vladimir (until April 2013)	Deputy Minister, Chief of Staff, Head of the MSHG	Ministry of Energy and Coal Industry of Ukraine	+ 38 044 206-38-01 makukha@mev.energy.gov.ua
Bondarenko Andrei * (July 2013)	» _»_	» _»_	+38 044 206-38-01 prbon@mev.energy.gov.ua
Kyryushyn Igor (until April 2013)	Department Director	Ministry of Energy and Coal Industry of Ukraine	+38 044 206-38-23 ovlasenko@mev.energy.gov.ua
Ruban Igor (since April 2013)	Department Director	» _»_	+38 044 206-37-53 igor.ruban@mev.energy.gov.ua
(Mykytko Larysa) **	Head of the Sector	» _»_	+38 044 206-37-40 larysa.mykytko@mev.energy.gov.ua
Merkushov Victor	member of the National commission	National Commission for the State Regulation of Energy of Ukraine	+38 044 277-30-03 merkushov@nerc.gov.ua
(Rudenko Galina) **	Deputy Head of Department	» _»_	+ 38 044 204-71-77 rudenko@nerc.gov.ua krivonog@nerc.gov.ua
GrebennikovA Larysa	Head of Department	Ministry of Economic Development and Trade of Ukraine	+38 044 596-67-18 Lgrebennikova@me.gov.ua
(Zybenok Iryna) **	Head of Division	» _»_	+38 044 596-67-65 zybenok@me.gov.ua
Navrata Artem	Deputy Head of Department	Ministry of Finance of Ukraine	+38 044 277-53-38 navrata@minfin.gov.ua

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Dmitry Mormul (until April 2013) Sushko Alexander * (since July 2013) (Ivan Iwaniec) **	Deputy Minister - Chief of Staff __ Head of Division	Ministry of Ecology and Natural Resources of Ukraine ” __ ” __	+38 044 206-31-05 mormul@menr.gov.ua +38 044 206-31-05 chertok@menr.gov.ua +38 044 206-31-11 ivan.ivanets@menr.gov.ua
Kasyanchuk Sergiy	Head of Department Управління	National Joint Stock Company “Naftogaz Ukrainy”	+38 044 586-37-89 kosia@naftogaz.com
Нестеренко Олексій Григорович	Deputy Chairman	PJSC "Ukrghasdobuvannya»	+38 044 461-29-04 saramud@gasdob.com.ua
Depelyan Angela	Department director	PJSC "Ukrtransgas"	+38 044 461-20-55 depelyan-am@utg.ua mikityuk-al@utg.ua
Raputa Irina (Kredentser Alexander) **	commercial director	Enterprise with foreign investments “TNK- Ukraine” ” __	+38 067 233-92-61 ivraputa@tnk-bp.com +38 050 332-66-10 AGKredencer@tnk-bp.com
Thail Graham	Director	Limited Liability Company "Shell Ukraine Exploration and Production I"	+38 067 404-17-95 graham.tiley@shell.com
Peter Clark	General manager	Limited liability company “Chevron Ukraine”	+38 050 474-94-44 papc@chevron.com
Todiychuk Olexander (Valigura Olyana)**	President	International Public Organization “Kyiv International Energy Club”	+38 044 484-04-44 qclub.ua@gmail.com info@qclub.org.ua ol.to@hotmail.com o.valigura@qclub.org

Gonchar Michael (Chubyk Andrew) **	director of energy programs	Public organization “Center for studying Geopolitical Problems and Euro-Atlantic Cooperation in the Black Sea Region “Nomos” _”_	+38 044 507 0198 mi.gor17@gmail.com +38 97 981-11-41 a.geostrategy@gmail.com
Pavlenko Olena	founder, Deputy Chairman of the MSHG	NGO “Dixi Group”	+38 066 723- 94-10 olepav@dixigroup.org
Ignatieff Stanislav (Vitaly Filenko) **	CEO	Youth NGO “Institute for Sustainable Development” ” --	+ 38 057 775-56-72 Feel83@list.ru +38 097 925 -72- 49
Deyneko Vladislav	Director of Energy Programs	NGO “Analytical Centre for Regional Cooperation”	+38 032 241-82-31 acrc@ukr.net
Altukhov Vadim	manager	Donetsk regional NGO "People’s Control"	+ 38 050 632 -33-48 +38 063 292-97-26 vadimof@ukr.net
MSHG Secretariat (according to the Resolution of the MSHG passed during the 3d meeting, the functions of the Secretariat arfe executed by the Department on the issues of the oil, gas, peat, oil processing and alternative fuels, since April, 2013 - Department on the issues of production of traditional and alternative fuels			
Mykytko Larisa	Head of the Sector	Ministry of Energy and Coal Industry of Ukraine	+38 044 206-37-40 larysa.mykytko@mev.energy.gov.ua
Prokopchuk Volodymyr	Leading specialist	Ministry of Energy and Coal Industry of Ukraine	+38 044 594-59-15 vladimir.prokopchuk@mev.energy.gov.ua

* in June 2013 A. Bondarenko is appointed to act as a Deputy Minister of Energy and Coal Industry of Ukraine – the chief of staff.

In May 2013 O. Sushko is appointed to act as Deputy Minister of Ecology and Natural Resources of Ukraine – the Chief of Staff.

** person who replaces or participates in MSHG meetings on behalf of the MSHG member

ANNEXES

1. Justification of the scope of the EITI in Ukraine on 2 pages.
2. Work Plan of implementing the Extractive Industries Transparency Initiative (EITI) in Ukraine (2012-2015) on 13 pages
3. The list of oil and gas companies to be covered by the report in accordance with the Extractive Industries Transparency Initiative on 1 page
4. Resolution of the Cabinet of Ministers of Ukraine of the September 30, 2009 No. 1098 “On Ukraine's Accession to the Extractive Industries Transparency Initiative” on 3 pages.
5. Resolution of the Cabinet of Ministers of Ukraine of the 12th of March, 2012 No. 230 “On activities of some consultative, advisory and other auxiliary bodies established by the Cabinet of Ministers of Ukraine” on 6 pages
6. Resolution of the Cabinet of Ministers of Ukraine of the 18th of July, 2012 No. 514 “On approving the plan of actions for implementing the Initiative “Partnership “Open government” on 7 pages
7. The Order of the Cabinet of Ministers of 17.09.2010 No. 29548/5/1-10 on the approval of the personal structure of the working group on the implementation of Initiative to ensure transparency in the extractive industries (resolution of the CMU of the 30th of September, 2009, No. 1098) on 3 pages
8. Order of the President of Ukraine of the 08.04.2011 No. 1-1/640 as to the implementation of the Extractive Industries Transparency Initiative in Ukraine on 1 page
9. Order of the CMU of the 01.02.2012 No. 46465/3/1-11 concerning the approval of the personal structure of the working group with changes made by the resolution of the CMU of the 03.08.2011 No. 825 on 5 pages
10. Letter to the Director of the World Bank in Ukraine, Belarus and Moldova on the common organization of the event of the EITI implementation in Ukraine on 2 pages.
11. Letters of the World Bank concerning consultations on issues of organizing work to create MSHG and spreading the EITI on 5 pages.
12. Invitations to participate in the formation of the MSHG on 6 pages
13. Program of the International Conference “Ukraine on its way to joining the EITI”, October 11, 2012, Kyiv, hotel “Interkontynental” on 1 page.
14. Order of the Ministry of Energy and Coal Industry of the 10.10.2012 No. 785 on the establishment of a multi-stakeholders group (MSHG) concerning the implementation of the in Extractive Industries Transparency Initiative in Ukraine on 3 pages.

15. Provision about the Multi-stakeholders group on the issue of implementation of the in Extractive Industries Transparency Initiative in Ukraine and Terms of Reference for the MSHG on 7 pages.
16. Minutes of meetings of the Multi-stakeholders group on the issue of implementation of the in Extractive Industries Transparency Initiative in Ukraine (Ukrainian and English) on 38 pages.
17. Letters of the Ministry of Finance regarding funding / co-funding of the Work Plan on 2 pages
18. Principles of Association “Energotransparency”, Minutes of the General meeting in 2011 and 2012 on 6 pages.
19. Letter of the Association “Energotransparency” on 1 page

Working Plan for Implementing Extractive Industries Transparency Initiative (EITI) in Ukraine (2012-2015)

Task	Prerequisites for implementation	Schedule	Responsible	Projected (forecast) cost* and funding source	Expected results
GOAL 1: ATTEST COMMITMENTS OF EITI IMPLEMENTATION AND CREATE MSG (MULTILATERAL STAKEHOLDER GROUP)					
1a. A clear public statement of intent to implement EITI	CMU's resolution dated September 30, 2009 № 1098 "On Ukraine's Accession to the Initiative on Extractive Industries Transparency".	Completed	Cabinet of Ministers of Ukraine	-	Government's public statement of intent to implement EITI Implementation of EITI requirement 1
1b. Appointment of coordinator/responsible for EITI in the government	CMU's resolution dated September 30, 2009 № 1098 "On Ukraine's Accession to the Initiative on Extractive Industries Transparency" amended by the CMU on March 12, 2012: № 230 "On activities of some consultative, advisory and other auxiliary bodies established by the Cabinet of Ministers of Ukraine"	Completed	Cabinet of Ministers of Ukraine	-	Appointing the Minister of Energy and Coal Industry of Ukraine as authorized by the Cabinet of Ministers of Ukraine for EITI implementation Implementation of EITI requirement 3
1c. Government commitment to work on EITI with all the stakeholders (NGOs, companies)	CMU's declaration of joining the Extractive Industries Transparency Initiative (approved by the CMU's resolution dated September 30, 2009 № 1098 "On Ukraine's Accession to the Initiative on Extractive Industries Transparency").	Completed	Cabinet of Ministers of Ukraine	-	Public statement on cooperation with key stakeholders - business and civil society Implementation of EITI requirement 2
* - working plans of Kazakhstan, Iraq and web pages of EITI member countries were used for determining funding					

1d. Forming a multilateral stakeholder group (hereinafter - MSG)	Preparing MSG constituent meeting: <ul style="list-style-type: none"> - Sending invitation letters and information materials to each party's representatives; - Preparing lists of each party's delegated representatives; - Drafting documents. 	Completed	Ministry of Energy and Coal Industry of Ukraine World Bank	Information not provided by the World Bank	Formed MSG, which meets regularly to discuss and monitor EITI implementation Implementation of EITI requirement 4
	Forming MSG: <ul style="list-style-type: none"> - Decree of the Ministry of Energy and Coal Industry of Ukraine №785 dated 10.10.2012 "On the establishment of a multilateral group of stakeholders (MSG) dealing with the implementation of Extractive Industries Transparency Initiative in Ukraine"; - Minutes of MSG founding meeting dated 10.11.2012. 	Completed	Ministry of Energy and Coal Industry of Ukraine	21,000 UAH (compensation for travel expenses of MSG members and implementation of MSG operations support project), International Fund "Renaissance"	Approved Regulation on MSG and MSG Objectives
	Documents governing MSG's functioning: <ul style="list-style-type: none"> - Regulations on MSG (operation principles, procedures of management election, member rotation, voting); - MSG Objectives (approval of the working plan and its revision, description of the procedure of independent auditor selection). 	Completed	Ministry of Energy and Coal Industry of Ukraine MSG's public part		
GOAL 2: DEVELOP AND PUBLISH EITI WORKING PLAN					
2a. Development and publication of the working plan and implementation schedule.	Preparation and approval of the draft MSG Working Plan according to the EITI requirements	January-April 2013	Ministry of Energy and Coal Industry of Ukraine MSG's public part	24,000 UAH (compensation for travel expenses of MSG members and implementation of	Made public Working Plan for EITI Implementation, which is updated regularly

Preparation and submission of application for the status of EITI candidate country	Agreeing the Working Plan of EITI implementation in Ukraine with the concerned ministries and departments and submitting it for consideration to the Cabinet of Ministers of Ukraine	March-May 2013		MSG operations support project), International Fund "Renaissance"	Implementation of EITI requirement 5	
	Disclosure of the Working Plan after approving the MSG (in print and/or other public access sources)	June-July 2013	Ministry of Energy and Coal Industry of Ukraine Representatives of the public in MSG			Receiving a status of EITI candidate country
	Submitting the Working Plan to International EITI Board and preparing an application for acquiring the status of an EITI candidate country	June - July 2013	Authorized by the Cabinet of Ministers of Ukraine for EITI implementation			
2b. Determining funding sources for EITI implementation	<i>Forming a working group to study the issue of financing EITI implementation in Ukraine.</i> Developing strategy for funding the Working Plan from domestic sources and obtaining technical and financial support from donors and international partners.	June - July 2013, 2014	<i>As per results of MSG meeting</i>	.	Sustainable funding for EITI implementation	
	Preparing documents for obtaining funds from the state budget of Ukraine for financing and co-financing implementation of the Transparency Initiative and related activities of the Working Plan in Ukraine ¹ .	July-August 2013, 2014 awaiting costs in 2014	MSG members from the Ministry of Energy and Coal Industry and Ministry of Finance Secretariat			1,772,000 UAH

¹ Inquiry to the Ministry of Finance for including EITI implementation costs into the State Budget for 2014 will be submitted in accordance with the procedure in July 2013, subject to Ukraine's obtaining EITI candidate status. Funds from the State Budget will be used in particular for: activities of MSG secretariat; appointing an organization to prepare data reconciliation report on the data provided by companies and the Government, authorization procedure or compliance with EITI, publication of reports, spreading information about EITI.

The Ministry of Finance proposes to raise funds from mining companies and exclude budget financing of working plan implementation.

			MSG		process
	Request for a grant from the Multi Donor Trust Fund (MDTF)	July-August 2013, 2014	MSG members from the Ministry of Energy and Coal Industry Ministry of Economic Development, Ministry of Finance Secretariat MSG	4,824,000 UAH	
	Request for a grant from EITI Secretariat	July 2013, 2014 awaiting costs from October 2013	MSG members from the Ministry of Energy and Coal Industry Ministry of Economic Development, Ministry of Finance Secretariat MSG	408,000 UAH	
	Request for funding from the EU in the framework of existing technical and financial assistance to Ukraine	July-August 2013, 2014 awaiting costs in 2014	MSG members from the Ministry of Energy and Coal Industry Ministry of Economic Development, Ministry of Finance Secretariat MSG	472,000 UAH	
	Request for a grant from foundation "Renaissance" and from Revenue	July 2013, 2014	Representatives of the public in	664,000 UAH	

	Watch Institute	awaiting costs from July 2013	MSG		
	Developing the programme of EITI implementation in Ukraine and submitting it for approval to the Cabinet of Ministers of Ukraine	July-August, 2013	MSG members from the Ministry of Energy and Coal Industry, Ministry of Economic Development and Ministry of Finance together with members of the working group on EITI implementation (CMU resolution dated 09.30.2009 № 1098)		
2c. Forming MSG Secretariat	Determining the number of Secretariat members and adopting the terms of reference for its work	May 2013	Ministry of Energy and Coal Industry of Ukraine Representatives of the public in MSG	30,000 UAH/month, 30,000 x 24 months = 720,000. expected MDTF funds and/or other funding sources	Coordination of EITI implementation process and support of MSG activities
	Forming MSG Secretariat (Prior to the establishment of MSG Secretariat its functions are performed by a Department of the Ministry of Energy and Coal Industry)	July 2013	Ministry of Energy and Coal Industry of Ukraine		
GOAL 3: ELIMINATE LIMITATIONS FOR EITI IMPLEMENTATION / CAPACITY BUILDING AND PROPAGATION					
3a. Identifying potential barriers for EITI implementation	<i>Forming a working group to eliminate potential barriers for EITI implementation²</i>	July 2013	<i>As per results of MSG meeting</i>		

² A full interference assessment report is to be presented to MSG members in July (August) 2013. Preliminary analysis of EITI implementation process already signifies such obstacles for EITI implementation as lack of state budget funds for financing the Working Plan activities, limited access to information needed for preparing the reports, slow decision-making procedure at the government level, lack of public awareness about EITI. These obstacles will be eliminated via raising

	Report on identifying and analysing potential barriers for EITI implementation and providing developed recommendations	July - August 2013			
3b. Review of the legal framework needed for eliminating the identified barriers for EITI implementation	<i>Forming a working group to prepare the necessary documentation and recommendations for adapting the legal framework and legislation of Ukraine to EITI requirements</i>	April - June 2013	<i>As per results of MSG meeting</i>		Legislative and regulatory framework, which is free from interference to EITI implementation
	Analysis of the existing legal and regulatory framework for any barriers to proper EITI implementation	2013	Representatives of the public in the working group	56,000 UAH, expected MDTF funds	Implementation of EITI requirement 8
	Information and analytical support of bringing the legal framework and legislation of Ukraine in compliance with EITI requirements	2013-2014	MSG Secretariat		
	Examining essentiality of payments from other areas of the mining industry for further extension of EITI in Ukraine	2014	Ministry of income and charges in the Working group MSG Secretariat	64,000 UAH, expected MDTF funds	
	Analysis of the legal and regulatory framework for any barriers to EITI implementation in other areas of the mining industry	2015	Representatives of the public in the working group	56,000 UAH, expected MDTF funds	
3c. Building capacity/training on EITI and oil and gas industry for civil society (including media)	<i>Forming a working group for building capacity/training on EITI</i>	July 2013	<i>As per results of MSG meeting</i>		
	Training for MSG members on new EITI rules and their implementation	2013	Representatives of the public in	72,000 UAH,	

funds from alternative funding sources (MDTF, EU technical assistance, etc.), trainings on EITI basic principles for both government and the public, information and analytical support of preparing documents and legal acts necessary for sufficient EITI implementation in Ukraine.

