



## ANNUAL ACTIVITY REPORT-2014

### Contact Information

SLEITI SECRETARIAT- 17 Charles Street, Freetown

Email: [Info@sleiti.gov.sl](mailto:Info@sleiti.gov.sl) Website: [www.sleiti.gov.sl](http://www.sleiti.gov.sl)

## GUIDE TO ACRONYMS

<b>ACC</b>	-	<b>Anti-Corruption Commission</b>
<b>A4P</b>	-	<b>Agenda for Prosperity</b>
<b>AfDB</b>	-	<b>African Development Bank</b>
<b>ASSL</b>	-	<b>Audit Service Sierra Leone</b>
<b>CSO</b>	-	<b>Civil Society Organisation</b>
<b>EI</b>	-	<b>Extractive Industries</b>
<b>EITI</b>	-	<b>Extractive Industries Transparency Initiative</b>
<b>GDP</b>	-	<b>Gross Domestic Product</b>
<b>GIZ</b>	-	<b>Gesellschaft für Internationale Zusammenarbeit</b>
<b>IA</b>	-	<b>Independent Administrator</b>
<b>IEC</b>	-	<b>Information, Education &amp; Communication</b>
<b>LEITI</b>	-	<b>Liberia Extractive Industries Transparency Initiative</b>
<b>MAFFS</b>	-	<b>Ministry of Agriculture Forestry and Food Security</b>
<b>MDAs</b>	-	<b>Ministries, Departments and Agencies</b>
<b>MMA</b>	-	<b>Mines and Minerals Act</b>
<b>MoFED</b>	-	<b>Ministry of Finance and Economic Development</b>
<b>MFR</b>	-	<b>Management and Functional Review</b>
<b>MoU</b>	-	<b>Memorandum of Understanding</b>
<b>MSG</b>	-	<b>Multi-Stakeholder Group</b>
<b>NEITI</b>	-	<b>Nigeria Extractive Industries Transparency Initiative</b>
<b>NMA</b>	-	<b>National Minerals Agency</b>
<b>NC</b>	-	<b>National Coordinator</b>
<b>OR</b>	-	<b>On Line Repository</b>
<b>PSRU</b>	-	<b>Public Sector Reform Unit</b>
<b>SLEITI</b>	-	<b>Sierra Leone Extractive Industries Transparency Initiative</b>
<b>SOE</b>	-	<b>State-Owned Enterprise</b>
<b>TEITI</b>	-	<b>Tanzania Extractive Industries Transparency Initiative</b>
<b>ToR</b>	-	<b>Terms of Reference</b>
<b>VC</b>	-	<b>Value Chain</b>

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# 1. General Assessment of 2014 Performance



**Mina Horace, Acting  
National Coordinator-  
SLEITI**

During the design of the 2014 –2015 work plan at the end of 2013, the priority of the multi-stakeholder group was to attain and maintain EITI compliance and to improve on the effectiveness of SLEITI implementation. The first quarter of the year was spent going through a Secretariat Review to achieve compliance and was followed by some capacity building and outreach activities.

Early in the year, Sierra Leone invited the International Secretariat to assess whether the unmet requirements, which led to its suspension from the EITI, had been addressed. All four requirements were deemed to have been met and Sierra Leone was granted an EITI compliant status in April 2014.

The MSG met regularly during the course of the year to discuss implementation issues. There was increase in the MSG membership after new members were invited from the Forestry Division of the Ministry of Forestry and Food Security and the Ministry of Fisheries and Marine Resources. The Sierra Leone Association of Journalists re-activated their membership and the group also saw an increase in participation of alternates to the principal members. To enhance its performance, the MSG created two new Standing committees namely - the Finance & Management and the Communications and Outreach committees.

Although Sierra Leone was due to produce its 2012 Report by the end of 2014, this requirement could not be met as the country was hard hit by the Ebola pandemic which led to public declaration of a State of Emergency and ban on public gatherings from July till the end of the year. An open ended extension was thus granted by the EITI Board based on MSG request for an extension of its 2012 reporting deadline. The dissemination of the SLEITI 2011 Report around the country was in full progress by the end of the first quarter but was halted because of the Ebola.

The recruitment of a consultant to undertake a Value Chain Analysis was a major step taken to strengthen SLEITI implementation. The purpose of this study was to identify key issues that needed to be addressed to comply with the EITI process and establish an EITI process linked to national priorities and government policies.

In 2014, SLEITI benefitted from several capacity building programmes organised by the International Secretariat and the MSG. In March 2014, two members of the MSG and the Acting National Coordinator participated in training in the New EITI Standard in Dar es Salaam. A six man delegation comprising members of the MSG and staff of the Secretariat visited LEITI in May to gain peer learning experience and a few months later in August, the Communications Officer and Acting National Coordinator received separate invitations to training in Communicating the EITI and knowledge exchange programme in Oslo and Addis Ababa respectively. SLEITI's participation at these international forums provided great learning opportunities and helped in shaping SLEITI implementation.

The MSG had a change of leadership after the former Chief of Staff and MSG Chair, Dr. Richard Konteh was removed from office in June 2014. However, a new Chief of Staff, Mr. Saidu Conton Sesay was

appointed shortly afterwards. Just before the close of the year, His Excellency, The President, Dr. Ernest Bai Koroma met with the MSG and staff of the Secretariat where he gave assurance of the Government's commitment towards the process. The event was on national news and helped in raising awareness of the EITI process. The President's statement was a strong indication of the political will required to implement the EITI. In spite of its willingness, the MSG could not accomplish a number of activities on the work plan as the Ebola crisis continued to intensify until the end of the year, 2014. Hopefully the unaccomplished will be rolled into the next work plan.