	<p>(1 day)</p> <p>Training for NGOs and journalists on EITI principles (3 regional trips X 1 day)</p> <p>Forums of "Energy Transparency" Association for increasing the number of participants involved (3 events)</p> <p>Training tour of MSG members to EITI Secretariat</p> <p>Training tour of MSG members to a country implementing EITI (2 trips)</p> <p>Training for interested government members, companies and experts on the basic principles of EITI (1 day)</p>	<p>2013, 2014, 2015</p> <p>2013, 2014, 2015</p> <p>2014</p> <p>2014, 2015</p> <p>2014, 2015</p>	<p>the working group</p> <p>Representatives of the public in the working group</p> <p>Representatives of the public in the working group</p> <p>Representatives of the public in the working group</p> <p>Representatives of the public in the working group</p> <p>Representatives of the public in the working group</p>	<p>expected funds of EITI Secretariat</p> <p>120,000 UAH X3 = 360,000 UAH, expected funds of RWI and Fund "Renaissance"</p> <p>56,000 UAH X 3 = 168,000 UAH expected funds of RWI and Fund "Renaissance"</p> <p>120,000 UAH, expected funds of MDTF</p> <p>120,000 UAH X 2 = 240,000 UAH, expected funds of MDTF</p> <p>72,000 UAH, X 2 = 144,000 expected funds of MDTF</p>	<p>A better understanding of the oil and gas industry and EITI implementation process by the civil society organizations</p> <p>Public support of advancing transparency in all the extractive industries</p> <p>Implementation of EITI requirement 6</p>
<p>3d. Building capacity/training on EITI and oil and gas industry for companies</p>	<p>Training on EITI principles for company representatives of oil and gas sector, forming an association of mining companies for representation in MSG</p> <p>Preparing an analytical study of the benefits of EITI for companies in Ukraine</p>	<p>2013, 2014, 2015</p> <p>2014</p>	<p>Company representatives in the Working Group</p> <p>Company representatives in</p>	<p>72,000 UAH, X 3 = 216,000 expected funds of EITI Secretariat</p> <p>40,000 UAH, expected funds of EITI Secretariat</p>	<p>A better understanding of EITI issues by the companies working in the oil and gas industry</p> <p>Implementation of EITI requirement 7</p>

	Presenting EITI principles to experts and companies of oil and gas sector (2 events)	2014, 2015	the Working Group Company representatives in the Working Group	24,000 UAH, X 2 = 48,000 UAH expected funds of EITI Secretariat	
3e. Building capacity/training on EITI and oil and gas industry for the government	Training on EITI principles for the government representatives	2013, 2014, 2015	Government representatives in the working group	72,000 UAH, X 3 = 216,000 UAH expected costs of MDTF	Better understanding of EITI specifics and proper governance of the oil and gas industry Ability to fulfil obligations under EITI
	Preparing an analytical study of applying EITI requirements to the work of the government	2014	Government representatives in the working group	40,000 UAH, expected funding, EU technical assistance	
	Training tour of government representatives to EITI Secretariat	2014	Government representatives in the working group	72,000 UAH expected funding, EU technical assistance	
	Training on applying EITI requirements to the work of the government, in particular - using EITI reports	2015	Government representatives in the working group	72,000 UAH expected funding, EU technical assistance	
3f. Propagation / information campaigns	<i>Forming a working group to deal with distributing information about EITI</i>	July - August 2013	<i>As per results of MSG meeting</i>		Greater accessibility and clarity of information about the extractive industries of Ukraine for citizens, greater awareness among the general population
	Translation and distribution of leaflets about EITI principles	2013	Representatives of the public in the working group	32,000 UAH, expected funds of EITI Secretariat	
	Introducing an official website on	2013, 2014,	Representatives of the public in	144,000 + 288,000 UAH x 2 = 720,000	

	EITI implementation in Ukraine	2015	the working group	expected funds of MDTF	
	Quarterly newsletters on the status of EITI implementation in Ukraine	2013, 2014, 2015	Representatives of the public in the working group	32,000 UAH X 3 = 96,000 UAH, expected funds of of RWI and Fund "Renaissance"	
	Preparing informational brochures about the benefits of EITI implementation for the citizens of Ukraine	2013	Representatives of the public in the working group	48,000 UAH, expected MDTF funds	
	Roundtable in the Verkhovna Rada on EITI in legislative work of parliamentarians (2 events)	2014, 2015	Public and government representatives in the working group	48,000 UAH X 2 = 96,000 UAH expected funds of of RWI and Fund "Renaissance"	
	National roundtables on the status of EITI implementation in Ukraine (2 events)	2014, 2015	Government representatives in the working group	180,000 UAH X 2 = 360,000 UAH expected MDTF funds	
GOAL 4: COMPLETE AND DISTRIBUTE THE REPORTS ACCORDING TO EITI STANDARDS					
4a. Defining "essentiality" and approving the level of data aggregation/disaggregation	<i>Forming a working group to design EITI reporting template</i>	<i>July-August 2013</i>	<i>As per results of MSG meeting</i>		Approved level of data aggregation, fulfilling EITI requirement 9
	Preparing an analytical document on applying the level of data aggregation/disaggregation in other countries	2013	Representatives of the public in the working group	40,000 UAH, expected MDTF funds	
	Determining the level of data aggregation/disaggregation.	2013	<i>As per results of MSG meeting</i> Government representatives in the working group		
	Supporting legislative and regulatory works aimed at applying the level of	2014	MSG Secretariat	192,000 UAH, expected funding,	

	data aggregation/disaggregation in Ukraine			EU technical assistance	
4a. Developing reporting template according to EITI standards	Preparing an analytical document on the examples of reporting templates of other countries	2013	Representatives of the public in the working group	40,000 UAH, expected MDTF funds	Approved reporting templates used for drafting the Report in accordance with EITI standards
	Approving draft reporting templates	2013	<i>As per results of MSG meeting</i>		
	Supporting legislative and regulatory works aimed at bringing reporting, accounting and financial reporting in compliance with international standards.	2014, 2015	Government representatives in the working group MSG Secretariat	192,000 UAH, expected funding, EU technical assistance	
	A seminar on new reporting templates for companies and government representatives	2014, 2015	Government representatives in the working group	144,000 UAH X 2 = 288,000 UAH expected MDTF funds of	
	Analysing the use of reporting templates in other areas, as per the study on essentiality of payments from other areas of the mining industry for further extension of EITI application in Ukraine (3b).	2015	Representatives of the public in the working group	40,000 UAH, expected funds of RWI and Fund "Renaissance"	
4c. Approving scope of authority and involving a consultant to determine whether the process and scale of preparing the Report corresponds to EITI reporting template (see task 4a)	<i>Forming a working group to prepare EITI Report</i>	July-August, 2013			Approved Terms of Reference.
	Preparing Terms of Reference for a consulting organization on data reconciliation	2013	Government representatives in the working group MSG Secretariat MSG members	40,000 UAH, expected MDTF funds	Selected consulting organization Implementation of EITI requirement 16

	Approving Terms of Reference for a consulting organization on data reconciliation	2013 But not later than 6 months after Ukraine's accession to EITI			
	Holding an open bidding for selecting an independent, technically competent and reputable consulting organization (according to EITI requirement 10)	2013 Not later than 6 months after Ukraine's accession to EITI	Ministry of Energy and Coal Industry of Ukraine	12,000 UAH, expected funds from the State Budget of Ukraine	
4d. Reporting on compliance with EITI requirements, reconciliation of data from companies and the government	Consulting organization's reconciliation of data on company payments and government revenues in 2012, in accordance with the approved Terms of Reference. Consulting organization's reconciliation of data on company payments and government revenues in 2013, in accordance with the approved Terms of Reference.	2014 Not later than 16 months after Ukraine's accession to EITI 2015	Consultant MSG Secretariat Consultant ³ MSG Secretariat	800,000 UAH, funds from the State Budget of Ukraine 800,000 UAH, funds from the State Budget of Ukraine	The report prepared in accordance with EITI standards (as per EITI requirement 17) is sent to MSG, which approves (or rejects) it
e. Publication and distribution of the Report on compliance with EITI requirements, submitting it to the government	Publication of the bilingual Report for 2012 in accordance with EITI standards (at a special EITI website and/or respective websites of ministries and agencies) Publication of the bilingual Report for 2013 in accordance with EITI standards (at a special EITI website	2014 Not later than 18 months after Ukraine's accession to EITI 2015	Ministry of Energy and Coal Industry of Ukraine MSG Secretariat Ministry of Energy and Coal Industry	160,000 UAH, expected funds of MDTF and/or other sources 160,000 UAH, expected funds of MDTF	Publishing reports in accordance with EITI standards in Ukrainian and English and distributing them Implementation of EITI requirement 18

³ In 2014 a new bidding will be help to select a consulting organization to prepare the second EITI report.

	and/or respective websites of ministries and agencies)		of Ukraine MSG Secretariat	and/or other sources	
	Printing reports in accordance with EITI standards	2014, 2015	MSG Secretariat	80,000 UAH X 2 = 160,000 UAH, expected funds of MDTF	
	Visualizing reports results in accordance with EITI standards	2014, 2015	Representatives of the public in the working group	136,000 UAH X 2 = 272,000 UAH expected funds of MDTF	
	Holding a seminar for representatives of the government, companies and NGOs on the results of EITI report	2015	Representatives of the public in the working group	96,000 UAH, expected funding, EU technical assistance	
	Holding a nationwide conference on EITI implementation in Ukraine and presenting EITI reports	2015	Government representatives in the working group	120,000 UAH, MDTF funds	
GOAL 5: AUTHORIZING EITI IMPLEMENTATION					
5a. Authorizing EITI	Choosing a validating organization from the list provided by EITI International Secretariat	2015-2016 Not later than 20 months after Ukraine's accession to EITI	<i>As per results of MSG meeting</i>		Statement of authorization is sent to MSG, Ministry of Energy and Coal Industry, EITI International Secretariat, where it is approved (or rejected)
	The validating organization authorizes implementation of EITI in Ukraine in accordance with EITI Authorization Guidelines		Validating organization	100,000 UAH, funds from the State Budget of Ukraine and/or other sources	Implementation of EITI requirement 20

				700,000 UAH, MDTF funds	
5b. Publication and distribution of the Statement of authorization	Preparation and publication of the bilingual Statement of authorization	2015-2016 Not later than 36 months after Ukraine's accession to EITI	Ministry of Energy and Coal Industry of Ukraine MSG Secretariat	60,000 UAH, funds from the State Budget of Ukraine and/or other sources 100,000 UAH MDTF funds	Publishing Statement of authorization in Ukrainian and English and distributing it

Final provisions.

1. The Working Plan will be reviewed and evaluated by MSG annually;
2. In case Ukraine obtains the status of a candidate country, at the next meeting MSG members form four working groups to implement the Working Plan (July 2013) - capacity building and EITI propagation, spreading information about EITI, developing reporting templates and preparing EITI reports.
3. In case Ukraine obtains the status of a candidate country, in the coming months authorized MSG members will prepare applications for receiving the financing needed to implement the reporting; besides, the above-mentioned amount is included into the spending plans of the State Budget for 2014.
4. At the first stage in Ukraine the Transparency Initiative will be applied to oil and gas sector only, as determined by MSG at its first meeting. At the same time, as the first report is being prepared, there will be conducted a study of essentiality of payments from other areas of the mining industry for further extension of EITI in Ukraine
5. The list of oil and gas companies, activities of which are covered by the scope of EITI, is attached.

“APPROVED”

Deputy Minister of Energy and
Coal Industry of Ukraine –
Chief of Staff

Head of the Multilateral Group of
Stakeholders

[Signature] V. Makukha

26 December 2012

TERMS OF REFERENCE
of the Multilateral Group of Stakeholders
Regarding the Implementation of the
Extractive Industries Transparency Initiative in Ukraine

1. The multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine (hereinafter referred to as MGS) shall comply with the EITI Principles and Criteria throughout its activity and promote them in extractive industries.

At the initial stage, MGS's main task is to realize the EITI in Ukrainian oil-extracting industry, as well as in the field of natural gas transportation and transit. The group's activity shall further cover other extractive industries in Ukraine (coal, mining).

2. MGS shall develop, approve and annually modify the Working plan of EITI realization for the following year. The Working plan shall satisfy with the following requirements:

- 1) be open to the public, for instance, published on EITI's specialized web-site and/or web-sites of the corresponding ministries and agencies, in printed media or other open access sources;
- 2) include measurable and time-related objectives and tasks and establish concrete actions required for the performance of these tasks;
- 3) include assessment of possible potential limitations in governmental agencies, companies and public organizations that are likely to restrain effective EITI implementation, as well as define ways of their elimination (for example, by training);
- 4) define EITI accounting scope and forms and include therein a list of companies in the given sector that effect payments deemed material. MGS may extend EITI accounting to other economy sectors;
- 5) include analysis of constraints hindering promotion of the EITI Principles and Criteria in the extractive industry and propositions regarding their elimination in the following year.

Modifications and amendments to the Working plan are made on an annual basis. Additionally, modifications to the Working plan may be considered on any of MGS member's initiative.

3. MGS shall define the term “materiality” regarding payments and receipts covered by EITI reports in Ukraine, and specify relevant MGS accounting formats, as well as specify reporting periods according to Requirement 9 of the EITI.

4. According to the results of an open contest, MGS shall select an independent organization to verify data pursuant to Requirements 10 and 11 of the EITI. The organization shall be recognized by MGS as competent, technically qualified and trustworthy, and the results of its work shall be recognized by MGS as satisfactory.

To this end, MGS shall approve the Terms of reference for the organization responsible for data verification. The terms of reference shall include requirements to data verification, as well as requirements to the Report under the EITI standards (according to Requirement 18 of the EITI).

5. MGS shall publish the Report under the EITI standards within 18 months after Ukraine's joining the EITI as a candidate country. Further reports shall be published annually and cover data that is not older than data for the penultimate reporting period.

MGS shall ensure that the Report under EITI standards should be exhaustive and public and its conclusions should encourage public discussions.

6. MGS shall officially approve the decision on the initiation of authorization (validation) process and shall control the process at all its stages. Authorization will not be considered completed until MGS approves the final report.

7. MGS shall take all the necessary measures to examine the results obtained, to eliminate the identified discrepancies and to ensure sustainability of EITI implementation.

8. MGS shall identify potential financing sources to support implementation of the Working plan, in particular, the process of authorization (validation). To this end, MGS shall consider any options of technical and financial aid, including but not limited to donors' and international partners' aid. MGS shall submit proposals to the Ukrainian Government for the relevant decisions to be taken.

9. MGS shall identify and eliminate any potential constraints to EITI implementation according to Requirement 8 of the EITI. This may include analysis of the legal and regulatory framework and making recommendations and proposals to the Ukrainian Government regarding changes to the applicable law.

10. MGS shall ensure due publicity of its activity. Information concerning meetings, discussions and decisions taken shall be published on EITI's specialized web-site, sites of the relevant authorities or in any other appropriate way.

11. MGS shall inform the EITI International Board on any significant changes in its membership, working procedure, Working plan regarding the EITI implementation and terms of the Initiative realization. Outstanding issues may be solved in the form of consultations with the EITI International Secretariat.



CABINET OF MINISTERS OF UKRAINE

R E S O L U T I O N
30 September 2009 N 1098
Kyiv

**On Ukraine's Accession to the Initiative
on Extractive Industries
Transparency**

*{ With amendmentments introduced according to
Cabinet of Ministers Resolutions*

N 825 (825-2011-п) dated 08.03.2011

N 230 (230-2012-п) dated 03.12.2012 }

In order to improve management practices applied in extractive industries, improve investment climate in the country, strengthen the struggle against corruption, ensure civil society's participation in monitoring receipts to the state budget from activities related to mining, the Cabinet of Ministers of Ukraine **r e s o l v e s**:

1. Approve and publish declaration of the Cabinet of Ministers of Ukraine of accessing the Extractive Industries Transparency Initiative, which is attached.

2. Establish that:

Minister of Energy and Coal Industry is ex-officio Commissioner of the Cabinet of Ministers of Ukraine on implementation of Extractive Industries Transparency Initiative (hereinafter - Commissioner of the Cabinet of Ministers of Ukraine on implementing the Initiative); {indent two of paragraph 2 as amended according to Cabinet of Ministers Resolution N 230 (230-2012-п) dated 12.03.2012}

priority in implementing the Initiative in Ukraine is given to oil and gas production.

3. Form a working group on implementing the Extractive Industries Transparency Initiative (hereinafter - the

Working Group) headed by the Commissioner of the Cabinet of Ministers of Ukraine on implementing the Initiative and consisting of representatives of the Ministry of Energy and Coal Industry, Ministry of Economic Development and Trade, Ministry of Finance, Ministry of Justice, Ministry of Foreign Affairs, Ministry of Environment and Natural Resources, State Tax Service, State Customs Service, State Treasury, State Financial Inspection, National Electricity Regulatory Commission, State Agency for Managing State corporate Rights and Property, Accounting Chamber (by consent).

{Paragraph 3 as amended by Cabinet of Ministers Resolution N 825 (825-2011-п) dated 03.08.2011}

4. Commissioner of the Cabinet of Ministers of Ukraine on implementing the Initiative is to:

send a copy of the declaration of the Cabinet of Ministers of Ukraine of accessing the Extractive Industries Transparency Initiative (hereinafter - Initiative) and of this Resolution to the International Secretariat of the Initiative;

approve composition of the working group;

establish a dialogue with enterprises of all patterns of ownership that carry out activities on extracting mineral resources (especially oil and gas), and civil society organizations interested in implementing the Initiative, or associations of such NGOs, and, if appropriate, sign with these companies and NGOs (their associations) a memorandum with regard to implementing the Initiative;

ensure establishment of a multilateral group of interested persons (hereinafter - multilateral group) involving her par representatives of public authorities, enterprises that carry out activities on extracting mineral resources and NGOs interested in implementing the Initiative;

take measures for forming a continuously functioning Secretariat of the multilateral group.

5. The Working Group is to:

draft a working plan for implementing the Initiative in accordance with its criteria, covering targets, implementation schedule (timing), evaluation of potential

constraints and amount of financing; agree the plan with the multilateral group and submit it for approval to the Cabinet of Ministers of Ukraine;

conduct an analysis of Ukrainian legislation for proper regulatory framework of implementing the Initiative and, if necessary, draft appropriate legislative acts;

prepare proposals regarding funding implementation of the Initiative, as well as consider the possibility of involving assistance from international financial institutions (including the World Bank Trust Fund) and foreign countries.

Prime Minister of Ukraine

J.TYMOSHENKO

Ind. 37

APPROVED
by resolution of the Cabinet of Ministers of Ukraine
dated 30 September 2009 N 1098

**DECLARATION OF THE CABINET OF MINISTERS OF UKRAINE
about Accessing the Extractive Industries
Transparency Initiative**

Cabinet of Ministers of Ukraine declares its support of implementing in Ukraine the Extractive Industries Transparency Initiative proclaimed in October 2002 at the World Summit of Sustainable Development.

Cabinet of Ministers of Ukraine shares the principles of the Initiative regarding extractive industries transparency and believes that implementing this Initiative will contribute to improving management practices in the extractive industries of Ukraine, will improve the investment climate in the country, facilitate more efficient use of natural resources and confirm the intention of the Government of Ukraine to struggle against corruption.

Cabinet of Ministers of Ukraine points out separately that implementing the Initiative, in the gas industry too, will be one of the elements of transparency in the gas transportation system of Ukraine.

Cabinet of Ministers of Ukraine confirms its willingness to work with civil society and mining companies as an element of implementing the Initiative and encourages relevant companies and public organizations to cooperate in its implementation.

Cabinet of Ministers of Ukraine appointed Minister of Energy and Coal Industry as its Commissioner on implementing the Initiative to ensure transparency in extractive industries. By 30 June 2010 Cabinet of Ministers of Ukraine will approve a working plan of implementing the Initiative, which will meet the required criteria, and will provide for its approval upon consultations with relevant companies and public organizations. {Indent five amended according to Cabinet of Ministers Resolution N 230 (230-2012-п) dated 12.03.2012}

Publications of the document

- **Official Bulletin of Ukraine** dated 10.23.2009 — 2009, № 79, p. 58, article 2691
- **Uriadovy Courier** dated 28.10.2009 - № 199

Instructions of the President of Ukraine

To ensure the implementation of Initiative concerning transparency provision in extractive industries in Ukraine, Statement of Accession to which was approved by the resolution of the Cabinet of Ministers of Ukraine as of September 30, 2009 № 1098:

addressed to M. Azarov

Provide:

renovation and expansion of the working group on the implementation of the Initiative, integrating to it representatives of companies that carry out mining activities, and of social organizations, interested in Initiative implementation;

approval of the work plan of Initiative implementation according to established procedure indicating targets in it, schedule of deadlines, assess of potential deterrents;

analysis of the legislation of Ukraine in order **to ensure the appropriate** legal groundwork for Implementing the Initiative and subsequent to the results of analysis where necessary to develop projects of the relevant regulations;

working out the issue concerning the financial support of the Initiative and in particular on the possibility of attracting assistance of international financial organizations and foreign states.

Deadline-May 2, 2011

Signature

V. Yanukovich

Ref. I 1-1/640
Dated 8th April 2011

Document control department
OF SECRETARIAT OF CABINET OF MINISTERS OF UKRAINE

№18428/0/1 -11 dated 09.04.2011



MINISTRY OF FUEL AND ENERGY OF UKRAINE

ORDER

10/10 -2012

Kyiv

№ 785

To establish a multi-stakeholders group (MSHG)
on Ukraine's Accession to the Initiative concerning
transparency provision in extractive industries

To fulfill the tasks set by the Application of the Cabinet of Ministers of Ukraine as of 30.09.2009 № 1098 « Ukraine's Accession to the Initiative concerning transparency provision in extractive industries», with item 12 of the Resolution of the Cabinet of Ministers of Ukraine as of 18.07.2012 № 514 « On approving the plan of actions for implementing the Initiative "Partnership "Open government" concerning transparency provision in extractive industries according to its criteria

ORDER:

1. To form a multi-stakeholders group on Ukraine's Accession to the Initiative concerning transparency provision in extractive industries, attracting on a parity basis representatives of public authorities, companies that carry out activities in mining, and public organizations interested in implementing the Initiative according to Annexure.