## 2. Assessment of Performance against Targets and Activities Set Out in the Work Plan

The SLEITI MSG is currently implementing an approved two-year work plan covering 2014-2015. (Visit [www.sleiti.gov.sl](http://www.sleiti.gov.sl) to view work plan)

**Table 1. Matrix of Actual Performance against 2014-2015 Planned Activities**

No.	Objective	Progress
1.	<b>Sustaining EITI Compliance</b>	<ul style="list-style-type: none"> <li>- Most of the recommendations proffered in past annual EITI and Validation reports have been implemented whilst others are on-going.</li> <li>- Forestry Division of MAFFS nominated a representative of the Ministry to join the MSG.</li> <li>- The participation of MAFFS at meetings and other SLEITI activities served as the main form of training for their focal persons.</li> <li>- Recruitment of the 2012 IA was extended beyond the year under review due to the Ebola crisis.</li> <li>- SLEITI made a single peer learning visit to Liberia. The visit comprised of four MSG members from government, mining companies, civil society and staff of the Secretariat. The main objective of the visit was to understudy the LEITI process. The SLEITI team had fruitful engagements with very senior policy makers including the Speaker of the House of Representatives, Hon. Alex Tyler; the President Pro-Tempore of the Liberian Senate, Honorable Gbehzongar M. Findley and the Co-Chairman of the House Committee on Mines, Hon. R. Matonekay Tingbah. The LEITI MSG was generous enough to allow the team to sit as observers in the LEITI MSG meeting which coincided with the visit. LEITI Secretariat facilitated a visit to the Sime Darby Plantation in Bomi County to get first-hand knowledge on the application of EITI principles in the agriculture sector. The objectives of the visit were met and recommendations were proffered on how to improve SLEITI operations. The report on this study can be found on the SLEITI website: <a href="http://www.sleiti.gov.sl">www.sleiti.gov.sl</a></li> </ul>
2.	<b>Legislative, Policy, Operation and Management Competencies are Established and Functioning</b>	<ul style="list-style-type: none"> <li>- The Public Sector Reform Unit (PSRU) conducted a management and functional review of SLEITI and will submit a final Report to the MSG in 2015.</li> <li>- Scoping study of the mining and oil/gas sector formed part of the ToR for the 2012 Reconciliation exercise.</li> <li>- Due to the Ebola crisis it became impossible to link SLEITI with discussions around the Constitutional development process</li> <li>- Review of the operational procedures of the MSG was</li> </ul>

		<p>postponed to 2015. Notwithstanding, the MSG created two other standing committees in addition to the Technical Committee namely: The Finance &amp; Management and the Communications and Outreach Committee.</p>
<b>3.</b>	<b>Strengthening the Capacity of Institutions Involved in the EITI Implementation</b>	<p>Capacity training workshops had been conducted in the past years however, the adoption of the EITI Standard created the need to provide further training for EITI Stakeholders. As is the case with some of the planned activities in the work plan, activities listed under this objective were not implemented due to the Ebola crisis.</p>
<b>4.</b>	<b>Making EITI Information Available and Publicly Accessible to Stakeholders</b>	<p>Using town hall meeting format, the Secretariat undertook dissemination of the Report in six (6) out of twelve (12) Districts when the Ebola struck bringing all national and most private activities to a halt. The objective of the town hall meetings was to sensitize citizens on the EITI process and to share the 2011 Report to inform the public of the payments made by extractive companies and the corresponding revenues received in 2011 so as to provoke public debate around the management of Sierra Leone's natural resources. Civil society representatives participated actively at these forums. Nationwide sensitization will resume after the nation is free from the Ebola virus and dissemination of EITI Reports will continue after new reports are produced.</p> <p>Dissemination of IEC materials also ceased for the above mentioned reason. Participants at the town hall meetings included representatives from Chiefdoms, civil society, religious bodies, youth organisations, schools, the media, women's organisation, the Sierra Leone Police Force and others. Presentations on the EITI process and on payment and revenue flows were followed by lively debates. A total number of 947 participants were present at the six town hall meetings out of which 214 were females. The town hall meetings in all the Districts were highly interactive and participants had freedom to express their concerns, opinions and were free to ask questions to which they received the appropriate responses. Representatives from mining companies, civil society, and government were available to respond to the issues raised. During the discussions citizens placed a demand on SLEITI to expand its scope of reporting to cover expenditures of the revenues received. The nature of the debate and evaluation conducted at the end of the town hall meetings revealed that the objectives of the meetings were met. (See Table 1 and Figures 1 &amp; 2).</p> <p>The draft SLEITI bill was due to undergo further consultations before its submission to Cabinet.</p> <p>Production and popularization of the simplified version of the Act could not be achieved as the Bill was still to undergo further consultations.</p> <p>The Secretariat proposed a lot of changes to upgrade the website but not much was accomplished due to the slow pace of work at the peak of the Ebola crisis.</p>

		All activities requiring public gatherings during the middle of the year and later were prohibited.
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*Ibrahim Sorie Kamara, Making a Statement at the Launch of SLEITI 2011 Report in January, 2014 on behalf of Mining Companies*



*Joe Rahall, Making a Statement at the Launch of SLEITI 2011 Report in January, 2014 on behalf of Civil Society Members*



*An MSG Member, Dr. Thomas Making a Presentation on the SLEITI 2011 Report at its Launching*



*President Ernest Bai Koroma Hands Over Braille Version of the SLEITI 2011 Report to a Representative of the School of the Blind*





*AfDB Country Representative, Dr. Yero Baldeh Making a Statement at Launch of the SLEITI 2011 Report*



*Former SLEITI Champion, Dr Richard Konteh and Giz Project Director, Kristian Lempa Signing an MoU on behalf of SLEITI and Giz in March 2014*

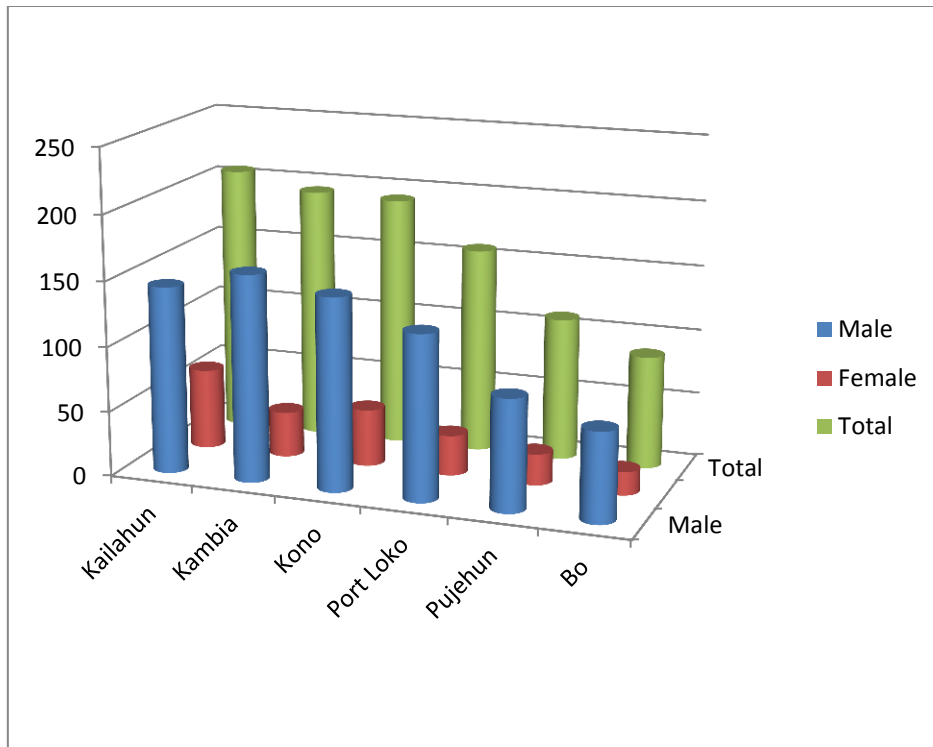


*Peer Learning Visit to Monrovia, Liberia – 26<sup>th</sup> – 30<sup>th</sup> May 2014*

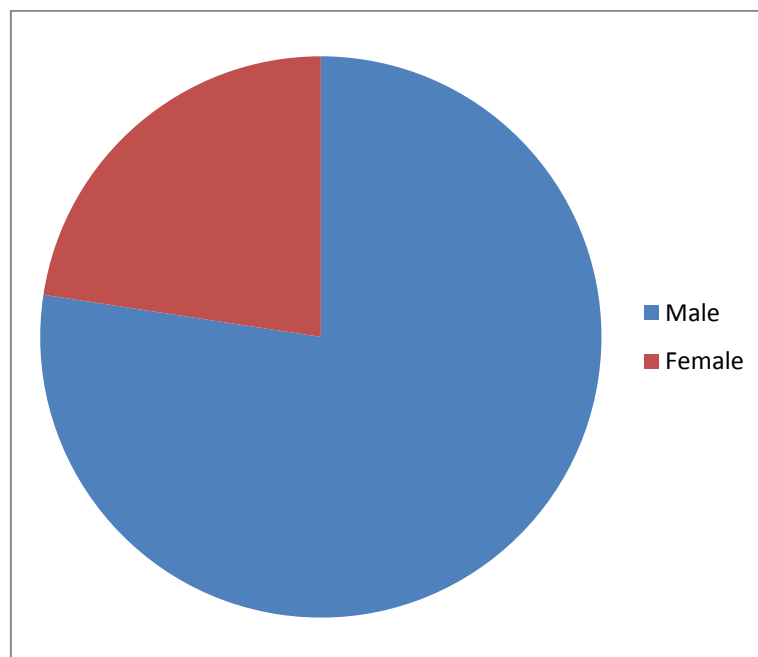
**Table 2: Citizens Participation from Six (6) Districts**

District	Male	Female	Total
Kailahun	144	62	206
Kambia	159	35	194
Kono	148	44	192
Port Loko	127	31	158
Pujehun	86	24	110
Bo	69	18	87
<b>Totals</b>	<b>733</b>	<b>214</b>	<b>947</b>

**Figure 1: Graphical Illustration of Citizen’s Participation in the 2014 National Sensitisation and Dissemination of the 2011 SLEITI Report**



**Figure 2: Pie Chart Showing Male/Female Participation Ratio**



**3. Education & Information Dissemination:**

In meeting requirement 6 of the EITI Standard, the MSG held several talk shows in targeted radio and television stations. SLBC TV, Radio Wanjei, Radio Democracy, Radio Bankasoka, Crystal Radio, Radio Mawopnet, Radio New Song, Eastern Radio, Star Radio, Citizen Radio and Radio Kolenten were the radio stations targeted. In addition, T-shirts, Baseball caps, banners, Posters, branded carrier bags, branded notepads, and stickers formed part of the IEC materials distributed during the period under review. Tables 3 & 4 below indicate the distribution pattern of the IEC materials including the radio and television stations targeted.