2. Multi-stakeholders group within a month to draft Regulation on MSHG and Mandate for its work.

3. To impose control tasks of the order implementation on Assistant Minister - secretary general Makuha V.O.

Minister

Signature

Y. Boyko

Annexure
To the Order of Ministry of fuel and
energy of Ukraine
No 785 Dated 10/10/2012

The structure of multilateral stakeholders group (MSHG) on Ukraine's Accession to the Initiative concerning transparency provision in extractive industries

Makuha
Volodymyr Oleksiyovych

Deputy Minister of Energy and Coal
Industry of Ukraine - Chief of Staff,
Chairman

Representatives of the central executive authorities:

Kyrushyn
Ihor Volodymyrovych

Director of the Department on the oil, gas, peat,
petroleum industry and alternative fuels
Ministry of fuel and energy of Ukraine

Merkushov Victor Tymofiyovych

Member of the National Commission for the State
Regulation of Energy of Ukraine (*by agreement*)

Grebennikova Larysa Kostyantynivna

Head of the office on administration of market
development of the Deptmt of the real sector
development of the Ministry of Economic
Development and Trade of Ukraine (*by agreement*)

Navrata Artem Ihorovych

Deputy Director of the Department of production
sector finance and property relations of the
Ministry of Finance of Ukraine (*by agreement*)

Ihnatov
Andriy Petrovych

Vice-chairman National Taxation Service of
Ukraine(*by agreement*)

Mormul
Dmytro Dmytrovych

Deputy Minister of Ecology and Natural Resources
of Ukraine - Chief of Staff (*by agreement*)

Representatives of companies:

Kasyanchuk Sergiy Vasyliovych

Head of Office on gas, gas condensate
and oil extracting of the Department on
gas and oil extracting of National Joint-
Stock Company Naftogaz of Ukraine (*by
agreement*)

Nesterenko Oleksiy Hryhorovych

Member of committee on termination,
deputy director on long-term growth
and interaction with authorities of sub-
company «Ukrigasvydobuvannya» (*by
agreement*)

Depelyan
Anzheka Martirosivna

Head of the Department of Finance and
Economic Affairs – member of
committee on termination of sub-
company «Ukrtransgas» (*by
agreement*)

Raputa
Iryna Viktorivna

Commercial director on exploration and production of company with foreign investments "TNK-Ukraine" (*by agreement*)

Tayli Grehem

Director of the limited liability company «Shell Ukraine Exploration and Production I» (*by agreement*)

Klark Piter

General manager of the limited liability company «Shevron Ukraine» (*by agreement*)

Representatives of non-governmental organizations:

Todiychuk
Olexandr Serhiyovych

President of International Public Organization "Kyiv International Energy Club" (*by agreement*)

Honchar
Myhaylo Myhaylovych

Director of Energy Programs of the non-governmental organization «Center for the study of Geopolitical Problems and Euro-Atlantic Cooperation in the Black Sea region «Nomos» (*by agreement*)

Pavlenko Olena Myhaylivna

founder of the non-governmental organization «DIKSI GROUP» (*by agreement*)

Ignatiev
Stanislav Yevhenovych

Executive director of the youth non-governmental organization «Institute of Sustainable Development» (*by agreement*)

Deyneko
Vladyslav Valentynovych

Director of Energy Programs of the non-governmental organization «Analytical Centre for Regional Cooperation» (*by agreement*)

Altuhov
Vadym Viktorovych

Head of the non-governmental organization «Narodnyi control» in Donetsk oblast (*by agreement*)

„CONFIRM”
Deputy Minister of Energy and
Coal Industry of Ukraine - Chief of Staff,
Head of the multi-stakeholders group
« 26 » December 2012

**RESOLUTION to establish multi-stakeholders group
on implementation of Initiative in Ukraine concerning
transparency provision in extractive industries**

1 General provisions

This regulation defines the working principles of the organization of multi-stakeholders group on the implementation of the Initiative concerning transparency provision in extractive industries of Ukraine (hereinafter - MSHG).

The activity of MSHG is governed by the Constitution and laws of Ukraine, acts of the President of Ukraine, the Cabinet of Ministers of Ukraine, the Rules of the EITI, the Terms of Reference of MSHG and this Regulation.

The legal status of the multi-stakeholders group on the implementation of the Initiative concerning transparency provision in extractive industries of Ukraine (hereinafter - MSHG) is defined by Order of the Cabinet of Ministers of Ukraine as of September 30, 2009 № 1098.

The activity of MSHG is based on the principles of free discussion and decision-making; publicity compliance with laws and regulations of Ukraine and rules of the EITI. MSHG is accountable to the Cabinet of Ministers of Ukraine.

2 Objective and aims of MSHG

The objective of MSHG activity is creation and implementation of the mechanism and the monitoring of the information transparency process regarding the amount of charges imposed by mining companies in the state's favor, and the amount of revenue that the government receives from the national natural mineral resources, which is provided for the purpose of performing mining activities.

Aims of MSHG include, but are not limited to:

creation and implementation of mechanisms of transparency, providing the amount of significant payments within the reporting period, which are made in the state's favor by mining companies and companies, which perform transportation and transit of natural gas, as well as income from payments made by these companies in the state's favor.

promoting of effective participation of civil society in planning, implementing and evaluating of actions, processes and organizational mechanisms relating to the implementation of the Initiative, concerning transparency provision in extractive industries and transportation and the transit of natural gas in Ukraine;

encouraging companies to adhere to the process of implementation of the Initiative in Ukraine, informing companies about the content of reporting, the order of their completion and submission;

being a platform that brings together the Government of Ukraine, civil society and relevant companies for effective implementation of criteria and principles of the Initiative;

improving of public awareness in the process of implementation of the Initiative, and the benefits of effective management of natural resources;

facilitating of discussions and making of governmental decisions, aimed at introducing international standards of transparency in the extractive industries and in the sphere of the transit of natural gas;

fulfillment of Terms of Reference of MSHG, prepared in accordance with the requirements of the EITI 'becoming a candidate country', and after a time a follower country of EITI;

creating of monitoring systems of amounts of payment, charged by mining companies in the state's favor, and revenues, that the Government receives from the national natural resources of mines and carriers, lent for mining business.

3. Terms of reference

Terms of reference of MSHG are determined by Order of Cabinet of Ministers of Ukraine as of September 30, 2009 № 1098, Resolution on multi-stakeholders group on implementation of Initiative in Ukraine concerning transparency provision in extractive industries, MSHG mandate.

4. MSHG structure

MSHG composition is formed on a parity basis from representatives of public authorities, enterprises which carry out (statute) mining activity, and non-governmental organizations interested in the implementation of the Initiative, and includes 18 members - 6 persons from each of the parties; MSHG personnel are approved by the separate order of Minister of Energy and Coal Industry and Authorized persons of the Cabinet of Ministers of Ukraine on the implementation of the Initiative.

The Head of MSHG is the Deputy Minister of Energy and Coal Industry of Ukraine. Meetings of MSHG are held by the head. In case of his absence, the deputy head, who is elected from amongst the representatives of companies or for one calendar year by simple majority vote of the MSHG members, holds the meeting.

Head of MSHG:

- calls MSHG;
- opens, conducts and adjourns meetings;
- brings points of issue;
- makes proposals on hearing of reports of the working groups on issues, brought to their attention;
- organizes the agenda discussion;
- gives floor for discussion;
- puts the articles raised to a vote, and announces its results;
- ensures compliance with this Regulation by all present at the meeting;
- coordinates the work of MSHG secretariat.

Members of MSHG:

- participate in the meeting of MSHG;
- submit proposals to the agenda of MSHG;
- provide planning of activities and coordination of work, related to the implementation of the Initiative concerning transparency provision in extractive industries of Ukraine, in the sphere of legal relations, pertaining to the competence of central and local executive bodies, enterprises, institutions and organizations, which they represent;
 - make decisions on the agenda items;
 - ensure the implementation of protocol resolutions of MSHG;
 - assign responsible person (s) in the central and local executive bodies, enterprises, institutions and organizations, who maintain working contacts with the secretariat and the working group of MSHG.
- organize the work on implementation of MSHG decisions in the relevant central and local executive bodies, enterprises, institutions and organizations.

The executive body of MSHG is the **Secretariat**.

Secretariat of MSHG is governed by the Head of MSHG. Personnel, structure and size of the Secretariat are formed, approved and changed by a simple vote of MSHG members according to the results of meeting. Agreed proposals on the personal composition, structure and size of the Secretariat are submitted for approval to the Authorized person of the CMU on the implementation of the Initiative.

The **Secretariat** is responsible for coordinating the daily activities within implementation of Initiative, especially:

- creating drafts for meeting agendas of MSHG;
- taking minutes and transcript of meetings of MSHG;
- providing a working correspondence with responsible persons of MSHG;
- sending information materials;
- sending protocol resolutions of MSHG;
- organizing and holding activities, necessary for achieving objectives of MSHG;
- providing control of the implementation of protocol resolutions of MSHG;

- providing documentary support and organizing implementation of the activity plan to implement the provisions of the Initiative concerning transparency provision in extractive industries, mandate, regulatory and technical documents, instructions, reporting forms etc. for consideration at the MSHG meeting.

- If necessary and to ensure fulfillment of MSHG tasks, it forms working groups. Personnel of working groups, which ensures the implementation of activity plan in different directions, is approved by the decision of MSHG at the suggestion of MSHG members.

Heads of the working groups and sub-groups are approved at the MSHG meeting.

The Rotation term of MSHG members is 3 years. Any MSHG member may withdraw from the group with prior notification (inside one calendar month) to the MSHG Secretariat about resignation. For the vacancy, the MSHG member for the resigned, elects a new MSHG member.

5. *Activities arrangement*

The basic organizational forms of MSHG are meetings being held. Experts, Consultants and other interested persons can be invited with MSHG approval to the regular meeting, according to the issues that are handled by these persons or related with their activity. Civil servants are invited from the heads of appropriate executive authorities.

MSHG meetings are convened as necessary, but at least 4 times a year. Extraordinary meetings of MSHG can be convened at the request of at least MSHG members.

Decisions of MSHG are made by consensus. If it is impossible to make a mutually agreed decision, the voting procedure is used (Decisions of MSHG are considered to be accepted, provided that the decision is supported by 2/3 of votes of working group members of each of the MSHG parties).

The meeting of MSHG is considered to be valid if at least 12 members take part in it, with at least four representatives of each party.

If for any reason a MSHG member cannot attend the meeting personally, they can be represented by another member of their organization, by agreement.

The meetings of MSHG shall be convened by its Head, or, in his absence - the vice chairman of MSHG.

The Secretariat of MSHG no later than 5 working days prior may notify members about the time and place of the regular meeting and distributes material prepared for MSHG regular meeting that are to be discussed. The materials are provided by responsible officers to MSHG Secretariat not later than 3 working days before the meeting.

The work of MSHG is conducted in the state language. When a guest does not speak the official language, they have the right to speak in another language acceptable to the MSHG members, or to use the services of an interpreter.

MSHG decisions are issued by minutes, signed by the Head of MSHG, and in his absence – by the vice chairman of MSHG, and by the executive secretary of MSHG.

Minutes of the MSHG meeting are passed for examination to its members no later than three days from the date of the meeting and in the absence of objections, no later than seven days after the meeting; minutes are signed by the chairperson of the meeting.

The minutes of MSHG meeting include: date, time and place of the meeting, the number of members - present and absent for a valid reason; the issue on the agenda, names of documents distributed to the members present, the surnames of speakers at the meeting; issues and proposal submitted for voting, and their solutions; the results of the discussion and any decision made.

The minutes of the meeting are an official document confirming the process of discussion and decision-making of MSHG. Minutes are sent to MSHG members within ten days of its convening.

If necessary, the meeting may be accomplished by audio or video recording.

The meetings of MSHG are open and transparent. Publicity of the MSHG work is provided by an open discussion of issues within its jurisdiction. At the end of the meeting MSHG makes a decision on publication, distribution of materials of this meeting by the media.

If necessary, MSHG will hold public hearings. The information about the place and time of the public hearing shall be published in print or reported by other media.

6. *Reporting*

The information about work of MSHG and appropriate proposals are provided to the Cabinet of Ministers of Ukraine, Administration of the President of Ukraine within the time specified by relevant orders.

Annually, MSHG prepares a reports on its work, proposals on implementation of Initiative in Ukraine and sends it to the Cabinet of Ministers of Ukraine. Information about the annual report is published in the media.

“APPROVED”

Deputy Minister of Energy and
Coal Industry of Ukraine –
Chief of Staff,
Head of the Multilateral Group of
Stakeholders

[Signature] V. Makukha

11 October 2012

Minutes No. 1

of the Meeting of the Multilateral Group of Stakeholders

Regarding the Implementation of the Extractive Industries Transparency Initiative in Ukraine (MGS) with the participation of representatives of central executive authorities, companies and public organizations

The city of Kyiv

11 October 2012

Meeting held by: Deputy Minister of Energy and Coal Industry of Ukraine – Chief of Staff, Head of the Multilateral Group of Stakeholders V.O. Makukha.

Training conducted by: Regional Director of the International EITI (Extractive industries Transparency Initiative) Secretariat T. Bittiger.

Present: S. Kasianchuk (*Naftogaz of Ukraine National Joint-Stock Company*), V. Svitlytskyi (*UkrGasvydobuvannya Public Company*), I. Raputa, O. Kredentser (*TNK-Ukraine Foreign Investment Enterprise*), D. Mormul, O. Shevchenko, I. Ivanets (*Ministry of Ecology and Natural Resources*), O. Shumskyi (*State Tax Service*), S. Romanov (*National Energy Regulatory Commission*), A. Chubyk (*Nomos*), V. Fylenko (*Institute of Sustainable Development*), V. Deyneko (*Analytical Center of Regional Cooperation*), O. Agapova (*People's Control*), O. Valigura (*Q-Club*), O. Pavlenko (*DIXIE GROUP*), Peter Clark (*Chevron Ukraine Ltd.*), Graham Tiley (*Shell*), Astrid Manroth (*World Bank*), I. Kyriushyn, L. Mykytko, A. Bukvych (*Ministry of Energy and Coal Industry*).

AGENDA:

1. On creation of the MGS.
2. On good industry governance and EITI role. Requirements to EITI-implementing countries.
3. On preparation of the working plan and accounting format.
4. On preparation for obtaining the status of a candidate country according to the EITI Rules.
5. On organization of the MGS activity.

1. On creation of the MGS.

SPEAKER: Deputy Minister of Energy and Coal Industry of Ukraine – chief of staff V. Makukha.

V. Makukha drew the participants' attention to the necessity of MGS members' responsible attitude to their duties and personal attendance of the working group meetings.

Under Order of the Ministry of Energy and Coal Industry as of 10.10.2012 No. 785, the multilateral group of stakeholders is entrusted to draw up the Regulation on the MGS and Terms of Reference for its activities. The drafts of the corresponding documents were provided to the participants for examination and improvement.

2. On good industry governance and EITI role. Requirements to EITI-implementing countries.

SPEAKER: Regional Director of the International EITI (Extractive industries Transparency Initiative) Secretariat T. Bittiger.

T. Bittiger emphasized that creation of the MGS in Ukraine is an important step towards obtaining the status of an EITI candidate country and greeted the participants with the start of MGS activities. The International Secretariat is prepared for an open dialogue in this process and will provide the necessary explanations and recommendations regarding the implementation of the Initiative in Ukraine according to the EITI Rules.

It is crucial that the process of the Initiative implementation should be carried out according to the EITI Rules. Fulfillment of the first five EITI requirements (*publication of the Government's statement of intent regarding the implementation of the Initiative in the country; commitment to cooperate with companies and public organizations; appointment of a person in charge; creation of the multilateral group of stakeholders, preparation, harmonization and publication of the working plan*) is the necessary procedure to obtain the status of a candidate country, other requirements must be fulfilled within 2.5 years after obtaining the status of a candidate country.

Therefore, the multilateral group of stakeholders shall discuss the rules and steps to be taken to obtain the status of a candidate country. It should be taken into account that the process of joining the EITI will be checked by a validator.

Participants of the meeting received the EITI Rules (Revision 2011) in Russian including the validation guidelines.

Sections 1, 2 and 3 of the Rules contain the EITI principles, criteria and requirements, Sections 4 and 5 describe the validation procedure, that is the assessment of a country's fulfillment of the EITI Rules and recommendations as to involving a validator, etc.

It was underlined that the countries joining the Transparency Initiative must fulfill the EITI requirements.

3. On preparation of the working plan and accounting format.

SPEAKERS: T. Bittiger, V. Makukha, O. Shumskyi, S. Kasianchuk.

The working plan is the basis for EITI implementation for 2-3 years. It must include the steps to be taken to realize the tasks specified in the EITI Rules. As a rule, the plan is subdivided into three sections: the first deals with the good governance of the process and creation of the secretariat; the second deals with accounting issues and identification of industries, companies and data; the third deals with communication, sharing information, documents and information distribution, meetings, trainings, etc. The validation plan shall also be included in the Working plan.

Requirement 5 of the EITI sets forth that the working plan shall:

- be agreed with all stakeholders and published;
- include tasks, events and deadlines;
- specify limitations (constraints) to the Initiative implementation and ways of their elimination;
- define the scope of reports (form, industries, companies, payments);
- define financing activities from own sources and define the strategy of receiving technical and financial aid from donors and international organization.

The first report shall be submitted within 1.5 years after the country has obtained the status of a candidate country, further annual reports are submitted for the penultimate period. The first validation (conformity assessment) is due after 2.5 years.

The participants of the meeting discussed the companies that may be included in the report and criteria of their selection. One of the main tasks of the multilateral group of stakeholders is definition of the "materiality" of payments, which mainly depends on tax legislation.

For example, payments under a specified amount (to be specified by the multilateral group) may not be included in the report. All discussions regarding the definition of the "materiality" of payments and other issues must be included in the minutes of multilateral group meetings that will further be considered during the process validation (conformity with the EITI Rules).

Besides, the issue of encouraging companies to implement the EITI was discussed. Other companies must be informed of the process of the EITI implementation, accounting forms and their completion.

It should be taken into account that the analysis of constraints (limitations) and their elimination will take some time, so it would be reasonable to start analyzing the applicable legal and regulatory framework, confidentiality provisions, information access issues, etc. as soon as possible.

In the process of drawing up the working plan financing activities and sources should be paid special attention to. In addition to the state budgetary financing, part of the expenses shall be covered by the World Bank trust fund and EU technical aid. The strategy of receiving the technical aid for carrying out working plan actions must be clearly defined.

As a rule, budgetary costs are allocated for the Secretariat's activity, public relations, preparation of documents, organization of meetings, preparation of the initial report, and partially for training, validation, etc.

There was also a discussion regarding the industries to be covered by the EITI. T. Bittiger mentioned that, according to the EITI requirements, it is recommended to start identifying industries to be included in the report at the present stage and to provide explanations as to the industries that are not included in the report so far. V. Makukha noted that the Ukrainian Government (Resolution of the Cabinet of Ministers of Ukraine of 30.09.2009 No. 1098) prioritized the oil-extracting industry another important transparency component being the Ukrainian gas transport system. Nowadays, therefore, the main target of the Transparency Initiative implementation in Ukraine is oil and gas industry, so we are now drawing up a precise accounting form planning to extend the Initiative to other industries.

V. Makukha highlighted that Ukraine could benefit from consultations, meetings and visits to other countries that have already gone through the stages of creating a multilateral group, preparing and executing the working plan, and learn from their experience, gaining practical understanding of the process of the Transparency Initiative implementation.

T. Bittiger supported this proposal and mentioned that the process of drawing up the working plan is very important for successful implementation of the Initiative. Depending on the country, time and other resources, the process of working plan preparation lasted from 2 weeks to 1.5 years.

4. On preparation for obtaining the status of a candidate country according to the EITI Rules.

SPEAKERS: T. Bittiger, V. Makukha.

After fulfillment of the first five requirements the country may submit a written application to the Chairman of the EITI Board to obtain the status of an EITI candidate country. The application must describe actions taken to fulfill these requirements.

Besides, the issues of creating the national secretariat and appointing the National Coordinator were discussed. The National Coordinator must be a person trusted by all process participants and enjoying certain freedom of coordination activity regarding the Initiative implementation in the country. It may be a representative of the ministry, for example, Head of the EITI National Secretariat.

5. On organization of the MGS activity.

SPEAKERS: T. Bittiger, V. Makukha.

T. Bittiger and V. Makukha underlined that all members of the working group must take an active part in its activity and fulfillment of tasks regarding the Initiative implementation in Ukraine. Possibility of participation in specialized courses and trainings should be considered to increase the potential of the members of the multilateral group of stakeholders.

To ensure effective work MGS members should be provided documents on a timely basis; the process of decision making should be coordinated – it is generally by consensus, though voting rules are also applicable in some cases; the process of working group members substitution must be agreed upon. The main document of the MGS is the Terms of Reference. The EITI Secretariat may provide a sample of this document.

The meeting participants were provided draft Regulation and Terms of Reference for the MGS's activity for finalization.

DECISIONS

1. Working group members shall finalize the draft Regulation on the MGS, Terms of Reference for its activity and prepare proposals to be considered at the following meeting.
2. Working group members shall prepare proposals concerning working plan provisions, accounting forms and data to be included in the report to be considered at the following meeting.
3. MGS shall request the EITI International Secretariat to assist in the organization of business visits of Ukrainian experts to certain EITI member states with the purpose of gaining practical experience in the EITI implementation in these countries.
4. The question of organizing trainings for working group members on compliance with the EITI Rules and preparation of reports according to the EITI requirements shall be considered together with the Regional Director of the EITI International Secretariat and representatives of the World Bank.
5. The following MGS meeting shall be held on 30 October 2012.

Minutes taken by

[Signature]

L. Mykytko

“APPROVED”

Deputy Minister of Energy and
Coal Industry of Ukraine –
Chief of Staff,
Head of the Multilateral Group of
Stakeholders

[Signature] V. Makukha

30 10 2012

Minutes No. 2
of the Meeting of the Multilateral Group of Stakeholders (MGS)
Regarding the Implementation of the Extractive Industries
Transparency Initiative in Ukraine

Meeting held by: Deputy Minister of Energy and Coal Industry of Ukraine – Chief of Staff, Head of the Multilateral Group of Stakeholders V.O. Makukha.