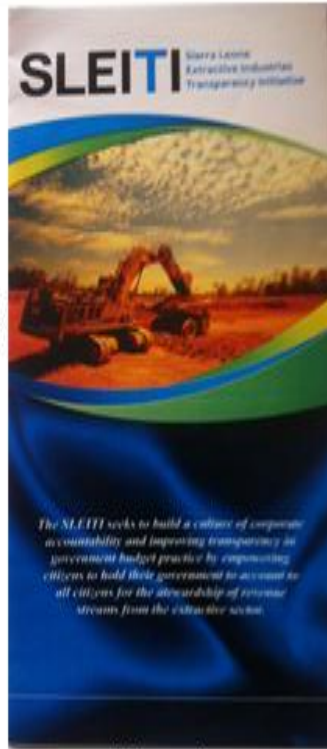
Table3

LOCATION	REGION	STATION	COVERAGE AREA	NO. OF BROADCASTS	LANGUAGE
Freetown	Western Urban	SLBC TV	Western Urban and Western Rural and parts of the North, East and South	8	English & Krio
Freetown	Western Urban	Radio Democracy FM 98.1, Star Radio FM 103.5, Radio Citizen FM 103.7,	Western Urban and Western Rural and parts of the North, East and South	15	English & Krio
Kailahun	East	SLBC Radio	Parts of the East	8	Krio
Kambia		Radio Kolenten FM 92.4 , Radio Mawopnet, FM 88.4	All border towns with Guinea from the North axis	15	Temne & krio
Kono	East	SLBC Kono, Radio New Song FM 90.5, Eastern Radio FM 101.9	The entire major mining communities in the eastern region	15	Krio & Kono
Port Loko	North	RADIO BANKASOKA	Parts of the North	8	Krio & Temne
Pujehun	South	Radio Wanjei FM 101.1	Parts of Pujehun District	8	Krio & Mende
Bo	South	SLBC Radio	Whole of South	8	Krio
Lunsar	North	Crystal Radio FM 100.5	Whole of Lunsar township including the adjacent mining communities	8	Krio, Temne

Table4.

Table showing the distribution of Information, Education and Communications materials by district in 2014								
Items	3-Fold brochure	Posters	Banners	T-Shirts	Baseball Caps	Branded Notespads	Branded Carrier Bags	Stickers
Bal B/Fwd	1,500	1,800	-	-	-	1,800	1,800	1,800
Actual Production 2014	-	-	1	400	400	-	-	-
Quantity Available for 2014	1,500	1,800	1	400	400	1,800	1,800	1,800
<b>Actual Districution (District Level)</b>								
Freetown	300	300	1	50	50	600	600	600
Kambia	100	100		25	25	100	100	100
Lunsar	100	100		25	25	100	100	100
Kono	100	100		25	25	100	100	100
Pujehun	100	100		25	25	100	100	100
Kailahun	100	100		25	25	100	100	100
Bo	100	100		25	25	100	100	100
<b>TOTAL DISTRIBUTED</b>	<b>900</b>	<b>900</b>	<b>1</b>	<b>200</b>	<b>200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>IN STORE</b>	<b>600</b>	<b>900</b>	<b>-</b>	<b>200</b>	<b>200</b>	<b>600</b>	<b>600</b>	<b>600</b>

# Information, Education and Communication (IEC) Materials



Fold Brochure



T-Shirt



T-Shirt



Baseball Cap



Carrier Bag

## Sample Photos of IEC Materials Carrying EITI Messages



**School Girls of Holy Rosary Secondary School Posed for a Group Photo at the SLEITI 2011 Report Dissemination in Pujehun**

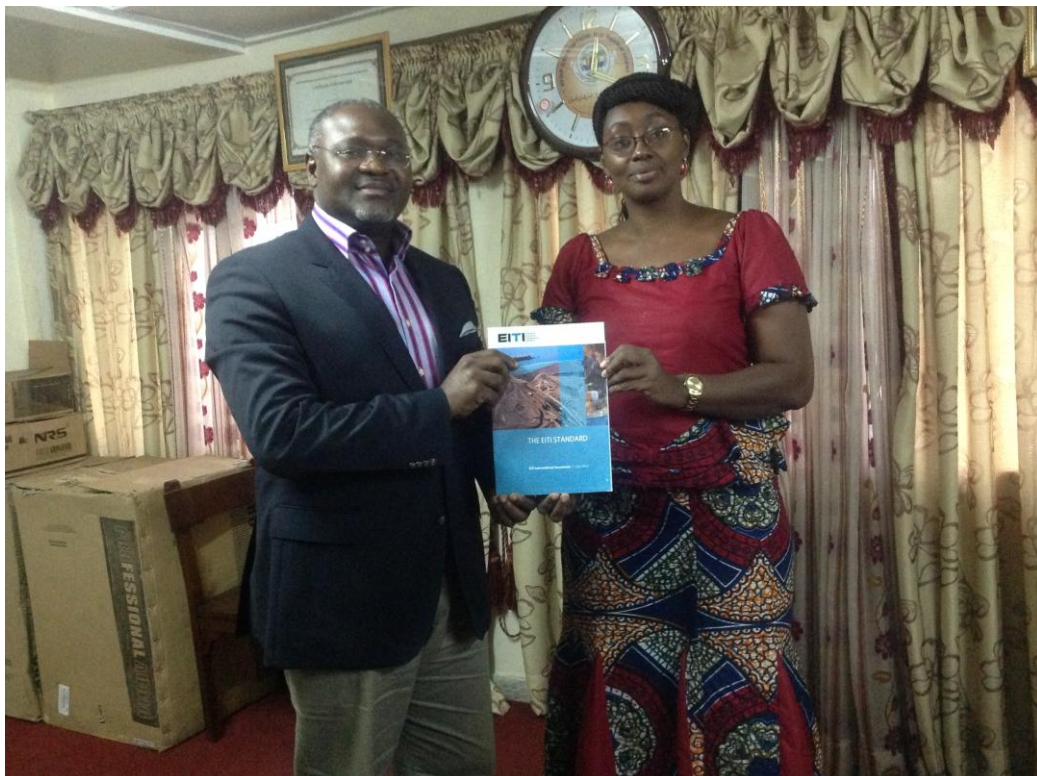


**A woman in Kono District town hall meeting engaged in the debate on the SLEITI 2011 Report**



***Comedians Using Humor to Convey Key Messages on the EITI Process and the SLEITI 2011 Report***

In order to maintain momentum among targeted participants during the popularisation of the 2011 EITI Report, Sierra Leone’s most renowned comedians supported SLEITI in conveying key messages on the EITI Process and 2011 Report. Their presence and participation in the exercise contributed in raising awareness on the content of the Report.



***Acting National Coordinator-Mina Horace, Presents the 2013 EITI Standard to Joseph Kamara, ACC Commissioner***





*SLEITI MSG and Staff of the Secretariat Meet President Koroma at State House*

**Table 5. Assessment of Performance against EITI Requirements**

No.	EITI Requirement	Progress
a.	<b>Effective Oversight by the Multi-stakeholder Group</b>	<p>The SLEITI MSG continues to provide oversight of the EITI process. Through the Secretariat, the MSG achieves the objectives set out in the work plan. The MSG had agreed to meet quarterly, however, meetings are held far more frequently to prevent stalling of major activities in the pipeline. The Government continues to pledge its commitment to the process as pronounced by His Excellency, The President, Dr. Ernest Bai Koroma at the launch of the 2011 Report and during the visit by the MSG to update him on SLEITI progress. The Government continues to lead implementation of the EITI and a level playing field is created for mining companies and civil society to participate freely. The group adopted the 2014/15 work plan, the 2014 budget, the 2012 Report ToR and commissioned a Value Chain Analysis Study and a Management and Functional Review as part of its effort to govern SLEITI effectively.</p> <p>Even though the MoU binding the MSG is now regarded as outdated, all hopes are high that the passing of the Bill will remove this obstacle.</p>
b.	<b>Timely publication of the EITI Reports</b>	<p>The MSG could not produce the 2012 Report in 2014. Upon request for an extension of its 2012 SLEITI Report due to the Ebola outbreak, the EITI Board granted Sierra Leone an open ended extension for submission of this Report. Nonetheless, the MSG still made efforts to progress with recruitment of the IA even though some</p>

		international firms expressed reluctance to participate in the bidding process due to the Ebola epidemic.
c.	<b>EITI Reports that Include Contextual Information about the Extractive Industries</b>	Sierra Leone is fully implementing the EITI Standard now and therefore included contextual information on the sector in the 2012 ToR. The only information that will be left out are the areas not applicable to the Sierra Leone context (i.e. SOE Quasi Fiscal Expenditure, infrastructure/barter arrangements etc.).
d.	<b>The Production of Comprehensive EITI Reports that Include Full Government Disclosure of Extractive Industry Revenues, and Disclosure of all Material Payments to Government by oil, gas and Mining Companies</b>	Conducting a scoping study and determining the ideal materiality threshold prior to production of the 2012 Report would ensure full government and extractive companies' disclosure and will be done during the 2012 reporting.
e.	<b>A Credible Assurance Process Applying International Standards</b>	SLEITI will ensure a credible EITI reporting process to provide the public with accurate information on revenue flows. The ASSL adheres to strict international practices while companies are required to ensure that their reporting templates are certified by their external auditors. The AfDB process of recruiting IAs is often very rigorous and in line with best international practice. The IA ToRs are normally agreed by the MSG.
f.	<b>EITI Reports that are Comprehensible, Actively Promoted, Publicly Accessible, and Contribute to Public Debate</b>	Previous EITI Reports have been described as incomprehensible. There was much improvement in the last SLEITI Report (2011) due to the inclusion of contextual information on the extractive industry. The 2011 report was actively promoted through town hall meetings in different Districts until the ban on group gatherings. A simplified version (summary) of the report was produced and distributed throughout the country. The 2011 report was produced in braille to enable the blind and visually impaired fully participate in public debates around the country's natural resources.
g.	<b>The Multi-stakeholder group to take steps to act on lessons learned and review the outcomes and impact of EITI implementation</b>	<p>The SLEITI process including the production of its annual Reconciliation reports shows a lot of progress as the Multi-Stakeholder group continues to act upon lessons learnt. Recommendations from past Validation and Reconciliation reports, knowledge exchange programs and allowing to inclusivity in implementation have all helped in shaping the SLEITI process.</p> <p>No report was produced in 2014 hence no discrepancies to act on however, steps were taken to address the discrepancies in past reports. The 2 year 2014-15 work plan sets out SLEITI objectives that are linked to the national agenda to avoid a standalone process and the 2014 AAR shows progress in meeting the objectives. All stakeholder especially had the opportunity to participate in the production of the AAR. The ultimate goal of the MSG is to continuously improve on its transparency and</p>