Present: D. Mormul, O. Shevchenko (*Ministry of Ecology and Natural Resources*), G. Rudenko (*National Energy Regulatory Commission*), I. Zubenok (*Ministry of Economic Development and Trade*), A. Navrata (*Ministry of Finance*), O. Iekasiova (*State Tax Service*), A. Kucherniuk (*Naftogaz of Ukraine National Joint-Stock Company*), V. Svitlytskyi (*UkrGasvydobuvannya Public Company*), A. Depelian (*Ukrtransgas Public Company*), I. Raputa (*TNK-Ukraine Foreign Investment Enterprise*), M. Gonchar (*Nomos*), V. Fylenko (*Institute of Sustainable Development*), V. Deyneko (*Analytical Center of Regional Cooperation*), V. Altukhov (*People’s Control*), O. Todiychuk (*Q-Club*), O. Pavlenko (*DIXIE GROUP*), Peter Clark (*Chevron Ukraine Ltd.*), Graham Tiley (*Shell*), L. Mykytko (*Ministry of Energy and Coal Industry*).

AGENDA:

1. On discussion and harmonization of draft Regulation on the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and Terms of Reference for its activity.
2. On preparation of the Working plan on the implementation of the Extractive Industries Transparency Initiative in Ukraine.
3. Miscellaneous.

1. On discussion and harmonization of draft Regulation on the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and Terms of Reference for its activity.

SPEAKER: V. Makukha, D. Mormul, G. Tiley, O. Pavlenko, M. Gonchar, I. Raputa.

While considering proposals and remarks to the draft Terms of Reference for the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine there was a discussion about the Ukrainian extractive industries to be covered by reports according to the EITI rules. In particular, it was mentioned that coal industry is now being restructured and its management system is being reorganized, therefore, the implementation of the Initiative in this industry will require considerable efforts and time. At the same time, concrete results may be expected from the Initiative implementation in the oil-extracting industry in the nearest future because its activity already complies with several international transparency standards. Strategic objectives of reducing the dependence of the Ukrainian economy from Russian natural gas import, chiefly by increasing gas production in Ukraine, should be taken into account.

Working group members agreed that at the first stage of the Initiative implementation in Ukraine efforts must be concentrated on implementing the Initiative in the oil-extracting industry according to the EITI Rules, in particular, on improvement of the mechanism of involving enterprises of this industry to the EITI process, preparation of reports, their verification, and validation procedure. The experience and knowledge may be used to extend the Initiative on other extractive industry in Ukraine.

Following the discussion, the participants agreed to specify in the Terms of Reference that the MGS's main task at the initial stage is implementation of the Initiative in the oil-extracting industry and extending of the EITI rules to natural gas transportation and transit. MGS's activity will further cover other extractive industries of Ukraine (coal industry, mining).

Proposals and remarks to the draft Terms of Reference were discussed during the meeting.

While discussing proposals to the Regulation on the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine the meeting participants agreed that this document must first of all define the organizational structure and procedural issues of the MGS's activity. In particular, the aim of the MGS's activity, consistence of this document with the Terms of Reference, organization of meetings, creation of the MGS Secretariat, its functions, subordination and financing sources, possibility of creating working groups for solving specific tasks, delegation of MGS members' rights, appointment of deputy members of working groups, financing of the MGS's activity, identification of financing sources, and the system of decision making and interaction with the Cabinet of Ministers were discussed.

Based on the discussion results, the Parties agreed to propose changes to the Terms of Reference for the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and the Regulation on the MGS, and to finalize the above mentioned documents on a routine basis until the following MGS meeting.

2. On preparation of the Working plan on the implementation of the Extractive Industries Transparency Initiative in Ukraine.

Speakers: V. Makukha, O. Pavlenko.

Representatives of public organizations prepared general information on the preparation of the Working plan according to the EITI requirements, and, referring to other countries' experience, drew up a sample EITI Working plan. These documents were provided to other MGS members for improvement.

3. Miscellaneous

The parties agreed to hold the following MGS meeting in the period from 14 to 16 November of the current year. During this meeting, the Terms of Reference for the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and the Regulation on the MGS are to be finalized. These documents are then to be forwarded for approval to the Ministry of Energy and Coal Industry, Authorized representative of the Cabinet of Ministers of Ukraine regarding the implementation of the Extractive Industries Transparency Initiative. Work shall be continued concerning preparation the Working plan, definition of accounting forms, identification of possible limitations and constraints that are liable to appear in the process of the Initiative implementation in Ukraine, and organization of activity for Working plan execution.

DECISIONS

1. The working group members shall finalize the provisions of the Regulation on the MGS and the Terms of Reference for its activity taking into account remarks and proposals put forward during the meeting.

2. The working group members shall prepare proposals to the draft Working plan to be considered at the following meeting, and bring up proposals on qualitative and quantitative contents of reports to be prepared according to the EITI requirements.
3. The working group members shall prepare proposals concerning creation of the MGS Secretariat and financing of its activity to be considered at the following meeting.
4. The following meeting shall be held in the period from 14 to 16 November 2012.

Annexes: 1) Draft Terms of Reference and Regulation on the MGS on 4 pages;

2) Information on preparation of the Working plan sample on 5 pages.

Minutes taken by

[Signature]

L. Mykytko

“APPROVED”

Deputy Minister of Energy and
Coal Industry of Ukraine –
Chief of Staff,
Head of the Multilateral Group of
Stakeholders

[Signature] V. Makukha

11 12 2012

Minutes No. 3
of the Meeting of the Multilateral Group of Stakeholders (MGS)
Regarding the Implementation of the Extractive Industries
Transparency Initiative in Ukraine with the participation of representatives of central executive
authorities, companies and public organizations

The city of Kyiv

22 November 2012

Meeting held by: Deputy Minister of Energy and Coal Industry of Ukraine – Chief of Staff, Head of the Multilateral Group of Stakeholders V.O. Makukha.

Present: S. Romanov (*National Energy Regulatory Commission*), L. Grebennikova (*Ministry of Economic Development and Trade*), S. Kasianchuk (*Naftogaz of Ukraine National Joint-Stock Company*), O. Nesterenko (*UkrGasvydobuvannya Public Company*), A. Depelian (*Ukrtransgas Public Company*), I. Raputa (*TNK-Ukraine Foreign Investment Enterprise*), P. Clark (*Chevron Ukraine Ltd.*), O. Snitko (*Chevron Ukraine Ltd.*), O. Valigura (*Q-Club*), O. Pavlenko (*DIXIE GROUP*), V. Deyneko (*Analytical Center of Regional Cooperation*), V. Altukhov (*People's Control*), A. Manroth (*World Bank*), V. Malytska (*World Bank*), L. Mykytko, V. Prokopchuk (*Ministry of Energy and Coal Industry*).

AGENDA:

1. On approval of draft Regulation on the MGS and the Terms of Reference for the MGS.
2. On creation of the MGS Secretariat and financing of its activity.
3. On the draft Working plan.
4. On preparation of reports according to the EITI requirements.
5. Miscellaneous.

1. On approval of draft Regulation on the MGS and the Terms of Reference for the MGS.

SPEAKERS: V. Makukha, L. Mykytko, I. Raputa, O. Nesterenko, A. Manroth, L. Grebennikova, P. Clark, O. Pavlenko.

The MGS members put forward their proposals as to the revisions and additions to the draft Terms of Reference (hereinafter referred to as Terms of Reference) and Regulation on the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine (hereinafter referred to as Regulation).

It was proposed to complement the Regulation with provisions concerning the terms of approval of decisions and documents adopted at the MGS meetings, to provide for the agreement procedure of the MGS meeting minutes and to specify the mechanism of MGS members substitution.

The meeting participants supported Iryna Raputa's (TNK-Ukraine Foreign Investment Enterprise) proposal to approve documents within 10 days after their receipt.

While discussing the draft Terms of Reference, it was proposed to revise the provisions dealing with the selection of organizations responsible for verification. In particular, it was noted that the verification

date must be consistent with the date of international auditors' reports, data from which are to be used in data verification.

The MGS members agreed that the draft Terms of Reference and Regulation would be forwarded to the MGS members for approval taking into account the proposals brought up during the meeting.

2. On creation of the MGS Secretariat and financing of its activity.

SPEAKERS: V. Makukha, L. Mykytko, A. Manroth, P. Clark, O. Pavlenko, V. Altukhov, V. Deyneko.

Before the issue of the MGS Secretariat creation was discussed, general information of the EITI International Secretariat on the creation of this structure in some other EITI-implementing countries was provided.

Discussions about creating the MGS Secretariat in Ukraine focused on the structure, financing and location of the MGS Secretariat.

Representatives of non-governmental organizations proposed to create the Secretariat consisting of 5 members (head, financial manager, public relations manager, manager on organizational issues, regional manager).

The representative of the World Bank Astrid Manroth emphasized that at this stage of the Initiative implementation in Ukraine (before obtaining the status of a candidate country) there is a possibility of financing one consultant from a small joint trust fund of the World Bank and the EU. To obtain this financing from the beginning of the following year, it is now that the respective proposals must be prepared. The necessity of co-financing the Secretariat from the state budget was underlined.

Taking into account the experience of countries implementing the Initiative, one of the options is creation of the Secretariat by the Ministry responsible for this activity. So it is proposed to consider creating the Secretariat within the Ministry of Energy and Coal Industry at the initial stage. To consider this question, it was proposed to hold a meeting with the representative of the World Bank Astrid Manroth involving MGS members from the Ministry of Finance, the Ministry of Energy and Coal Industry and the Ministry of Economic Development and Trade and other specialists to discuss the possibility of creation of the Secretariat within the Ministry of Energy and Coal Industry consisting of 3 members (2 officers from the Ministry of Energy and Coal Industry and 1 consultant) and to consider the sources of its financing and other issues. Information on the results of this meeting shall be provided to the Head of the MGS.

Until the Secretariat is created, its separate functions (organization of meetings, preparation of documents for meetings and MGS minutes, etc.) shall be performed by the representative of the Ministry of Energy and Coal Industry.

3. On the draft Working plan.

SPEAKERS: L. Mykytko, L. Kasianchuk, P. Clark, O. Pavlenko.

MGS members agreed that the sample of the working plan drawn up by the representatives of non-governmental organizations may serve as basis. According to the decision adopted at the meeting, MGS members shall prepare their proposals identifying concrete measures to be taken to fulfill the tasks specified in the sample working plan.

At the last meeting, the participants were asked to put forward propositions regarding payments from companies and budgetary incomes to be included in the report.

4. On preparation of reports according to the EITI requirements.

SPEAKERS: L. Mykytko, L. Kasianchuk, P. Clark, L. Grebennikov, O. Pavlenko.

The main items to be included in the report are specified in Requirement 9 of the EITI Rules, and the main requirements to report preparation and involvement of the Government, companies and non-governmental organizations are specified in Requirements 10, 11, 12, 13, 14, 15, and 18.

During the discussions about national reports preparation it was noted that the “materiality” of payments and payment types (to the state budget, regional budgets, etc.) require precise definition. It was proposed to involve a consultant to solve issues of qualitative and quantitative contents of reports.

Besides, the MGS members were asked to put forward their propositions concerning payments to the state and incomes that the Government receives from companies dealing with oil and gas extracting and transportation (transit) that, in their opinion, are to be included in reports according to the EITI requirements. Qualitative and quantitative contents of reports to be prepared according to the EITI requirements will be further discussed at the following meeting.

5. Miscellaneous

SPEAKER: O. Pavlenko.

The representatives of public organizations brought up a proposition that a notice on the following MGS meeting should be given at least 4 days in advance.

DECISIONS:

1. MGS members shall finalize the Regulation on the MGS and the Terms of Reference for the MGS to prepare these documents for approval at the following MGS meeting.

2. MGS members from the Ministry of Finance, the Ministry of Energy and Coal Industry and the Ministry of Economic Development and Trade together with other specialists shall hold a separate meeting with the World Bank to consider involvement of a consultant and creation of the MGS Secretariat within the Ministry of Energy and Coal Industry.

3. Until the Secretariat is created, its separate functions (organization of meetings, preparation of documents for meetings and MGS minutes, etc.) shall be performed by the representative of the Ministry of Energy and Coal Industry.

4. MGS members shall be notified of the following MGS meeting at least 4 days in advance.

5. The following meeting shall be held in mid-December 2012.

Note: draft Terms of Reference and Regulation were sent to the following e-mail addresses: olepav@dixigroup.org, shumskiy.alex@gmail.com, yekasyova@list.ru, Romanov@nerc.gov.ua, rudenko@nerc.gov.ua, ivan.ivanets@menr.gov.ua, oshevchenko1@hotmail.com, lgrebennikova@me.gov.ua, zybenok@me.gov.ua, navrata@minfin.gov.ua, ivraputa@tnk-bp.com, agkredntser@tnk-bp.com, kosia@naftogaz.com, tkachv@gasdob.com.ua, mikityuk-al@utg.ua, papc@chevron.com, graham.tiley@shell.com, saramud@gasdob.com.ua.

Minutes taken by

[Signature]

L. Mykytko

“APPROVED”

Deputy Minister of Energy and
Coal Industry of Ukraine –
Chief of Staff,
Head of the Multilateral Group of
Stakeholders
[Signature] V. Makukha
26 December 2012

Minutes No. 4
of the Meeting of the Multilateral Group of Stakeholders (MGS)
Regarding the Implementation of the Extractive Industries
Transparency Initiative in Ukraine

Ministry of Energy and Coal Industry, the city of Kyiv

20 December 2012

Meeting held by: Deputy Minister of Energy and Coal Industry of Ukraine – Chief of Staff, Head of the Multilateral Group of Stakeholders V.O. Makukha.

Present: G. Rudenko (*National Energy Regulatory Commission*), L. Grebennikova (*Ministry of Economic Development and Trade*), O. Shumskiy (*State Tax Service*), I. Ivanets (*Ministry of Ecology and Natural Resources*), L. Mykytko (*Ministry of Energy and Coal Industry*), S. Kasianchuk (*Naftogaz of Ukraine National Joint-Stock Company*), O. Nesterenko (*Ukrigasvydobuvannya Public Company*), O. Zinovieva (*Ukrtransgas Public Company*), I. Raputa (*TNK-Ukraine Foreign Investment Enterprise*), O. Krykavskiy (*Shell Ukraine Exploration and Production I*), O. Todiychuk (*Q-Club*), O. Pavlenko (*DIXIE GROUP*), V. Deyneko (*Analytical Center of Regional Cooperation*), V. Altukhov (*People’s Control*), A. Chubyk (*NOMOS*).

Absent: P. Clark (*Chevron Ukraine Ltd.*), S. Ignatyev (*Institute of Sustainable Development*)

AGENDA:

1. On approval of the Regulation on the Multilateral Group of Stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and the Terms of Reference for its activity.
2. On preparation of the Working plan regarding the implementation of the Extractive Industries Transparency Initiative (identifying specific actions to be taken as specified in the sample working plan).
3. Miscellaneous.

1. On approval of the Regulation on the Multilateral Group of Stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and the Terms of Reference for its activity.

SPEAKERS: V. Makukha, L. Mykytko, O. Shumskiy, L. Grebennikova, A. Navrata, I. Raputa, A. Chubyk.

The Regulation on the Multilateral Group of Stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and the Terms of Reference

was approved unconditionally by:

NERC, Naftogaz of Ukraine National Joint-Stock Company, Ukrtransgas Public Company, Ukrigasvydobuvannya Public Company, Ministry of Ecology and Natural Resources, TNK-Ukraine Foreign Investment Enterprise, Chevron Ukraine Ltd., Shell Ukraine Exploration and Production I,

Analytical Center of Regional Cooperation, Kyiv International Energy Club, DIXIE GROUP, Institute of Sustainable Development, People's Control.

Representatives of the Ministry of Economic Development and Trade and the Center for assistance to the geopolitical problems and euroatlantic cooperation of the Black sea region studies Nomos mentioned at the MGS meeting that they had no observations to these documents.

Observations and proposals of the State Tax Service of Ukraine (Annex 1) were put forward to the Draft Regulation and considered at the MGS meeting. In the course of discussion the working group members agreed that the STS's observations and proposals were of editorial nature and can be generally accepted. The representatives of TNK-Ukraine Foreign Investment Enterprise and Shell Ukraine Exploration and Production I proposed to formulate paragraph 1 of Article 4 of the draft Regulation as follows: "The MGS is formed on equal terms from among the representatives of governmental authorities, enterprises carrying out (statutory) mining activity, and public organizations involved in the Initiative realization".

The representative of the Ministry of Finance suggested revising Article 8 of the Terms of Reference.

MGS members agreed on the observations and proposals expressed during the MGS meeting and decided to finalize and approve the Regulation on the multilateral group of stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and the Terms of Reference for its activity.

2. On preparation of the Working plan regarding the implementation of the Extractive Industries Transparency Initiative (identifying specific actions to be taken as specified in the sample working plan).

SPEAKERS: V. Makukha, O. Pavlenko, L. Mykytko, L. Grebennikova, A. Navrata

Representatives of public organizations brought up propositions concerning working plan actions. After discussing the propositions, MGS representatives from companies and central executive authorities agreed to put forward their proposals to the working plan within one week. The finalized working plan shall be officially sent for examination and approval by the central executive authority for its further forwarding for consideration at the Cabinet of Ministers of Ukraine.

3. Miscellaneous.

SPEAKERS: V. Makukha, O. Pavlenko.

The Head of the MGS V. Makukha informed MGS members about the meeting with the Head of the EITI International Secretariat which was held on 29.11.2012 within the framework of the official visit of a Ukrainian delegation to Norway. During the meeting, issues regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine, Ukraine's obtaining the status of a candidate country, and regarding the extractive industries that are liable to be covered by the report according to the EITI requirements. The Head of the EITI International Secretariat emphasized importance of the Initiative implementation in all extracting industries, in particular, in the coal industry.

To speed up the process of the Initiative implementation in Ukraine, it was proposed to request the EITI Secretariat and the World Bank to contribute to the organization of MGS members' working visits (planned for January-February 2013) to EITI compliant or candidate countries (Azerbaijan, Kazakhstan, Norway, etc.) that have positive experience in the Initiative implementation. It was also proposed to request the EITI Secretariat to organize EITI seminars or trainings in Ukraine.

It was also decided to inform the EITI International Secretariat on the current status of implementing the Extractive Industries Transparency Initiative in Ukraine until the end of the year.

In addition, it was mentioned that work on creating the MGS Secretariat should be continued together with the representative of the World Bank, in particular, a separate meeting involving MGS

members from the Ministry of Finance, the Ministry of Energy and Coal Industry, the Ministry of Economic Development and Trade, and the World Bank.

DECISIONS:

1. The Ministry of Energy and Coal Industry shall finalize the Regulation on the Multilateral Group of Stakeholders regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine and the Terms of Reference for its activity, taking into account observations and proposal put forward by the STS, the Ministry of Finance, TNK-Ukraine Foreign Investment Enterprise and Shell Ukraine Exploration and Production I, and to provide the documents to the Head of the MGS for approval.

2. MGS representatives from companies and central executive authorities shall put forward their proposals to the draft working plan regarding the implementation of the Initiative in Ukraine within one week.

3. The Ministry of Energy and Coal Industry shall send the finalized draft of the Working plan to the central executive authorities concerned for examination and finalization.

4. The Ministry of Energy and Coal Industry shall request the EITI Secretariat and the World Bank to contribute to the organization of MGS members' working visits (planned for January-February 2013) to EITI compliant or candidate countries (Azerbaijan, Kazakhstan, Norway, etc.) that have positive experience in the Initiative implementation, and to consider organization of EITI seminars (trainings) in Ukraine.

5. The Ministry of Energy and Coal Industry shall inform the EITI International Secretariat on the current status of implementing the Extractive Industries Transparency Initiative in Ukraine until 06.01.2013.

6. The Ministry of Energy and Coal Industry together with MGS members from the Ministry of Finance, the Ministry of Economic Development and Trade and other specialists shall hold a separate meeting with the representative of the World Bank on creation of the MGS Secretariat and financing of its activity in early January 2013.

7. The following meeting shall be held in late January 2013.

Annexes:

1) The letter from the STS as of 17.12.2012 No. 7163/0/51-12/15-2316 was sent on 19.12.2012 to the following e-mail addresses: olepav@dixigroup.org, romanov@nerc.gov.ua, rudenko@nerc.gov.ua, ivan.ivanets@menr.gov.ua, oshevchenko1@hotmail.com, lgrebennikova@me.gov.ua, zybenok@me.gov.ua, navrata@minfin.gov.ua, ivraputa@tnk-bp.com, AGkredencer@tnk-bp.com, kosia@naftogaz.com, tkachv@gasdob.com.ua, mikityuk-al@utg.ua, papc@chevron.com, graham.tiley@shell.com, saramud@gasdob.com.ua, o.valigura@qclub.org.ua, acrc@ukr.net, vadimof@ukr.net, feel83@list.ru

2) The draft Working plan was sent on 19.12.2012 to the following e-mail addresses: shumskiy.alex@gmail.com, yekasyova@list.ru, romanov@nerc.gov.ua, rudenko@nerc.gov.ua, ivan.ivanets@menr.gov.ua, oshevchenko1@hotmail.com, lgrebennikova@me.gov.ua, zybenok@me.gov.ua, navrata@minfin.gov.ua, ivraputa@tnk-bp.com, agkredentser@tnk-bp.com, kosia@naftogaz.com, tkachv@gasdob.com.ua, mikityuk-al@utg.ua, papc@chevron.com, graham.tiley@shell.com, saramud@gasdob.com.ua

“APPROVED”

Deputy Minister of Energy and
Coal Industry of Ukraine –
Chief of Staff

Head of the Multilateral Group of
Stakeholders

[Signature] V. Makukha

22 March 2013

Minutes No. 5

of the Extended Meeting of the Multilateral Group of Stakeholders

Regarding the Implementation of the Extractive Industries Transparency Initiative in Ukraine (MGS) with the participation of representatives of the Republic of Azerbaijan (Training center of Eurasian extractive industries in the city of Baku) and the Representative Office of the World Bank in Ukraine

The city of Kyiv

14 March 2013

Meeting held by: Director of the Department of Oil, Gas, Peat, Oil-Refining Industries and Alternative Fuels of the Ministry of Energy and Coal Industry of Ukraine I.V. Kyriushyn.

Present: M. Kalchenko, L. Mykytko, V. Prokopchuk, V. Krasnyk, V. Kushil (*Ministry of Energy and Coal Industry*), V. Merkushov, G. Rudenko (*National Energy Regulatory Commission*), L. Grebennikova (*Ministry of Economic Development and Trade*), A. Navrata (*Ministry of Finance*), O. Shumskyi (*State Tax Service*), I. Ivanets (*Ministry of Ecology and Natural Resources*), S. Kasianchuk (*Naftogaz of Ukraine National Joint-Stock Company*), V. Tkach (*Ukrigasvydobuvannya Public Company*), A. Depelian (*Ukrtransgas Public Company*), G. Tiley (*Shell Ukraine Exploration and Production I*), P. Clark (*Chevron Ukraine Ltd.*), O. Pavlenko (*DIXIE GROUP*), S. Ignatyev, V. Fylenko (*Institute of Sustainable Development*), V. Deyneko (*Analytical Center of Regional Cooperation*), V. Altukhov (*People's Control*), A. Manroth (*World Bank*), G. Iefendiev (*Training center of Eurasian extractive industries in the city of Baku*)

Absent: M. Gonchar (*Nomos*), O. Todiychuk (*Kyiv International Energy Club*), I. Raputa (*TNK-Ukraine Foreign Investment Enterprise*).

AGENDA:

1. On approving the draft Working plan regarding the implementation of the Extractive Industries Transparency Initiative (EITI) in Ukraine.
2. On preparation of the Application to Achieve the status of an EITI candidate country.
3. On preparation of reports according to the EITI requirements, definition of the “materiality” regarding payments, and on the Initiative’s covering all extractive industries according to the EITI requirements.
4. On experience of the Republic of Azerbaijan and other countries in the implementation of the Extractive Industries Transparency Initiative.
5. Miscellaneous.

1. On approving the draft Working plan regarding the implementation of the Extractive Industries Transparency Initiative (EITI) in Ukraine.

SPEAKERS: I. Kyriushyn, L. Mykytko, A. Navrata, A. Manroth, V. Altukhov, G. Tiley, M. Kalchenko, O. Pavlenko, O. Shumskyi, G. Iefendiev.

It was mentioned during the meeting that MGS’s main objective is approval of the Working plan by MGS members.

At present, Ukraine has fulfilled 4 out of 5 criteria required to obtain the status of the EITI candidate country.

The fifth criterion consists in preparation, approval and publication of the Working plan regarding the implementation of the Extractive Industries Transparency Initiative.

The draft working plan has been considered by MGS members and generally supported.

The draft working plan has also been sent to the Ministry of Economic Development and Trade, Ministry of Ecology and Natural Resources, Ministry of Finance, State Tax Service, National Energy Regulatory Commission and Ministry of Justice for consideration. (*letter from the Ministry of Energy and Coal Industry as of 23.01.2013 No. 04/31-226*).

The draft Working plan regarding the implementation of the Extractive Industries Transparency Initiative (EITI) in Ukraine has been approved without objections by the National Energy Regulatory Commission (NERC), the State Tax Service (STS), and the Ministry of Ecology and Natural Resources. Naftogaz of Ukraine National Joint-Stock Company put forward proposals concerning the Working plan that were chiefly taken into account. The Ministry of Economic Development and Trade and the Ministry of Justice approved the plan with some editorial remarks. According to the proposal of the Ministry of Finance, the draft Working plan should be additionally finalized and items regarding financing from the State budget should be harmonized. (remarks of the Ministry of Finance, the Ministry of Justice, Naftogaz of Ukraine NJSC, and the Ministry of Economic Development and Trade are attached).

During the MGS meeting, the representative of the Ministry of Finance A. Navrata emphasized that the requirements of the applicable law (Articles 22, 35, 36 of the Budget Code) must be met while considering potential financing of certain events regarding the implementation of the Extractive Industries Transparency Initiative from the State budget, and the financing request should be prepared according to the procedural requirements, in particular, on allocation of budgetary financing for certain items of the Working plan.

It has been discussed during the meeting that the draft Working plan must be agreed with the Ministry of Finance, and the Department of Department of Oil, Gas, Peat, Oil-Refining Industries and Alternative Fuels of the Ministry of Energy and Coal Industry of Ukraine was entrusted to cooperate with the Ministry of Finance in coordinating Working plan events requiring financing or co-financing from the State budget.

The representative of the World Bank Astrid Manroth underlined that the Ukrainian Government's willingness to finance and co-finance separate events within the implementation of the Transparency Initiative will demonstrate the Government's actual support of the process of implementing the Transparency Initiative in Ukraine. If Ukraine obtains the status of a candidate country, it will be possible to finance certain events from the trust fund of the World Bank.

Based on the results of discussion on financing of the process of implementation of the Transparency Initiative, the MGS members entrusted the Ministry of Energy and Coal Industry to send a letter concerning budgetary financing of certain events of the Initiative realization in Ukraine according to the EITI rules to the Ministry of Finance.

Issues of preliminary analysis of the applicable legal and regulatory framework and identification of probable constraints to the implementation of the Transparency Initiative in Ukraine were discussed.

MGS members agreed to create thematic groups to carry out concrete items (tasks) of the working plan (analysis of the applicable legal and regulatory framework, preparation of reports, etc.) and to prepare relevant documents and proposals for consideration and adoption by the MGS members.

Besides, MGS members supported Astrid Manroth's proposal to provide the EITI Secretariat (Tim Bittiger) with the draft working plan for preliminary examination and comments.

2. On preparation of the Application to Achieve the status of an EITI candidate country.

SPEAKERS: I. Kyriushyn, L. Mykytko, O. Pavlenko, A. Manroth, G. Iefendiev

MGS members discussed the procedure of submitting applications to obtain the status of a candidate country to the EITI Board.

According to the EITI rules, a country shall adopt a series of measures before submitting an application to be recognized as an EITI candidate country.

After the country has taken the necessary measures and expressed its wish to be recognized an EITI candidate country, the Government together with the multilateral group of stakeholders (MGS) shall officially submit a written application on obtaining the status of an EITI candidate country to the Head of the EITI. The application shall describe the actions already taken and prove that each of the requirements (Requirements 1 to 5 of the EITI Rules) has been met.

The MGS members' attention has also been drawn to the fact that the term "materiality" should be defined while submitting the application, probable constraints and limitations to the implementation of the EITI in Ukraine should be described, and expenses and financing sources concerning the implementation of the Transparency Initiative in Ukraine should be defined.

It was proposed to concentrate on the finalization and harmonization of the draft working plan and to initiate preparation of the necessary documents for obtaining the status of a candidate country for this issue to be considered at the next meeting of the EITI Board (25.05.2013, Sydney, Australia).

It was also mentioned that the application to obtain the status of a candidate country will be prepared after the working plan has been approved by the MGS members and considered by the Cabinet of Ministers of Ukraine.

It was proposed to take the EITI Candidature Form of Tajikistan published at the EITI's official site (<http://eiti.org/tajikistan>) as an example.

3. On preparation of reports according to the EITI requirements, definition of the "materiality" regarding payments, and on the Initiative's covering all extractive industries according to the EITI requirements

SPEAKERS: I. Kyriushyn, L. Mykytko, O. Shumskyi, L. Grebennikova, G. Iefendiev

According to the decisions made by MGS members, reports will be limited to oil-extracting industry and gas transit at the initial stages of the Initiative implementation. Coal and other extractive industries will further be involved in the process of report preparation according to the EITI requirements.

Following the discussion concerning the Transparency Initiative's covering all extractive industries and based on the definition of "materiality" according to the EITI requirements, it was decided to request the Ministry of Finance and the Ministry of Incomes and Fees to provide information concerning the incomes to the state and local budgets from extractive industries (oil, gas, coal and other minerals) and information concerning payments to the State budget from all oil-extracting companies operating in Ukraine for the period of 2011-2012.

4. On experience of the Republic of Azerbaijan and other countries in the implementation of the Extractive Industries Transparency Initiative.

SPEAKERS: G. Iefendiev, MGS members

Galib Iefendiev described the experience of the Republic of Azerbaijan and other countries regarding the implementation of the Extractive Industries Transparency Initiative and problems solved by these countries during the preparation and execution of working plans, preparation of reports, definition of the term "materiality", financing of the events related to the Initiative implementation.

5. Miscellaneous.

SPEAKERS: L. Mykytko, O. Pavlenko, M. Kalchenko

MGS members – representatives of companies and public organizations were suggested to nominate candidacies of the Deputy Head of the MGS at the following meeting.

MGS members agreed to hold the following meeting in early April of the current year.

DECISIONS

1. MGS members shall finalize the working plan until the following meeting taking into account the remarks and observations put forward during the meeting.
2. The Ministry of Energy and Coal Industry (MGS Secretariat) shall harmonize the Working plan for it to be approved at the following MGS meeting.
3. The Ministry of Energy and Coal Industry (MGS Secretariat) shall agree with the Ministry of Finance the revision of the Working plan events requiring financing and co-financing from the State Budget.
4. The Ministry of Energy and Coal Industry shall send the Ministry of Finance a letter with information regarding state budgetary financing of certain events of the Working plan regarding the implementation of the Extractive Industries Transparency Initiative in Ukraine according to the EITI rules.
5. MGS members shall put forward their proposals on creation of small thematic groups to carry out certain items of the Working plan (analysis of the applicable legal and regulatory framework, preparation of reports, etc.).
6. The Ministry of Energy and Coal Industry (MGS Secretariat) and MGS members together with the representative office of the World Bank in Ukraine shall initiate preparation of the dossier to obtain the status of an EITI candidate country.
7. The Ministry of Energy and Coal Industry (MGS Secretariat) shall request the Ministry of Finance and the Ministry of Incomes and Fees to provide information concerning the incomes to the state and local budgets from extractive industries (oil, gas, coal and other minerals) and information concerning payments to the State budget from all oil-extracting companies operating in Ukraine for the period of 2011-2012.
8. MGS members – representatives of companies and public organizations shall nominate candidacies of the Deputy Head of the MGS at the following meeting.
9. The following MGS meeting shall be held in early April 2013.

Minutes taken by

[Signature]

V. Prokopchuk

„ЗАТВЕРДЖУЮ”

Заступник Міністра енергетики та
вугільної промисловості України –
керівник апарату,
голова багатосторонньої групи
заінтересованих осіб


В. Макуха

«22» квітня 2013 року

Протокол № 6

засідання багатосторонньої групи заінтересованих осіб з питання імплементації в
Україні Ініціативи щодо забезпечення прозорості у видобувних галузях (БГЗО)

м. Київ, Міненерговугілля

19 квітня 2013 року

За дорученням голови багатосторонньої групи заінтересованих осіб засідання
проводив І. Рубан - Директор Департаменту з питань виробництва традиційних та
альтернативних видів палива Міненерговугілля.

Присутні: А. Наврата (Мінфін), Л. Микитко (Міненерговугілля), Г. Руденко,
Т. Кривоног (НКРЕ), Л. Гребеннікова (Мінекономрозвитку), С.Касянчук (НАК
«Нафтогаз України»), П.Кларк (ТОВ «Шеврон Україна»), О.Павленко («ДІКСІ.ГРУП»),
С.Ігнат'єв, («Інститут сталого розвитку»), В.Дейнеко («Аналітичний центр
регіонального співробітництва»), В.Алтухов («Народний контроль») А. Чубик
(«Номос»).

Відсутні: Д. Мормуль (Мінприроди), А.Ігнатов (ДПС), А.Депелян
(ПАТ «Укртрансгаз»), Г.Тайлі (ТОВ «Шелл Юкрейн Експлорейшн енд Продакшн І»),
О.Тодійчук («Київський міжнародний енергетичний клуб»), І. Рапута- відрядження (ПІІ
«ТНК-Україна»), О.Нестеренко-відрядження (ПАТ «Укргазвидобування»).

ПОРЯДОК ДЕННИЙ

1. Про затвердження Робочого плану впровадження Ініціативи прозорості
видобувних галузей (ЕІТІ) в Україні.
2. Про підготовку Заявки на отримання статусу країни-кандидата ЕІТІ.
3. Про проведення аналізу нормативно-правової бази та законодавства України.
4. Про поняття «суттєвості» платежів і охоплення Ініціативою видобувних галузей.
5. Про обрання заступника голови БГЗО.
6. Інші питання.

1. Про затвердження проекту Робочого плану впровадження Ініціативи прозорості видобувних галузей (ЕІТІ) в Україні.

СЛУХАЛИ: І. Рубана, Л. Микитко, А.Наврату, Л.Гребеннікову
О.Павленко, В.Дейнека.

За результатами доопрацювання відповідно до рекомендацій Міжнародного секретаріату ЕІТІ, та із врахуванням зауважень Мінфіну, Робочий план повторно надіслано на розгляд членів БГЗО.

До Міністерства фінансів додатково надсилався лист з інформацією про основні заходи, виконання яких має бути забезпечено за рахунок фінансування та співфінансування з державного бюджету. Проте позиція Міністерства фінансів щодо робочого плану не змінилася (листи Міненерговугілля і Мінфіну додаються).

На засіданні було зазначено, що у доопрацьованому робочому плані визначено, що відповідно до чинної процедури Міненерговугілля у липні п.р. підготує запит на бюджетне фінансування з 2014 року при умові отримання до червня п.р статусу країни – кандидата.

Член БГЗО від Мінфіну А. Наврата наголосив, що для погодження заходів, що потребують фінансування з державного бюджету необхідно надати Міністерству фінансів обґрунтування зазначених обсягів бюджетного фінансування. Крім того всі рішення стосовно видатків з державного бюджету можуть бути розглянуті при наявності документального підтвердження щодо членства України у міжнародних організаціях.

За результатами обговорення питання щодо фінансування процесу імплементації Ініціативи прозорості члени БГЗО доручили Міненерговугілля спільно з представниками неурядових організацій надіслати до Мінфіну (до 23.04.2013) розрахунки зазначених у робочому плані обсягів фінансування з державного бюджету.

Оскільки всі члени БГЗО крім представника від Міністерства фінансів погодили Робочий план, прийнято рішення у тижневий термін підготувати пакет документів для набуття статусу країни-кандидата ЕІТІ та надіслати його до КМУ з пропозицією про погодження подання заявки про отримання статусу країни-кандидата ЕІТІ.

2. Про підготовку Заявки на отримання статусу країни-кандидата ЕІТІ.

СЛУХАЛИ: І. Рубана, Л. Микитко, О. Павленко, С.Ігнатєва

Члени БГЗО доручили Міненерговугілля спільно з представниками неурядових організацій у тижневий термін підготувати і надіслати на розгляд КМУ документи, необхідні для подання заявки на отримання статусу країни-кандидата з пропозицією надіслати зазначені документи до Правління ЕІТІ.

3. Про проведення аналізу нормативно-правової бази та законодавства України.

СЛУХАЛИ: І. Рубана, Л. Микитко, А.Чубика, С.Касянчука, Л.Гребеннікову.

Експертами громадської організації «Номос» у 2010 році було зроблено попередній аналіз чинного законодавства України та нормативно-правових актів в частині визначення можливих перешкод на шляху імплементації Ініціативи. Зазначений документ було надано на розгляд членів БГЗО.

На засіданні БГЗО домовилися взяти цей документ за основу для проведення аналізу чинного законодавства і нормативно-правових актів та створити робочу групу для опрацювання зазначеного питання та підготовки пропозицій стосовно можливих змін, або підготовки нових нормативно-правових актів.

4. Про поняття «суттєвості» платежів і охоплення Ініціативою видобувних галузей

СЛУХАЛИ: І. Рубана, Л.Микитко, Л.Гребеннікову, О.Павленко.

Представники громадських організацій, із врахуванням рішень БГЗО стосовно підготовки на першому етапі звітів, що будуть охоплювати нафтогазовидобувну галузь і транзит газу, підготували документ «Обґрунтування сфери дії ЕІПІ в Україні» (додається). Члени БГЗО домовились прийняти цей документ за основу і надіслати його до правління ЕІПІ у пакеті документів необхідних для набуття статусу країни-кандидата.

Відповідно до рішення прийнятого на 5-му засіданні БГЗО (14.03.2013) до Міністерства доходів і зборів та Міністерства фінансів надіслано запити стосовно надання інформації про надходження коштів до державного та місцевих бюджетів від видобувних галузей (нафта, газ, вугілля та інші корисні копалини) та стосовно інформації про платежі до Державного бюджету, що надійшли від усіх нафтогазовидобувних компаній, які працюють в Україні, за період 2011-2012 роки.

На даний час Міненерговугілля спільно з Міністерством доходів і зборів уточнюють параметри запиту, відповідно до чинної класифікації економічної діяльності.

На засіданні БГЗО домовилися додатково надіслати до Міністерства доходів і зборів запит про сплачені прямі і непрямі податки підприємствами видобувної галузі по видам діяльності.

5. Про обрання заступника голови БГЗО.

СЛУХАЛИ: І. Рубана, Л. Микитко, В. Алтухова, О. Павленко, П.Кларка

Відповідно до Положення про БГЗО Заступник голови обирається на один рік від представників компаній або громадських організацій.

Члени БГЗО підтримали пропозиції представників неурядових організацій стосовно кандидатури Олени Павленко на посаду заступника Голови БГЗО.

4. Інші питання.

СЛУХАЛИ: Л.Микитко, О.Павленко,

Члени БГЗО домовились провести наступне засідання 15-16 травня 2013 року.

РІШЕННЯ

1. Міненерговугілля (Секретаріат БГЗО) спільно з представниками неурядових організацій в БГЗО надіслати до Мінфіну (до 25.04.2013) розрахунки зазначених у робочому плані обсягів фінансування з державного бюджету.

2. Міненерговугілля (Секретаріат БГЗО) спільно з представниками неурядових організацій у тижневий термін підготувати пакет документів для набуття статусу

країни-кандидата ЕІТІ та надіслати його до КМУ з пропозицією про погодження подання заявки про отримання статусу країни-кандидата ЕІТІ.

3. Взяти за основу підготовлений експертами громадської організації «Номос» у 2010 році попередній аналіз чинного законодавства України та нормативно-правових актів в частині визначення можливих перешкод на шляху імплементації Ініціативи.

Членам БГЗО надати свої пропозиції і уточнення стосовно переліку нормативно-правових актів та законів України, які необхідно переглянути в контексті впровадження Ініціативи прозорості у видобувних галузях.

4. Створити робочу групу для проведення аналізу чинного законодавства України та нормативно-правових актів та підготовки пропозицій стосовно можливих змін, або підготовки нових нормативно-правових актів.

Членам БГЗО до наступного засідання надати пропозиції до складу зазначеної робочої групи.

5. Членам БГЗО до 26.04.2013 опрацювати документ «Обґрунтування сфери дії ЕІТІ в Україні» і надати свої пропозиції і зауваження до нього.