		accountability standard which serves as a the motivation to ensure the MSG operates efficiently in order to produce high standard SLEITI reports in that will engender to engender quality debates on governance of the sector.
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**Table 6: Activities Conducted Outside the Work plan**

<b>No.</b>	<b>Activity</b>	<b>Achievement</b>
<b>a.</b>	<b>Launch and Dissemination of the 2011 SLEITI Report and the 2014-15 Work Plan in January 2014.</b>	The Report (in print and braille) and the 2014-15 work plan were launched by His Excellency the President, Dr. Ernest Bai Koroma. The President also delivered the keynote address at this meeting
<b>b.</b>	<b>The 2011 Report which Addressed the four Unmet Requirements which led to Sierra Leone's Suspension was Submitted to the EITI for a Secretariat Review.</b>	The Review commenced on 27 <sup>th</sup> February 2014 and on 27 <sup>th</sup> April 2014 Sierra Leone was granted and EITI Compliant status based on the Board's decision that Sierra Leone had successfully addressed the unmet requirements.
<b>c.</b>	<b>Two members of the MSG and the Ag. National Secretariat participated in a Workshop on the EITI Standard in Dar es Salaam, Tanzania from March 4-6, 2014</b>	Detailed training was provided on the EITI Standard and the attention of participants drawn to the changes in the Standard. Various presentations and panel discussions were conducted involving representatives from the International Secretariat, the World Bank, LEITI and NEITI Heads of Secretariat and TEITI MSG etc. and the discussions that followed enabled participants to gain deeper understanding on how to implement the EITI for impact. As a result of the workshop, the members that attended shared their knowledge with the rest of the MSG and added value to discussions on EITI implementation issues. The interactions with other heads of National Secretariat was rewarding and helped the Acting National Coordinator gain additional knowledge on leadership and management of Secretariat. During the three day training, a separate meeting was held between the Deputy Head of the International Secretariat, Eddie Rich and the National Coordinator during which she responded to key issues as part of the SLEITI Secretariat Review process.
<b>d.</b>	<b>Members of NACE held consultations on the draft SLEITI Bill on 19 March 2014.</b>	The one day review session was concluded with an agreement that the issues identified by the CSOs should be compiled and presented to the MSG in a timely manner for consideration and inclusion into the draft SLEITI bill prior to printing and the commencement of the pre legislative processes.
<b>e.</b>	<b>In April 2014 a Press Conference was held at State House to announce SLEITI's Compliant Status.</b>	The public was updated on Sierra Leone's newly assigned EITI Compliant status. The Government of Sierra Leone was extremely happy over this piece of news and SLEITI was flooded with congratulatory messages from

		Development partners, MDAs and the private sector. The news of Sierra Leone's compliance was widely celebrated throughout the country.
f.	<b>SLEITI participated in training in the On Line Repository hosted by NMA and the RDF. The objectives of training were to increase the usage of the OR by CSOs and to provide feedback on navigation and quality of data in the OR for configuration of a more comprehensive and easy to use version.</b>	SLEITI participated in the training and helped with coordination of the program. A good number of CSOs benefitted from the workshop and the feedback obtained is being used by the RDF to upgrade the software.
g.	<b>The Ag NC attended a Convening in Monrovia, Liberia on 30<sup>th</sup> – 31<sup>st</sup> July 2014. The theme of the meeting was: 'Examining the Impact of Concessions Operations in the Mano River Basic' (A focus on Liberia) where she joined other panellists including the Acting head of LEITI Secretariat and a Civil Society member from NMJD Sierra Leone for a discussion on topic: Effectiveness and Challenge of the EITI Process.</b>	Stakeholders from the different countries spoke about the tools used in their countries to manage the problem of natural resource management. The use of the EITI to combat the challenges was debated on and Sierra Leone representatives shared their experience with the SLEITI process. The meeting revealed that countries in the sub region were faced with similar challenges in the management of their resources and that solutions would only be found if all stakeholders adopt a common agenda. At the end of the event a communiqué was signed by CSO representatives from the MRU countries. The objectives of the workshop were met
h.	<b>The Communications Officer attended training in 'Communicating the EITI' organised by the EITI Secretariat from 4-8 August, 2014 in Oslo, Norway. The objectives of training were to enhance understanding on the use of Social Media, train on how to develop key messages for EITI Complaint countries and how to design campaign around new EITI Reports.</b>	The training objectives were met and the Communications Officer returned with a lot of knowledge in communicating the EITI some of which will be applied when the country returns to normal.
i.	<b>Meeting with the Agenda for Prosperity Secretariat in August 2014.</b>	SLEITI is key to achievement of some of the goals outlined in the A4P as such the Head of the A4P Secretariat showed appreciation to SLEITI for reaching out to explore opportunities to collaborate. Further engagements were scheduled to take place after the Ebola crisis.
j.	<b>Sierra Leone joined 7 other countries: Zambia, Ghana, Tanzania, Seychelles, Mozambique, Nigeria and Sao</b>	National Coordinators were given the opportunity to lead different components of the EITI Standard. The NCs / delegates made presentations followed by discussions. At the time of the workshop the countries that were