6. Міненерговугілля (Секретаріат БГЗО), представникам неурядових організацій із залученням фахівців Світового Банку в Україні розпочати підготовку пакету документів про набуття статусу країни-кандидата ЕІТІ.

7. Міненерговугілля (Секретаріат БГЗО) завершити роботу з Міністерством фінансів та Міністерством доходів і зборів стосовно надання інформації про надходження коштів до державного та місцевих бюджетів від видобувних галузей (нафта, газ, вугілля та інші корисні копалини) та інформації про платежі до Державного бюджету, що надійшли від усіх нафтогазовидобувних компаній, які працюють в Україні, за період 2011-2012 роки.

Додатково надіслати до Міністерства доходів і зборів запит про прямі і непрямі податки сплачені підприємствами видобувної галузі по видам діяльності.

8. Члени БГЗО погодилися обрати заступником голови БГЗО на один рік Олену Павленко - засновника громадської організації «ДІКСІ ГРУП».

9. Наступне засідання БГЗО провести 15-16 травня 2013 року.

Додатки: 1) листи Міненерговугілля і Мінфіну на 5 арк.

2) документ «Обґрунтування сфери дії ЕІТІ в Україні» на 2 арк.

Протокол вела



Л. Микитко

**To: President of Association
"Energy Transparency"**

Todijchuk O.S.

Dear Alexander Sergiyovich!

In order to fulfil the tasks set by the Resolution of the Cabinet of Ministers of Ukraine dated 09.30.2012 № 1098 "On Ukraine's Accession to the Initiative on Extractive Industries Transparency" and by paragraph 12 of the Resolution of the Cabinet of Ministers of Ukraine dated 07.18.2012 № 514 "On approving a plan of measures for implementing Initiative "Partnership "Open Government" Ministry of Energy and Coal Industry initiates creation of a multilateral group of stakeholders (MGS) consisting of representatives of ministries and agencies, NGOs and companies operating in the oil and gas industry.

On March 1, 2012, at the first meeting of the working group on implementing the Initiative to ensure transparency in extractive industries, formed pursuant to the Resolution of the Cabinet of Ministers dated 09.30.2012 № 1098, the group discussed issues related to principles of forming the multilateral group of interested parties (hereinafter - MSG). Given the practice of countries that have already undergone through the process of accessing the Initiative, we consider it appropriate to form the MSG of up to 20 (21) representatives (6-7 representatives from the government, companies and NGOs).

Given that in September of this year, with the assistance of the World Bank, there will be held an EITI conference, where creation of MSG in Ukraine will be announced, we request to, prior to September 3, 2012, in conjunction with other NGOs interested in implementing the Extractive Industries Transparency Initiative, submit agreed offers regarding representation of NGOs in MSG .

Best regards,

Minister

**Commissioner of the Cabinet of Ministers of Ukraine
on implementing the Initiative to ensure
transparency in extractive industries**

J. Boyko



КАБІНЕТ МІНІСТРІВ УКРАЇНИ

ПЕРШИЙ
ВІЦЕ-ПРЕМ'ЄР-МІНІСТР

(До листа Мінпаливенерго
від 16.08.10 №КМ/3-31-1979)

✓ Мінпаливенерго (Бойку Ю. А.)

Склад робочої групи затверджую.

Для проведення першого засідання прошу надати:

- проект Регламенту робочої групи;
- проект робочого плану реалізації Ініціативи;
- порядок денний засідання з аналітичними матеріалами до кожного з питань порядку денного;
- проект протокольного рішення.

ПАВЛЕНКУ В. П.

Проскуркіну В. П., Косарю А. М. – відповідно до компетенції.

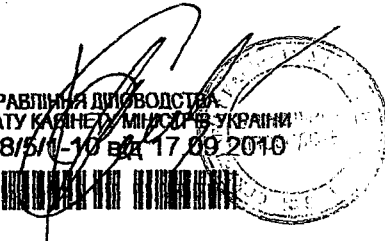
вул. Грушевського, 12/2, Київ, 01008,
тел. (044) 253 1 663, телефакс (044) 254 0584

37

17:14:12

M2

УПРАВЛІННЯ ДИПЛОМАТІЇ
СЕКРЕТАРІАТУ КАБІНЕТУ МІНІСТРІВ УКРАЇНИ
№29548/5/10-10 від 17.09.2010



Андрій КЛЮЄВ

1722/3
22.09.10

МІНІСТЕРСТВО УКРАЇНИ	
вхід №	10/3015
дата	20.09.10
кількість арк.	1/4
Підлягає поверненню	

ЗАТВЕРДЖУЮ:

_____ (Клюєв А. П.)

Перший віце-прем'єр-міністр України,
Уповноважений Кабінету Міністрів
України з питань реалізації Ініціативи

“ ”

2010 р.

СКЛАД

робочої групи з питань реалізації Ініціативи
щодо забезпечення прозорості у видобувних галузях

- | | |
|---------------------------------------|--|
| БОЙКО
Юрій Анатолійович | — Міністр палива та енергетики, голова
робочої групи, заступник Уповноваженого
Кабінету Міністрів України з питань
реалізації Ініціативи |
| МОРМУЛЬ
Дмитро Дмитрович | — заступник Міністра охорони навколишнього
природного середовища |
| КИРЮШИН
Ігор Володимирович | — заступник Міністра палива та енергетики |
| ШУМКОВА
Наталія Юріївна | — заступник Міністра палива та енергетики |
| МАЙКО
Віктор Анатолійович | — заступник Міністра закордонних справ |
| ДУДКА
Леонід Олексійович | — заступник Міністра вугільної промисловості |
| СУХОМЛИН
Олександр Анатолійович | — заступник Міністра економіки |
| БОРОДІН
Костянтин Васильович | — директор департаменту з питань нафтової,
газової та нафтопереробної промисловості
Мінпаливенерго, відповідальний секретар
робочої групи |
| ПАШКО
Павло Володимирович | — заступник Голови Держмитслужби |
| АНДРІЙЧУК
Юрій Андрійович | — член НКРЕ |
| КРАСНІКОВ
Денис Анатолійович | — заступник Голови ГоловкиРУ |
| ЗАДОРОЖНИЙ
Олександр В'ячеславович | — заступник директора департаменту
металургійної та гірничорудної
промисловості Мінпромполітики |



МЕЛЬНИЧЕНКО Сергій
Іванович

— директор департаменту фінансів
промисловості Мінфіну

КОВАЛЕНКО
Микола Андрійович

— начальник управління законодавства з
питань земельних відносин,
агропромислового комплексу та охорони
довкілля Мін'юсту

ХОЦЯНІВСЬКА
Наталія Володимирівна

— директор департаменту адміністрування
податку на прибуток та інших податків і
зборів (обов'язкових платежів) ДПА

ЮР'ЄВ
Геннадій Петрович

— заступник голови правління НАК "Нафтогаз
України"

ЗЕЙКАН
Олександр Юрійович

— директор департаменту видобутку нафти та
газу НАК "Нафтогаз України"

ПРОКОПІВ
Володимир Йосипович

— заступник голови правління з геології
ВАТ "Укрнафта"

КАБАНЕЦЬ
Олександр Іванович

— заступник директора департаменту з питань
промисловості, виробничої інфраструктури
та державної власності Рахункової палати
України (за згодою)

The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION
REGIONAL OFFICE
UKRAINE, BELARUS AND MOLDOVA

1, Dniprovskiy Uzviz
Kyiv 01010
Ukraine

(380-44) 490-6671
(380-44) 490-6672
(380-44) 490-6673

October 3, 2012
Reg.nr. 2012/10/3-8

Mr. Volodymyr Makukha
Deputy Minister
Ministry of Energy and Coal Industry of Ukraine
30, Khreschatyk Str.
Kyiv, 01001

Dear Mr. Makukha:

Following up on my letter of September 27, 2012, I would like to kindly request a meeting with you upon your return to the office tomorrow, October 4. The objective of the meeting is to take stock of the preparation of the planned EITI conference on October 11 and the creation of the multi-stakeholder group. The proposed agenda is:

1. Status of conference invitations to be sent by your Ministry – I have been informed by conference participants that to date they have not yet receive an invitation. It will be important to send the invitations soonest to ensure satisfactory conference participation.
2. Status of regulatory text creating the multi-stakeholder group – it is my understanding that your technical staff has prepared the text. It will be important that the text is signed before or at the conference.
3. Confirmation of Minister Boyko's availability for the opening speech – given the confirmed high level participation from the US ambassador, Ambassador of Norway, World Bank country director and Regional Director of the EITI secretariat, it would be appropriate and an important sign of Ukraine's commitment to the EITI process if Minister Boyko could open the conference.
4. We would also appreciate confirmation of your availability for the proposed meeting with Mr. Bittiger from the EITI secretariat on October 10, 2012 at 14.00 hours.

In the hope that the above is agreeable to you, I look forward to meeting with you tomorrow at a time of your convenience.

Sincerely,



Astrid Manroth
Senior Energy Specialist

The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION
REGIONAL OFFICE
UKRAINE, BELARUS AND MOLDOVA

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(380-44) 490-6672
(380-44) 490-6673

August 3, 2012

Mr. Volodymyr Makukha
Deputy Minister
Ministry of Energy and Coal Industry of Ukraine
30, Khreschatyk Str.
Kyiv, 01001

Dear Mr. Makukha:

I refer to our meeting on June 25 in which you informed the World Bank about the government's wish to move forward with the creation of the Multi-Stakeholder-Group (MSG) in fulfillment of the sign-up requirements for Ukraine's application to the Extractive Industries Transparency Initiative (EITI) and asked for World Bank assistance in the creation of the MSG.

In response, I am pleased to inform you that civil society has proposed the following nominations for the planned 6 MSG members from civil society:

1. Q-club, Kyiv
2. Nomos Center, Sevastopol
3. DiXi Group, Kyiv
4. Institute of Sustainable Development, Kharkiv
5. Analytical Centre of Regional Co-operation, Lviv
6. National Control, Donetsk

To facilitate the creation of the MSG according to the guidelines and principles established by the EITI Secretariat, it is required that Government contacts civil society officially to invite their nominations for MSG members. We recommend that you write to Mr. Oleksandr Todiyuchuk, Head of the EnergoTransparency Association (Apt. 719-720, Artema st., 60., Kyiv, 04050) to request nominations from civil society for the MSG.

We also recommend that you write to the American Chamber of Commerce and the European Business Association to invite their nominations for international oil and gas companies to participate in the MSG. Please be informed that Shell Ukraine has been very supportive of EITI implementation in Ukraine to date.

We understand that you are working on nominations of domestic oil and gas companies as well as nominations of government representatives to participate in the MSG. After you have received nominations for MSG participants from civil society, companies and government, the MSG can be created as part of an EITI conference in September 2012. The World Bank team stands ready to support you in the organization of the conference and the creation of the MSG.

Separately, please be informed that the GIZ, EITI Secretariat and the EITI Multi-Donor Trust Fund administered by the World Bank are organizing a peer-to-peer training event on EITI from September 24-28, 2012, in Cologne, Germany. An invitation has been addressed to you. We would be grateful if you could provide the organizers with the nominations of participants from Ukraine.

The World Bank continues to welcome the Government's commitment to implement the EITI in Ukraine. Please do not hesitate to contact me with any further clarification required. I look forward to continuing our collaboration.

Sincerely,

A handwritten signature in cursive script, appearing to read "A. Manroth".

Astrid Manroth
Senior Energy Specialist

The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION
REGIONAL OFFICE
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(380-44) 490-6672
(380-44) 490-6673

August 22, 2012

Mr. Volodymyr Makukha
Deputy Minister
Ministry of Energy and Coal Industry of Ukraine
30, Khreschatyk Str.
Kyiv, 01001

Dear Mr. Makukha:

Allow me to follow up on my letter of August 3 regarding next steps towards the creation of the Multi-Stakeholder-Group (MSG) in fulfillment of the sign-up requirements for Ukraine's stated intention to apply to the Extractive Industries Transparency Initiative (EITI).

As per your request, the World Bank would like to continue assisting you with the next steps. For this reason, I would be grateful if you could kindly authorize a meeting for me with your technical staff, Ms. Larissa Mikitko, to discuss the following:

- a. Status of invitations by the Ministry of Energy and Coal Industries to civil society and international companies to nominate their representatives for the MSG and possible answers received;
- b. Preparation of a conference on EITI in September 2012 as mentioned by you in our meeting of June 25, including creation of the MSG.

I would of course be pleased to brief you after the meeting.

Separately, I would be grateful if you could provide me or the organizers of the peer-to-peer training event on EITI from September 24-28, 2012, in Cologne, Germany, with the nominations of participants from Ukraine.

I look forward to continuing our constructive collaboration on facilitating Ukraine's moving towards EITI candidate status.

Sincerely,



Astrid Manroth
Senior Energy Specialist

Перелік нафтогазових компаній які будуть охоплені звітом відповідно до вимог Ініціативи прозорості у видобувних галузях

НАК «Нафтогаз України»

НАК «Надра України»

Газотранспортна компанія

ПАТ "Укртрансгаз"

Нафтогазовидобувні компанії

ПАТ "Укргазвидобування"

ПАТ "Укрнафта"

ДАТ "Чорноморнафтогаз"

Інші компанії* (підприємства НАК «Надра України», спільні підприємства та ін).

*Список компаній буде уточнено після узгодження поняття «суттєвості» платежів

Видобувні підприємства, які не входять до складу НАК «Нафтогаз України» (обсяг видобутку природного газу перевищує 100 млн.куб.м)

СП Полтава ГНК в т.ч. ТОВ «ХАС»
ПрАТ "НаФтогазвидобування"
ПрАТ "Природні ресурси"
ТОВ "Гравеліт-21" (ТОВ "ГКР "Денисівське")
ТОВ "Еско-Північ"
ПрАТ "ВК Укрнафтобуріння"

СУКП "Дельта"
ТОВ "КУБ-ГАЗ"
ТОВ СП "УКРКАРПАТОЙЛ ЛТД"
ПрАТ "Пласт"
ТОВ "Газ-МДС" (ДП "Чернігівнафтогазгеологія")
ЗАТ "Девон"
ТОВ «Сіріус 1»
ТОВ СП "Бориславська нафтова компанія"
ПрАТ "Гисагаз"
Регап Петролеум Корп. ЛТД"
ТОВ «Укр. Бурова Компанія"
ПрАТ "Інтернафтогазбуд"
ТзОВ "Нафтогазрембуд -1" (Корпорація "Укрнерудпром")
ТОВ "Укрнафтогазінвест"
ТОВ «Пром-енерго продукт»
ТОВ "Трубопласт"
ТОВ "Східний геологічний союз"
ТОВ "Кувейт Енерджі Юкрейн" ("Бурова компанія "Рудіс")
ПрАТ "Укргазвидобуток"
ПрАТ «Газінвест»
ТОВ "Парі"
ТОВ "Надра Геоцентр"
ТОВ "Астроінвест Енерджі"
ТОВ "Прайм-газ"
ТОВ "Надрагаз"
ТОВ "Геологічне бюро "Львів"
ТОВ «Горизонти"
ТОВ "Укрістгаз"
ТОВ "Перша Українська газонафтова компанія"
ТОВ "Капітал ойл"
ТОВ "Газконтиненталь"

НАК «Надра України»



МІНІСТЕРСТВО ЕНЕРГЕТИКИ ТА
ВУГІЛЬНОЇ ПРОМИСЛОВОСТІ УКРАЇНИ
(Міненергоугілля України)

01601, м.Київ, вул. Хрещатик, 30, тел.: 206-38-44, 206-38-45, ф.: 531-36-92
E-mail: kanc@mev.energy.gov.ua, Код ЄДРПОУ 37471933

19.07.2013 № 01/31-0923

На № _____ від _____

**Голові Правління
Ініціативи прозорості видобувних галузей
Клер Шорт**

Шановна пані Шорт!

Засвідчую свою повагу Міжнародному Секретаріату Ініціативи прозорості видобувних галузей і до Вас особисто та маю честь поінформувати.

Відповідно до Заяви Кабінету Міністрів України про приєднання до Ініціативи щодо забезпечення прозорості у видобувних галузях, схваленої постановою Кабінету Міністрів України від 30 вересня 2009 року № 1098, направляю цим листом заявку про отримання статусу країни-кандидата Ініціативи прозорості видобувних галузей (далі - Ініціатива).

На сьогодні Україною виконано всі вимоги щодо приєднання до Ініціативи (вимоги 1-5 щодо країн, які впроваджують Ініціативу прозорості видобувних галузей, випуск Правил Міжнародного Секретаріату Ініціативи від 1 листопада 2011 року). Підтвердженням цього є прийняття Урядом України відповідних рішень, які на сьогодні виконано або які знаходяться на стадії виконання.

Прийнято постанову Кабінету Міністрів України від 30.09.2009 № 1098 «Про приєднання України до Ініціативи щодо забезпечення прозорості у видобувних галузях» (схвалено Заяву Кабінету Міністрів України про приєднання України до Ініціативи щодо забезпечення прозорості у видобувних галузях; визначено основні завдання щодо імплементації в Україні Ініціативи, зокрема зазначено, що нафтовидобувна та газовидобувна галузі є пріоритетними у реалізації Ініціативи в Україні; у Заяві задекларовано наміри про впровадження стандартів Ініціативи прозорості у сфері транзиту природного газу).

Прийнято розпорядження Кабінету Міністрів України від 18.07.2012 № 514 «Про затвердження плану заходів з впровадження Ініціативи «Партнерство «Відкритий Уряд», (пунктом 12 Плану передбачено

забезпечення імплементації в Україні Ініціативи щодо прозорості видобувних галузей (ЕІП) відповідно до її критеріїв).

Прийнято постанову Кабінету Міністрів України від 12.03.2012 № 230, (Уповноваженим Кабінету Міністрів України з питань реалізації Ініціативи призначено Міністра енергетики та вугільної промисловості України).

Дорученням Кабінету Міністрів України від 17.09.2010 №29548/5/1-10 затверджено склад робочої групи з питань реалізації Ініціативи щодо забезпечення прозорості у видобувних галузях, до якої включено представників відповідних міністерств та відомств.

11.10.2012 проведено міжнародну конференцію «Україна на шляху до приєднання до ЕІП», участь у якій взяли представники міністерств та відомств України, посольств США, Норвегії, Великобританії, ЄС, представники МВФ та Світового банку, нафтогазовидобувних компаній, громадських організацій та засобів масової інформації. Під час проведення конференції оголошено про створення багатосторонньої групи заінтересованих осіб (БГЗО) з питання імплементації в Україні Ініціативи щодо забезпечення прозорості у видобувних галузях за участі представників центральних органів виконавчої влади, компаній та громадських організацій, персональний склад якої затверджено наказом Міненерговугілля від 10.10.2012 № 785.

26.12.2012 затверджено Положення про Багатосторонню групу заінтересованих осіб з питання імплементації в Україні Ініціативи щодо забезпечення прозорості у видобувних галузях та Технічне завдання для БГЗО

На сьогодні проведено шість засідань БГЗО. На цих засіданнях розглядалися питання щодо: ролі Ініціативи і вимог до країн, що впроваджують Ініціативу; етапів імплементації Ініціативи відповідно до вимог Ініціативи; організації роботи БГЗО; аналізу нормативно-правової та законодавства України в частині визначення можливих перешкод на шляху імплементації Ініціативи; визначення поняття «суттєвості» платежів і охоплення Ініціативою видобувних галузей; підготовки звітів відповідно до вимог Ініціативи; визначення джерел фінансування імплементації в Україні Ініціативи та інші питання.

За результатами 6-го засідання членами БГЗО схвалено проект Робочого плану впровадження Ініціативи прозорості видобувних галузей (ЕІП) в Україні та прийнято рішення щодо підготовки відповідного пакета документів для набуття статусу країни-кандидата ЕІП.

Поряд з тим, потребує додаткового опрацювання питання стосовно фінансування/співфінансування окремих заходів проекту Робочого плану з державного бюджету. Міністерство фінансів пропонує залучити до джерел фінансування кошти видобувних підприємств та виключити бюджетні кошти (ця позиція Міністерства фінансів зазначена в проекті Робочого плану). Зазначена пропозиція Міністерства фінансів буде опрацьована на наступних

засіданнях багатосторонньої групи заінтересованих осіб з питання імплементації в Україні Ініціативи щодо забезпечення прозорості у видобувних галузях (БГЗО), за участі підприємств видобувної галузі.

Необхідно зазначити, що під час обговорення питання стосовно видобувних галузей, що мають бути охоплені звітністю відповідно до правил Ініціативи, члени БГЗО погодилися, що на першому етапі імплементації Ініціативи в Україні необхідно сконцентрувати зусилля на її впровадженні у нафтогазовій галузі, у тому числі у сфері транзиту природного газу, зокрема, відпрацювання механізму залучення підприємств галузі до процесу Ініціативи, підготовки звітів, проведення їх звірки, проходження процедури валідації. Згодом набутий досвід і знання варто використати для поширення Ініціативи на інші видобувні галузі України (вугілля та інші корисні копалини).

Інформація про проведені засідання БГЗО та дискусії постійно публікується на сайті <http://ua-energy.org/eiti/>.

Прошу розглянути заявку України про присвоєння Україні кандидатського статусу Ініціативи прозорості видобувних галузей. Сподіваюсь на прийняття позитивного рішення.

Користуючись нагодою, поновлюю Міжнародному Секретаріату Ініціативи прозорості видобувних галузей та Вам особисто запевнення у своїй високій повазі.

Додаток: Заявка та відповідні документи для отримання статусу країни-кандидата Ініціативи в електронному вигляді на _ арк.

Міністр енергетики та вугільної промисловості України, Уповноважений Кабінету Міністрів України з питань реалізації Ініціативи щодо забезпечення прозорості у видобувних галузях



Е. Ставицький



КАБІНЕТ МІНІСТРІВ УКРАЇНИ ПОСТАНОВА

**від 12 березня 2012 р. № 230
Київ**

Питання діяльності деяких консультативних, дорадчих та інших допоміжних органів, утворених Кабінетом Міністрів України

{Із змінами, внесеними згідно з Постановами КМ
№ 310 від 18.04.2012
№ 491 від 31.05.2012
№ 36 від 28.01.2013
№ 180 від 13.03.2013}

Кабінет Міністрів України постановляє:

1. Ліквідувати Комісію з координації робіт з утилізації непридатних та надлишкових ракет, боєприпасів і вибухових речовин.
2. Внести до актів Кабінету Міністрів України зміни, що додаються.
3. Визнати такими, що втратили чинність, акти Кабінету Міністрів України згідно з переліком, що додається.

Прем'єр-міністр України

М.АЗАРОВ

Інд. 70

ЗАТВЕРДЖЕНО
постановою Кабінету Міністрів України
від 12 березня 2012 р. № 230

ЗМІНИ,

що вносяться до актів Кабінету Міністрів України

1. У постанові Кабінету Міністрів України від 16 лютого 1998 р. № 174 “Про Державну комісію з питань техногенно-екологічної безпеки та надзвичайних ситуацій” (Офіційний вісник України, 1998 р., № 7, ст. 258; 2011 р., № 14, ст. 573):

1) у постанові:

в абзаці третьому пункту 2 слова “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі” замінити словами “Перший віце-прем’єр-міністр України”;

у пункті 5 слова “Першого віце-прем’єр-міністра України - Міністра економічного розвитку і торгівлі” замінити словами “Першого віце-прем’єр-міністра України”;

2) у складі Державної комісії з питань техногенно-екологічної безпеки та надзвичайних ситуацій, затвердженому зазначеною постановою, позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі - голова Комісії” замінити позицією “Перший віце-прем’єр-міністр України - голова Комісії”.

2. У складі Міжвідомчої комісії з організації укладення та виконання угод про розподіл продукції, затвердженому постановою Кабінету Міністрів України від 12 липня 2000 р. № 1119 (Офіційний вісник України, 2000 р., № 29, ст. 1216; 2011 р., № 51, ст. 2044), позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Комісії” замінити позицією “Перший віце-прем’єр-міністр України, голова Комісії”.

3. У додатку до постанови Кабінету Міністрів України від 18 грудня 2002 р. № 1926 “Про утворення Міжвідомчої комісії з комплексного розв’язання проблем Чорнобильської АЕС” (Офіційний вісник України, 2002 р., № 51, ст. 2327; 2011 р., № 61, ст. 2448) позиції

“Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі (голова комісії)

Міністр надзвичайних ситуацій (заступник голови комісії)”

замінити такими позиціями:

“Перший віце-прем’єр-міністр України (голова Комісії)

Міністр надзвичайних ситуацій (заступник голови Комісії)”.

4. В абзаці другому пункту 7 Положення про Всеукраїнський конкурс проектів та програм розвитку місцевого самоврядування, затвердженого постановою Кабінету Міністрів України від 18 січня 2003 р. № 64 (Офіційний вісник України, 2003 р., № 4, ст. 123, № 51, ст. 2672; 2004 р., № 28, ст. 1883; 2010 р., № 75, ст. 2665; 2011 р., № 97, ст. 3550), слова “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі” замінити словами “Перший віце-прем’єр-міністр України”.

5. У додатку до розпорядження Кабінету Міністрів України від 19 листопада 2003 р. № 679 “Про утворення координаційної ради у зв’язках з Організацією економічного

співробітництва та розвитку (ОЕСР)” - із змінами, внесеними розпорядженням Кабінету Міністрів України від 11 травня 2011 р., № 381, позицію “Клюєв Андрій Петрович - Міністр економічного розвитку і торгівлі, голова координаційної ради” замінити позицією “Хорошковський Валерій Іванович - Перший віце-прем’єр-міністр України, голова координаційної ради”.

{Пункт 6 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

7. У складі представників Української частини Спільного Комітету “Україна - Європейський банк реконструкції та розвитку”, затвердженому постановою Кабінету Міністрів України від 2 вересня 2006 р. № 1274 (Офіційний вісник України, 2006 р., № 36, ст. 2499; 2010 р., № 48, ст. 1584) позицію “Клюєв Андрій Петрович - Перший віце-прем’єр-міністр України, голова Української частини, співголова Комітету” замінити позицією “Хорошковський Валерій Іванович - Перший віце-прем’єр-міністр України, голова Української частини, співголова Комітету”.

8. У постанові Кабінету Міністрів України від 21 лютого 2007 р. № 257 “Про утворення Міжвідомчої комісії з питань протидії протиправному поглинанню та захопленню підприємств” (Офіційний вісник України, 2007 р., № 14, ст. 516; 2010 р., № 43, ст. 1422; 2011 р., № 71, ст. 2684):

1) у додатку до постанови позицію “Віце-прем’єр-міністр України, голова Комісії” замінити позицією “Перший віце-прем’єр-міністр України, голова Комісії”;

2) у другому реченні абзацу другого пункту 7 Положення про Міжвідомчу комісію з питань протидії протиправному поглинанню та захопленню підприємств, затвердженого зазначеною постановою, слова “Віце-прем’єр-міністр України відповідно до функціональних повноважень” замінити словами “Перший віце-прем’єр-міністр України”.

{Пункт 9 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

10. В абзаці другого пункту 6 Положення про Державну надзвичайну протиепізоотичну комісію при Кабінеті Міністрів України, затвердженого постановою Кабінету Міністрів України від 21 листопада 2007 р. № 1350 (Офіційний вісник України, 2007 р., № 89, ст. 3274; 2011 р., № 61, ст. 2439), слова “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі” замінити словами “Перший віце-прем’єр-міністр України”.

{Пункт 11 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

12. У постанові Кабінету Міністрів України від 14 січня 2009 р. № 4 “Про утворення Міжгалузевої ради з питань розвитку інформаційного суспільства” (Офіційний вісник України, 2009 р., № 3, ст. 77; 2010 р., № 87, ст. 3074; 2011 р., № 58, ст. 2326):

1) у додатку до постанови позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Міжгалузевої ради” замінити позицією “Перший віце-прем’єр-міністр України, голова Міжгалузевої ради”;

2) в абзаці першому пункту 7 Положення про Міжгалузову раду з питань розвитку інформаційного суспільства, затвердженого зазначеною постановою, слова “Першим віце-прем’єр-міністром України - Міністром економічного розвитку і торгівлі” замінити словами “Першим віце-прем’єр-міністром України”.

13. У постанові Кабінету Міністрів України від 30 вересня 2009 р. № 1098 “Про приєднання України до Ініціативи щодо забезпечення прозорості у видобувних галузях” (Офіційний вісник України, 2009 р., № 79, ст. 2691):

1) в абзаці другому пункту 2 постанови слова “Перший віце-прем’єр-міністр України” замінити словами “Міністр енергетики та вугільної промисловості”;

2) у першому реченні абзацу п’ятого Заяви Кабінету Міністрів України про приєднання до Ініціативи щодо забезпечення прозорості у видобувних галузях, схваленої зазначеною постановою, слова “Першого віце-прем’єр-міністра України” замінити словами “Міністра енергетики та вугільної промисловості”.

{Пункт 14 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

{Пункт 15 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

16. У додатку до постанови Кабінету Міністрів України від 7 лютого 2011 р. № 77 “Про утворення Координаційного центру з виконання плану дій щодо лібералізації Європейським Союзом візового режиму для України” (Офіційний вісник України, 2011 р., № 9, ст. 421) позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Координаційного центру” замінити позицією “Перший віце-прем’єр-міністр України, голова Координаційного центру”.

17. У розпорядженні Кабінету Міністрів України від 21 лютого 2011 р. № 140 “Про утворення робочої групи з оперативного вирішення питань, пов’язаних із захистом інтересів громадян України, які перебувають на території держав Північної Африки і Близького Сходу”:

1) в абзаці першому пункту 1 слова “Першим віце-прем’єр-міністром України - Міністром економічного розвитку і торгівлі А. П. Ключевим” замінити словами “Першим віце-прем’єр-міністром України Хорошковським В. І.”;

2) у додатку до розпорядження позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова робочої групи” замінити позицією “Перший віце-прем’єр-міністр України, голова робочої групи”.

{Пункт 18 втратив чинність на підставі Постанови КМ № 491 від 31.05.2012}

{Пункт 19 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

{Пункт 20 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

{Пункт 21 втратив чинність на підставі Постанови КМ № 180 від 13.03.2013}

22. В абзаці другому пункту 2 розпорядження Кабінету Міністрів України від 22 червня 2011 р. № 574 “Про участь України у Всесвітній виставці “Експо - 2015” слова “Першим віце-прем’єр-міністром України - Міністром економічного розвитку і торгівлі” замінити словами “Міністром економічного розвитку і торгівлі”.

23. У додатку до розпорядження Кабінету Міністрів України від 10 серпня 2011 р. № 752 “Про забезпечення підготовки та проведення в Україні у 2012 році Конференції Міжнародної асоціації офіційної статистики” позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Оргкомітету” замінити позицією “Перший віце-прем’єр-міністр України, голова Оргкомітету”.

24. У додатку до розпорядження Кабінету Міністрів України від 5 вересня 2011 р. № 886 “Про утворення міжвідомчої робочої групи з розроблення проекту програми реформування Національної акціонерної компанії “Нафтогаз України” позицію “Ключев Андрій Петрович - Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова робочої групи” замінити позицією “Хорошковський Валерій Іванович - Перший віце-прем’єр-міністр України, голова робочої групи”.

25. У постанові Кабінету Міністрів України від 21 вересня 2011 р. № 994 “Про утворення Координаційного центру з провадження діяльності, пов’язаної з участю України в реалізації Стратегії Європейського Союзу для Дунайського регіону” (Офіційний вісник України, 2011 р., № 74, ст. 2768):

1) у додатку до постанови позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Координаційного центру” замінити позицією “Перший віце-прем’єр-міністр України, голова Координаційного центру”;

2) в абзаці третьому пункту 7 Положення про Координаційний центр з провадження діяльності, пов’язаної з участю України в реалізації Стратегії Європейського Союзу для Дунайського регіону, затвердженого зазначеною постановою, слова “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі” замінити словами “Перший віце-прем’єр-міністр України”.

{Пункт 26 втратив чинність на підставі Постанови КМ № 310 від 18.04.2012}

27. У додатку до розпорядження Кабінету Міністрів України від 5 жовтня 2011 р. № 942 “Про підготовку та відзначення у 2012 році 1800-річчя заснування м. Судака” позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі - голова Оргкомітету” замінити позицією “Міністр регіонального розвитку, будівництва та житлово-комунального господарства - голова Оргкомітету”, а позицію “Міністр регіонального розвитку, будівництва та житлово-комунального господарства - заступник голови Оргкомітету” виключити.

28. У додатку до постанови Кабінету Міністрів України від 12 жовтня 2011 р. № 1051 “Про утворення Ради з питань функціонування системи охорони здоров’я” (Офіційний вісник України, 2011 р., № 80, ст. 2940) позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Ради” замінити позицією “Віце-прем’єр-міністр України - Міністр охорони здоров’я, голова Ради”, а позицію “Міністр охорони здоров’я, заступник голови Ради” виключити.

{Пункт 29 втратив чинність на підставі Постанови КМ № 36 від 28.01.2013}

30. У постанові Кабінету Міністрів України від 9 листопада 2011 р. № 1154 “Про утворення Ради з питань запровадження інноваційної моделі функціонування будівельного комплексу і розгляду будівельних проектів, що мають важливе значення для соціально-економічного розвитку регіонів” (Офіційний вісник України, 2011 р., № 87, ст. 3175):

1) у додатку до постанови позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Ради” замінити позицією “Міністр регіонального розвитку, будівництва та житлово-комунального господарства, голова Ради”, а позицію “Міністр регіонального розвитку, будівництва та житлово-комунального господарства, заступник голови Ради” виключити;

2) у Положенні про Раду з питань запровадження інноваційної моделі функціонування будівельного комплексу і розгляду будівельних проектів, що мають важливе значення для соціально-економічного розвитку регіонів, затвердженому зазначеною постановою:

в абзаці першому пункту 7 слова “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі” замінити словами “Міністр регіонального розвитку, будівництва та житлово-комунального господарства”;

у пункті 11 слово “Мінекономрозвитку” замінити словом “Мінрегіон”.

31. У постанові Кабінету Міністрів України від 28 листопада 2011 р. № 1205 “Про заходи щодо підготовки і проведення Всеукраїнського перепису населення” (Офіційний вісник України, 2011 р., № 92, ст. 3338):

1) у додатку до постанови позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Комісії” замінити позицією “Перший віце-прем’єр-міністр України, голова Комісії”;

2) в абзаці першому пункту 7 Положення про Міжвідомчу комісію з питань сприяння проведенню Всеукраїнського перепису населення, затвердженого зазначеною постановою, слова “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі” замінити словами “Перший віце-прем’єр-міністр України”.

32. У додатку до постанови Кабінету Міністрів України від 14 грудня 2011 р. № 1290 “Про затвердження складу ради Всеукраїнського конкурсу проектів та програм розвитку місцевого самоврядування” (Офіційний вісник України, 2011 р., № 97, ст. 3550) позицію “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова ради” замінити позицією “Перший віце-прем’єр-міністр України, голова ради”.

33. У постанові Кабінету Міністрів України від 26 грудня 2011 р. № 1393 “Про утворення Координаційної ради з питань якості і безпеки життя людини” (Офіційний вісник України, 2012 р., № 4, ст. 148):

1) у додатку до постанови позиції

“Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі, голова Координаційної ради

Міністр охорони здоров’я, заступник голови Координаційної ради”

замінити такими позиціями:

“Міністр економічного розвитку і торгівлі, голова Координаційної ради

Заступник Міністра охорони здоров’я, заступник голови Координаційної ради”;

2) в абзаці першому пункту 7 Положення про Координаційну раду з питань якості і безпеки життя людини, затвердженого зазначеною постановою, слова “Перший віце-прем’єр-міністр України - Міністр економічного розвитку і торгівлі” замінити словами “Міністр економічного розвитку і торгівлі”.

ЗАТВЕРДЖЕНО
постановою Кабінету Міністрів України
від 12 березня 2012 р. № 230

ПЕРЕЛІК
актів Кабінету Міністрів України, що втратили чинність

1. Постанова Кабінету Міністрів України від 31 грудня 2006 р. № 1856 “Про впорядкування робіт з утилізації непридатних та надлишкових ракет, боєприпасів і вибухових речовин” (Офіційний вісник України, 2007 р., № 1, ст. 42).

2. Постанова Кабінету Міністрів України від 14 лютого 2007 р. № 215 “Про затвердження Положення про Комісію з координації робіт з утилізації непридатних та надлишкових ракет, боєприпасів і вибухових речовин” (Офіційний вісник України, 2007 р., № 12, ст. 433).

3. Розпорядження Кабінету Міністрів України від 14 лютого 2007 р. № 49 “Про затвердження складу Комісії з координації робіт з утилізації непридатних та надлишкових ракет, боєприпасів і вибухових речовин”.

4. Пункти 3 і 4 змін, що вносяться до постанов Кабінету Міністрів України, затверджених постановою Кабінету Міністрів України від 16 червня 2010 р. № 469 (Офіційний вісник України, 2010 р., № 46, ст. 1500).

5. Постанова Кабінету Міністрів України від 1 лютого 2012 р. № 50 “Деякі питання діяльності Комісії з координації робіт з утилізації непридатних та надлишкових ракет, боєприпасів і вибухових речовин” (Офіційний вісник України, 2012 р., № 9, ст. 325).

Публікації документа

- **Урядовий кур'єр** від 24.03.2012 — № 54
- **Офіційний вісник України** від 30.03.2012 — 2012 р., № 22, стор. 250, стаття 849, код акту 60910/2012



КАБІНЕТ МІНІСТРІВ УКРАЇНИ

ПЕРШИЙ ВІЦЕ-ПРЕМ'ЄР-МІНІСТР УКРАЇНИ—
МІНІСТР ЕКОНОМІЧНОГО РОЗВИТКУ
І ТОРГІВЛІ УКРАЇНИ

До листа Міненерговугілля
від 06.01.12 № КМ/4-31-0047

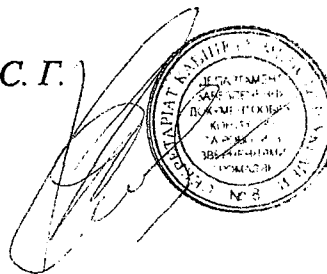
✓ Міненерговугілля (Бойку Ю. А.)

Затверджую персональний склад робочої групи.

Прошу в найкоротші строки провести її засідання із запропонованим порядком денним.

АНІСТРАТЕНКУ Ю. С.

Дніпрову О. С. (Ликову О. І.), Жеребку С. Г.



Андрій КЛЮЄВ

вул. Грушевського, 12/2, Київ, 01008.
тел. (044) 256 7624, телефакс (044) 254 0584

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ДЕПАРТАМЕНТ ЗАБЕЗПЕЧЕННЯ ДОКУМЕНТООБІГУ
СЕКРЕТАРІАТУ КАБІНЕТУ МІНІСТРІВ УКРАЇНИ

№46465/3/1-11 від 01.02.2012



205/3
02.02.12.

МІНЕНЕРГОВУГІЛЛЯ УКРАЇНИ	
Вхід. №	10/0322
Дата	01.02.12
Кількість аркушів	1/5

- назви MSG;
- кількісного складу, квот та порядку ротації представників від кожної з трьох сторін;
- часу, місця і порядку денного установчого засідання MSG;
- напрацювання проектів необхідних документів (в т.ч. статуту/положення та регламенту роботи);
- підготовка робочого плану реалізації ІЗПВГ.

2. Про підготовку проекту робочого плану реалізації ІЗПВГ відповідно до її критеріїв із зазначенням цільових показників, графіка реалізації (строків).

З метою підготовки до розгляду робочою групою проекту робочого плану реалізації ІЗПВГ міністерствам і відомствам були надіслані для використання в роботі робочі плани реалізації ініціативи в Іраку і Республіці Казахстан. За результатами опрацювання зазначених документів визнано доцільним за основу взяти Робочий план Республіки Казахстан. Пропонується на засіданні розглянути пропозиції і зауваження Міністерств і відомств до проекту Робочого плану.

3. Про фінансування реалізації Ініціативи в Україні, та можливість залучення допомоги міжнародних фінансових організацій та іноземних держав.

Світовий Банк та міжнародний Секретарат ЕІТІ (Extractive Industries Transparency Initiative, офіційний веб-сайт – eiti.org) неодноразово наголошували про можливість надати Україні допомогу для реалізації Ініціативи в Україні після здійснення Україною реальних кроків щодо набуття статусу країни-кандидата ІЗПВГ.

Довідково: Щоб стати країною-кандидатом, необхідно, створити багатосторонню групу зацікавлених сторін (MSG); у рамках цієї групи розробити і затвердити робочий план імплементації та надіслати заяву на отримання статусу країни-кандидата.

Для досягнення статусу країни-послідовника кандидатом необхідно протягом 2,5 років пройти валідацію (підтвердження відповідності) за стандартами ЕІТІ – незалежну перевірку процесу впровадження Ініціативи. Наступна оцінка проводиться щойнаменше раз на 5 років або частіше на вимогу Правління ЕІТІ.