	<b>Tome &amp; Principe in a peer learning and knowledge exchange visit in Addis Ababa, Ethiopia from 20-22 August 2014. The meeting was focused on the EITI Standard while taking into account country-experience in implementation.</b>	transitioning to the New Standard gained knowledge on practical steps to implement and adhere to the Standard. All sessions were highly interactive with lots of discussions amongst the delegates. The facilitators interviewed periodically to give professional advise on controversial and other specific matters. Sierra Leone NC presentation was based on <b>Requirement 3: The EITI requires EITI Reports that include contextual information about the extractive industries</b> with focus on License Allocations, License Registers and Contract Transparency. All countries developed and shared their next steps. For Sierra Leone it was to peer review its SLEITI website, conduct pilot study on BO, improve networking with peers, improve public relations, conclude consultations on the draft SLEITI Bill, develop tools to measure EITI impact including use of the AAR etc.
<b>k.</b>	<b>In November the MSG commissioned a Value Chain assessment study to assist SLEITI in identifying the key issues that needed to be addressed in order to comply with the EITI Requirements and establish an EITI process linked to national priorities and government policies.</b>	Adam Smith International won the bid to produce the VC Report. The first draft was circulated for feedback from the MSG/Secretariat against mid-January 2015 to be followed by a workshop to finalise the report.
<b>l.</b>	<b>SLEITI Secretariat held a meeting with the Anti-Corruption Commission on EITI implementation on 13<sup>th</sup> November 2014 to update the Commission on SLEITI implementation and to forge an alliance that will help in moving the EITI forward.</b>	The ACC Commissioner and management team were pleased to meet with members of the Secretariat and intimated that the ACC's role is not merely prosecutorial but also works towards good governance at national level. The Commission pledged to complement Government's efforts in implementing the EITI. The meeting opened the door for ongoing dialogue between SLEITI and the ACC.
<b>m.</b>	<b>The SLEITI MSG met with His Excellency President, Dr Ernest Bai Koroma on 6<sup>th</sup> November 2014 to update him on SLEITI implementation</b>	The President became abreast with SLEITI developments and pledged His Government's commitment to the process. The MSG was pleased that the President took time off his busy schedule to meet them which was an indication that SLEITI plays a significant role in the management of the country's resources.



*Ag. National Coordinator Presenting the EITI Standard in Braille to the Deputy Head of the EITI International Secretariat, Eddie Rich*



*Training in the New EITI Standard in Dar es Salaam, Tanzania*



*Group photo after Workshop on the New EITI Standard in Dar es Salaam, Tanzania*



*Four SLEITI MSG members seen here with the President Pro-Tempore of the Liberian Senate, Honorable Gbezhongar M. Findley (second from behind) and Mr. Konah D. Karmo, Head of LEITI Secretariat (first from right) during a peer learning visit to Liberia*



*Meeting of the Extractive Industries Revenue Taskforce (EIRT)*

#### **4. Overview of the Multi-stakeholder Group’s Responses to the Recommendations from Reconciliation and Validation, if applicable.**

The previous Activity Report provided progress made in addressing most of the recommendations from past validation and reconciliation reports. The progress reported in this report shows further progress and actions taken against some of the outstanding recommendations some of which require sustained efforts over a longer period of time.

**Table 7. Recommendations from the 2010 Validation Report**

No.	Recommendation	Progress
a.	<p><b>Draft ToR for the MSG which include the following components:</b></p> <ul style="list-style-type: none"> <li>• <b>Statement of purpose</b></li> <li>• <b>Details of voting procedures</b></li> <li>• <b>Rules of quorum</b></li> <li>• <b>The rights and responsibilities of each member</b></li> <li>• <b>Length of tenure for members</b></li> <li>• <b>Disciplinary measures for non-performance</b></li> <li>• <b>Rules on election of members</b></li> </ul> <p><b>Membership from the government and companies should be reconsidered, with more executive-level participation. The reconstituted MSG should fulfil its role as a governance function and meet at fixed intervals.</b></p>	<p>In 2011, an MoU was signed between the Government, mining companies and civil society. The MoU was not time bound but became outdated overtime due to the evolving nature of the EITI. It is hoped that the draft SLEITI Bill which provides a framework for the MSG internal governance will soon be passed.</p> <p>The current membership of the MSG comprises of very senior level officials.</p>
b.	<p><b>Although the Core Minerals Policy makes explicit</b></p>	<p>A draft SLEITI bill has been</p>



	reference to EITI, the new MMA does not. The MSG has to consider how it will therefore strengthen the legal framework for EITI in Sierra Leone. It may wish to push for dedicated SLEITI legislation, or, the MSG may consider it more feasible at this stage to include EITI Criteria within the technical regulations to the new MMA (which have yet to be finalised).	developed and still undergoing consultations. It is hoped that it will be passed in 2015. It should be noted that section 159 and 160 of the Mines & Mineral Act informs extractive companies to comply with the SLEITI process.
c.	The lack of a functioning Secretariat is also a significant obstacle to implementation. The MSG therefore needs to appoint full time SLEITI staff (including at the least a National coordinator, a Communications Manager or consultant and a clerical assistant) as well as move to a furnished office.	A National Coordinator and other staff were appointed at the time and an office space secured to address this recommendation however the expansion in the scope of SLEITI has created the demand for further expansion in the staff size to sustain the process. Furthermore, vacancies exist currently that need to be filled.