4. Про проведення аналізу законодавства України та підготовку пропозицій щодо внесення змін до чинного законодавства з метою належного нормативно-правового забезпечення реалізації Ініціативи.

Додаток: склад робочої групи на 2 арк.

З повагою,

Заступник Міністра
керівник апарату



В.Мауха

Микитко 206-37-40

ЗАТВЕРДЖУЮ:

_____ (Клюєв А.П.)

**Перший віце-прем'єр-міністр України,
Уповноважений Кабінету Міністрів України
з питань реалізації Ініціативи щодо
забезпечення прозорості у видобувних
галузях**

«__» _____ 2011 року

СКЛАД

робочої групи з питань реалізації Ініціативи
щодо забезпечення прозорості у видобувних галузях

- | | |
|---------------------------------------|--|
| БОЙКО
Юрій Анатолійович | — Міністр енергетики та вугільної промисловості,
заступник голови робочої групи |
| МОРМУЛЬ
Дмитро Дмитрович | — заступник Міністра екології та природних ресурсів —
керівник апарату, заступник голови робочої групи |
| КОПИЛОВ
Вадим Анатолійович | — перший заступник Міністра економічного розвитку і
торгівлі |
| МАКУХА
Володимир Олексійович | — заступник Міністра енергетики та вугільної
промисловості — керівник апарату |
| МАЙКО
Віктор Анатолійович | — заступник Міністра закордонних справ |
| МЕРКУШОВ
Віктор Тимофійович | — член НКРЕ |
| КИРЮЩИН
Ігор Володимирович | — директор Департаменту з питань нафтової, газової,
торф'яної, нафтопереробної промисловості та
альтернативних видів палива Міненерговугілля |
| ВІВЧАРЕНКО
Олександр Володимирович | — директор Департаменту вугільної промисловості
Міненерговугілля |
| НІКОЛАЙКО
Ігор Володимирович | — директор Департаменту зовнішньоекономічного
співробітництва Міністерства закордонних справ |
| КУЗЬКІН
Євген Юрійович | — директор Департаменту фінансів виробничої сфери
Мінфіну |
| КОМАХА
Юрій Юрійович | — Заступник директора Департаменту цивільного,
фінансового законодавства та законодавства з питань
земельних відносин Міністерства юстиції |
| КРАСНІКОВ
Денис Анатолійович | — заступник Голови Держфінінспекції |
| ШУБІН
Олександр Олександрович | — заступник Голови Агентства держмайна |

ЛЕГА Геннадій Васильович	— заступник голови Державної казначейської служби України
СЬОМКА Сергій Миколайович	— Директор Департаменту організації митного контролю та митного оформлення Державної митної служби
ХОЦЯНІВСЬКА Наталія Володимирівна	— заступник директора Департаменту – начальник управління адміністрування податку на прибуток та податкових платежів Державної податкової служби
ЗАРЕМБА Ігор Миколайович	— заступник директора Департаменту з питань промисловості, виробничої інфраструктури та державної власності Рахункової палати України (за згодою)
ЮР'ЄВ Геннадій Петрович	— заступник голови правління Національної акціонерної компанії “Нафтогаз України” (за згодою)
ЗЕЙКАН Олександр Юрійович	— директор Департаменту з видобування газу та нафти Національної акціонерної компанії “Нафтогаз України” (за згодою)
ПРОКОПІВ Володимир Йосипович	— директор департаменту буріння та геології ПАТ “Укрнафта” (за згодою)



**МІНІСТЕРСТВО ЕНЕРГЕТИКИ ТА
ВУГІЛЬНОЇ ПРОМИСЛОВОСТІ УКРАЇНИ**
(Міненерговугілля України)

01601, м.Київ, вул. Хрещатик, 30, тел.: 206-38-44, 206-38-45, ф.: 531-36-92
E-mail: kanc@mev.energy.gov.ua

30.03.2012 № 04/31-1995

На № _____ від _____

**Директору Світового Банку по
Україні, Білорусі та Молдові**

Чімяо Фану

Представництво Світового банку в Україні
Дніпровський узвіз, 1, 2 поверх
Київ 01010 Україна

Шановний пане Чімяо Фан!

Міністерство енергетики та вугільної промисловості України засвідчує свою повагу представництву Світового банку в Україні та вітає Вас із призначенням на посаду Директора Світового банку по Україні, Білорусі та Молдові.

Разом з цим дозвольте поінформувати Вас, щодо заходів, які Україна вживає відносно приєднання до Ініціативи щодо забезпечення прозорості у видобувних галузях.

1 березня 2012 року в Міністерстві енергетики та вугільної промисловості України проведено перше засідання робочої групи з питань реалізації Ініціативи щодо забезпечення прозорості у видобувних галузях (далі - Ініціатива), затвердженою постановою Кабінету Міністрів України від 30.09.2009 № 1098, з урахуванням змін внесених постановою Кабінету Міністрів України від 03.08.2011 № 825.

На засіданні обговорювалися питання щодо принципів формування багатосторонньої групи заінтересованих осіб (далі - БГЗО) із залученням до неї представників органів державної влади, компаній, що провадять діяльність з видобутку нафти, газу та корисних копалин та громадських організацій, а також поширення Ініціативи на інші видобувні галузі.

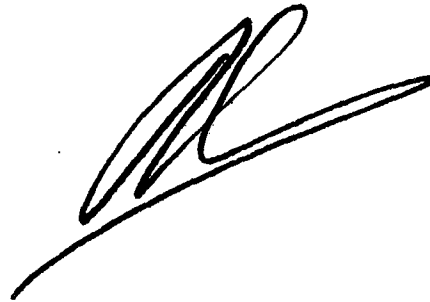
032573

З метою започаткування роботи щодо створення БГЗО та поширення інформації про цілі і завдання Ініціативи, а також ознайомлення з кращими прикладами її реалізації та діяльності в інших країнах, учасники засідання робочої групи визнали за доцільне звернутися до представництва Світового банку в Україні з проханням надати сприяння в організації та проведенні в Україні публічного заходу (форуму/конференції) із залученням до нього представників Міжнародного секретаріату Ініціативи прозорості видобувних галузей, органів виконавчої влади України, видобувних компаній та громадських організацій.

Враховуючи наведене, просимо розглянути можливість організації такого заходу та інформувати про це Міненерговугілля.

Користуючись нагодою, прийміть ще раз мої найщиріші вітання з призначенням Вас на посаду Директора Світового Банку по Україні, Білорусі та Молдові та запевнення у високій повазі.

**Заступник Міністра –
керівник апарату**



В. Макуха

The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION
REGIONAL OFFICE
UKRAINE, BELARUS AND MOLDOVA

1, Dniprovskiy Uzviz
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September 27, 2012
Reg.nr. 2012/9/28-46

Mr. Volodymyr Makukha
Deputy Minister
Ministry of Energy and Coal Industry of Ukraine
30, Khreschatyk Str.
Kyiv, 01001

Dear Mr. Makukha:

In response to your letter No. 04/31-1995 of March 30, 2012, in which you requested World Bank assistance with the organization of a conference regarding the Extractive Industries Transparency Initiative (EITI); following up on my letters of August 5, 2012 and August 22, 2012; and reflecting agreements reached during our meetings on June 25, 2012 and September 14, 2012, I hereby wish to confirm the following:

The Ministry of Energy and Coal Industries and the World Bank agreed to hold the EITI conference on October 11, 2012, with the objective of creating the Multi-Stakeholder Group (MSG). The conference will have a public part in the morning with presentations from government, donors, a company and an NGO, followed the creation of the MSG, a press conference and a closed session in the afternoon (first MSG meeting). Please find the proposed agenda attached for your information and approval.

To date, Mr. Bittiger from the EITI secretariat, the US ambassador, the Country Director of the World Bank as well as representatives of Shell Ukraine and the EnergoTransparency Association have confirmed their participation. It would therefore be appropriate if Minister Boyko is available to give the opening speech of the conference.

As the Ministry does not have any budget for EITI implementation in 2012, the World Bank will finance all expenses related to the conference. For this purpose, we have rented a conference room in the Intercontinental Hotel for 50 participants. We have also agreed the list of invitees with your technical staff. The international oil and gas companies have undertaken to finalize the nomination of their 3 representatives in the MSG by October 1, 2012.

As EITI is a government initiative, your ministry is in charge of preparing the invitations. In order to ensure a successful conference, we would like to ask the Ministry to kindly send the conference invitations to the agreed participants no later than October 1, 2012.

At the occasion of the conference, Mr. Bittiger from the EITI secretariat will arrive in Ukraine on October 10, 2012 and would appreciate the opportunity to meet with you before the conference. We kindly request a meeting with you on October 10, 2012 at 14.00 hours.

In the hope that the above is agreeable to you, I look forward to continuing our constructive collaboration on facilitating Ukraine's moving towards EITI candidate status.

Sincerely,

A handwritten signature in blue ink that reads "A. Manroth". The signature is written in a cursive, flowing style.

Astrid Manroth
Senior Energy Specialist

The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
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October 3, 2012
Reg.nr. 2012/10/3-8

Mr. Volodymyr Makukha
Deputy Minister
Ministry of Energy and Coal Industry of Ukraine
30, Khreschatyk Str.
Kyiv, 01001

Dear Mr. Makukha:

Following up on my letter of September 27, 2012, I would like to kindly request a meeting with you upon your return to the office tomorrow, October 4. The objective of the meeting is to take stock of the preparation of the planned EITI conference on October 11 and the creation of the multi-stakeholder group. The proposed agenda is:

1. Status of conference invitations to be sent by your Ministry – I have been informed by conference participants that to date they have not yet receive an invitation. It will be important to send the invitations soonest to ensure satisfactory conference participation.
2. Status of regulatory text creating the multi-stakeholder group – it is my understanding that your technical staff has prepared the text. It will be important that the text is signed before or at the conference.
3. Confirmation of Minister Boyko's availability for the opening speech – given the confirmed high level participation from the US ambassador, Ambassador of Norway, World Bank country director and Regional Director of the EITI secretariat, it would be appropriate and an important sign of Ukraine's commitment to the EITI process if Minister Boyko could open the conference.
4. We would also appreciate confirmation of your availability for the proposed meeting with Mr. Bittiger from the EITI secretariat on October 10, 2012 at 14.00 hours.

In the hope that the above is agreeable to you, I look forward to meeting with you tomorrow at a time of your convenience.

Sincerely,



Astrid Manroth
Senior Energy Specialist

The World Bank

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION
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August 3, 2012

Mr. Volodymyr Makukha
Deputy Minister
Ministry of Energy and Coal Industry of Ukraine
30, Khreschatyk Str.
Kyiv, 01001

Dear Mr. Makukha:

I refer to our meeting on June 25 in which you informed the World Bank about the government's wish to move forward with the creation of the Multi-Stakeholder-Group (MSG) in fulfillment of the sign-up requirements for Ukraine's application to the Extractive Industries Transparency Initiative (EITI) and asked for World Bank assistance in the creation of the MSG.

In response, I am pleased to inform you that civil society has proposed the following nominations for the planned 6 MSG members from civil society:

1. Q-club, Kyiv
2. Nomos Center, Sevastopol
3. DiXi Group, Kyiv
4. Institute of Sustainable Development, Kharkiv
5. Analytical Centre of Regional Co-operation, Lviv
6. National Control, Donetsk

To facilitate the creation of the MSG according to the guidelines and principles established by the EITI Secretariat, it is required that Government contacts civil society officially to invite their nominations for MSG members. We recommend that you write to Mr. Oleksandr Todiyuchuk, Head of the EnergoTransparency Association (Apt. 719-720, Artema st., 60., Kyiv, 04050) to request nominations from civil society for the MSG.

We also recommend that you write to the American Chamber of Commerce and the European Business Association to invite their nominations for international oil and gas companies to participate in the MSG. Please be informed that Shell Ukraine has been very supportive of EITI implementation in Ukraine to date.

We understand that you are working on nominations of domestic oil and gas companies as well as nominations of government representatives to participate in the MSG. After you have received nominations for MSG participants from civil society, companies and government, the MSG can be created as part of an EITI conference in September 2012. The World Bank team stands ready to support you in the organization of the conference and the creation of the MSG.

Separately, please be informed that the GIZ, EITI Secretariat and the EITI Multi-Donor Trust Fund administered by the World Bank are organizing a peer-to-peer training event on EITI from September 24-28, 2012, in Cologne, Germany. An invitation has been addressed to you. We would be grateful if you could provide the organizers with the nominations of participants from Ukraine.

The World Bank continues to welcome the Government's commitment to implement the EITI in Ukraine. Please do not hesitate to contact me with any further clarification required. I look forward to continuing our collaboration.

Sincerely,

A handwritten signature in cursive script, appearing to read "A. Manroth".

Astrid Manroth
Senior Energy Specialist

The World Bank

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August 22, 2012

Mr. Volodymyr Makukha
Deputy Minister
Ministry of Energy and Coal Industry of Ukraine
30, Khreschatyk Str.
Kyiv, 01001

Dear Mr. Makukha:

Allow me to follow up on my letter of August 3 regarding next steps towards the creation of the Multi-Stakeholder-Group (MSG) in fulfillment of the sign-up requirements for Ukraine's stated intention to apply to the Extractive Industries Transparency Initiative (EITI).

As per your request, the World Bank would like to continue assisting you with the next steps. For this reason, I would be grateful if you could kindly authorize a meeting for me with your technical staff, Ms. Larissa Mikitko, to discuss the following:

- a. Status of invitations by the Ministry of Energy and Coal Industries to civil society and international companies to nominate their representatives for the MSG and possible answers received;
- b. Preparation of a conference on EITI in September 2012 as mentioned by you in our meeting of June 25, including creation of the MSG.

I would of course be pleased to brief you after the meeting.

Separately, I would be grateful if you could provide me or the organizers of the peer-to-peer training event on EITI from September 24-28, 2012, in Cologne, Germany, with the nominations of participants from Ukraine.

I look forward to continuing our constructive collaboration on facilitating Ukraine's moving towards EITI candidate status.

Sincerely,



Astrid Manroth
Senior Energy Specialist



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МІНІСТЕРСТВО ФІНАНСІВ УКРАЇНИ (Мінфін)

вул. Грушевського, 12/2, м. Київ, 01008, тел. (044) 206-59-47, 206-59-48, факс 425-90-26
E-mail: infomf@minfin.gov.ua Код ЄДРПОУ 00013480

03.06.2013 № 31-06330-03/1-5/16892 **Міністерство енергетики та**
На № 15616/1/1-13 від 07.05.2013 **вугільної промисловості**
~~46465/1/1-13~~ від ~~26.05.2013~~ **України**

м. Київ
Про проект робочого плану
впровадження Ініціативи по забезпеченню
прозорості у видобувних галузях

Міністерство фінансів на виконання доручень Кабінету Міністрів України щодо врегулювання розбіжностей до проекту робочого плану впровадження Ініціативи по забезпеченню прозорості у видобувних галузях (далі – ЕІТІ) опрацювало доопрацьований вищезгаданий проект робочого плану, надісланий листом Міненерговугілля від 24.04.13 № 04/31-1667, та зауважує.

На виконання положень постанови Кабінету Міністрів України від 30.09.09 № 1098 «Про приєднання України до Ініціативи щодо забезпечення прозорості у видобувних галузях» створено багатосторонню групу заінтересованих осіб із залученням до неї представників органів державної влади, підприємств, що провадять діяльність з видобутку корисних копалин та громадських організацій, заінтересованих у реалізації ЕІТІ.

Міністерство фінансів неодноразово надавало Міненерговугілля пропозиції щодо залучення коштів видобувних підприємств на фінансування витрат, пов'язаних із процесом впровадження ЕІТІ.

Проте, у пункті 2в Проекту робочого плану впровадження ЕІТІ запропоновано лише залучення бюджетних коштів у сумі 2,9 млн. грн. та інших джерел у сумі 5,5 млн. гривень. При цьому, не передбачено залучення коштів суб'єктів підприємницької діяльності, що здійснюють видобуток корисних копалин.

З метою погодження Проекту робочого плану впровадження ЕІТІ пропонуємо залучити до джерел його реалізації кошти видобувних підприємств та виключити бюджетні кошти.

Перший заступник Міністра

051196 *

Галюк С. А. 201-56-57

4108/4
3.07.13

[Handwritten signature]

МІНІСТЕРСТВО ФІНАНСІВ УКРАЇНИ	
Вхід. №	12/5241
Дата	03.07.13
Кількість аркушів	1



37

МІНІСТЕРСТВО ФІНАНСІВ УКРАЇНИ (Мінфін)

вул. Грушевського, 12/2, м. Київ, 01008, тел. (044) 206-59-47, 206-59-48, факс 425-90-26
E-mail: infomf@minfin.gov.ua Код ЄДРПОУ 00013480

04.02.2013 № 31-06330-02/1 -5/6711 Міністерство енергетики та
На № 04/31-226 від 23.01.2013 **вугільної промисловості
України**

Про проект робочого плану
впровадження Ініціативи по забезпеченню
прозорості у видобувних галузях

Міністерство фінансів розглянуло проект робочого плану впровадження Ініціативи по забезпеченню прозорості у видобувних галузях (далі – ЕІТІ), розробленого багатосторонньою групою заінтересованих осіб (далі – БГЗО), надісланий листом Міненерговугілля, і повідомляє.

Відповідно до пункту 2b Проекту «Визначення джерел фінансування для впровадження ЕІТІ» запропоновано Мінфіну у березні 2013 року внести зміни до бюджету на 2013 рік в частині відкриття фінансування програми впровадження ЕІТІ в Україні.

При цьому, не означено потребу бюджетних коштів, які необхідно врахувати у змінах до бюджету на 2013 рік. Зокрема, не визначено:

- обсягу фінансування зазначеної програми;
- напрямів (або заходів), на які пропонується спрямувати кошти з державного бюджету;
- джерел наповнення доходної частини державного бюджету.

Відповідно до положень статей 22, 35 та 36 Бюджетного кодексу України проект Державного бюджету готується на основі бюджетних запитів, що надаються головними розпорядниками коштів.

Таким чином, пропонуємо пункт 2b Проекту доопрацювати із додержанням положень Бюджетного кодексу України.

При цьому, оскільки реалізація ЕІТІ спрямована перш за все на створення умов для більш тісного діалогу між суб'єктами підприємницької діяльності, що здійснюють діяльність у сфері видобутку корисних копалин, та владою і/або суспільством, Міністерство фінансів вважає, що витрати, пов'язані із процесом впровадження ЕІТІ, та фінансування її діяльності необхідно здійснювати за рахунок коштів суб'єктів підприємницької діяльності, що здійснюють діяльність у сфері видобутку корисних копалин.

034312 *

Перший заступник Міністра

Галюк С. А. 201-56-57

МІНІСТЕРСТВО ФІНАНСІВ УКРАЇНИ	
Код №	12/2199
Дата	14.03.13
Кількість аркушів	1

1588/4
14.03.13
Министр

А С О Ц І А Ц І Я
« Е Н Е Р Г О Т Р А Н С П А Р Е Н Т Н І С Т Ь »

719-720 off., 60 Artema St., Kyiv, 04050, Ukraine, Tel./Fax: 8(044) 484-04-44

«04» вересня 2012 року

№ 0409/2012

Міністру,
Уповноваженому Кабінету Міністрів
з питань реалізації Ініціативи щодо
забезпечення прозорості у видобувних
галузях
п. Бойку Ю.А.

Шановний Юрію Анатолійовичу!

У відповідь на Ваш лист № 01/31 – 0883 від 17 серпня 2012 року повідомляємо, що Асоціація «Енерготранспарентність» підтримує пропозицію міністерства щодо формування багатосторонньої робочої групи (БГЗС) у кількості до 20 (21) представника. Враховуючи це, Асоціація «Енерготранспарентність» надає наступні пропозиції щодо представництва громадських організацій у БГЗС:

1. Q-клуб, м. Київ. Президент – Олександр Тодійчук.
2. Центр "Номос", м. Севастополь. Керівник енергетичних програм – Михайло Гончар.
3. "Діксі Груп", м. Київ. Засновник – Олена Павленко.
4. Інститут сталого розвитку, м. Харків. Виконавчий директор – Станіслав Ігнат'єв.
5. Аналітичний центр регіонального співробітництва, м. Львів. Директор енергетичних програм – Владислав Дейнеко.
6. "Народний контроль", м. Донецьк. Представник – Алтухов Вадим Вікторович.

У випадку згоди міністерства, Асоціація «Енерготранспарентність» може самостійно поширити інформацію про конференцію та інші документи серед цих представників.

Просимо повідомити про Ваше рішення за адресою вул. Артема, 60, офіс 719-720 або e-mail info@qclub.org.ua.

З повагою,

Координатор Асоціації «ЕнергоТранспарентність»



О.С. Тодійчук