**Table 8. Recommendations from the 2012 Validation Report**

No.	Recommendation	Progress
a.	The SLEITI MSG to urge the Secretariat to develop an accessible and updated database, centralising all existing materials relative to the implementation of the SLEITI (memberships, laws, MoUs, minutes of meetings, presentations, etc.). In addition, this database could usefully record information on legal, fiscal, social, economic and financial information on the extractive sector of Sierra Leone. This database could be complemented by documents from other extractive countries, serving as benchmarks for the National Initiative.	Some progress has been made towards creating a database to store key SLEITI documents. The MSG members will be given a brief training to enable them access the files as soon as the database is ready. While the public will be able to access these documents, the MSG had reservations about storing the minutes of meetings within public domain. Additional Staff will speed up progress in this direction.
b.	The adoption of SLEITI Bill should guarantee the sustainability of the SLEITI. For this reason, we recommend the SLEITI MSG to achieve the drafting of the Bill, so as to allow for its rapid adoption.	The MSG is yet to conclude consultations on the draft bill.
c.	In order to strengthen the quality of future reconciliation processes and to maximise the coverage of future SLEITI reconciliation reports (i.e. include bonuses and capital gains tax), the SLEITI MSG should initiate a scoping study that will enable the selection of revenue streams to include in future SLEITI reconciliation reports.	All SLEITI Reconciliation Reports have improved a lot due to use of the EITI guidance note on draft ToR for hiring of IAs. Going forward, all ToRs will require IAs to conduct scoping studies to determine Materiality Thresholds and identify all relevant revenue streams and companies.

**Table 9: Recommendations in the 2011 Reconciliation Report**

No.	Recommendation	Progress
a.	<p><b>Any new entrants to the extractive sector will be registered with the EITI Secretariat as part of the process before or at the same time as they obtain their operating licence. A quarterly review with the Government Agencies of the list of extractive companies licenced to operate in the sector is also recommended.</b></p>	<p>EITI should not be seen as making business cumbersome for companies. New companies lodge their licenses application with the NMA for processing and once registered or not, the details of these companies can be found on the on line repository and updated as and when necessary. As such, the OR perfectly addresses this recommendation as it contains publicly accessible up to date records of mining companies including their current statuses. In addition, MMR and Petroleum laws mandates companies to comply so there should be no concerns over compliance. Companies that failed to comply with EITI reporting in 2013 were barred from doing business which served as warning to others.</p>
b.	<p><b>The Petroleum Directorate is consulted when preparing the scoping study in order to ensure the completeness of the list of oil companies which were active during the period covered by the reconciliation.</b></p>	<p>The recommendation will be taken into account during future reporting's; in addition, the Directorate is represented on the MSG.</p>
c.	<p><b>Wherever possible, centralise all payments relating to surface rent with a government agency and that such agency proceeds with the sharing of surface rent.</b></p>	<p>This has still not happened yet, however, there is hope that the SLEITI would have the opportunity to push for implementation of this recommendation during the revision of the MMA.</p>
d.	<p><b>The SLEITI website should include a portal in which all data and documents are published in order to enable better dissemination and to a wider audience.</b></p>	<p>The website has a portal in which all data and documents are published. The website (<a href="http://www.sleiti.gov.sl">www sleiti.gov.sl</a>) is accessible to the public. The Secretariat has plans to monitor access to the site.</p>

## **5. Strengths and Weaknesses Identified in the EITI Process**

### **Efforts to Strengthen EITI Implementation**

- a) SLEITI is a member of the Extractive Industries Revenue Taskforce, comprising of EI stakeholders and hosted by MoFED. The taskforce worked very closely by providing technical support during the SLEITI Secretariat Review and throughout the year. The taskforce also served as a technical advisory body to SLEITI.
- b) Since expanding SLEITI to cover the oil/gas sector, there has been no further expansion in the scope of reporting. However, with plans to include forestry and fisheries sector in future reports, their representatives have now joined the MSG.
- c) Though not yet implemented, the MSG is in the process of setting up focal desks in MDAs to improve coordination between SLEITI and the relevant MDAs. The desks will be manned by staff in the MDAs and the corresponding responsibilities and duties will form part of the ToR of an existing staff.
- d) The Office of the Chief of Staff has plans to include collaboration and reporting for SLEITI in the Performance Tracking Tables of MDAs to ensure greater accountabilities.

## **6. Weaknesses**

- a) The MSG needs to establish its internal governance rules and procedures to guide its operations and establish the relationship between the MSG and the Secretariat.
- b) The independence of SLEITI Secretariat was called into question throughout the year. The Secretariat is one of the units in the office of the Chief of Staff which is under the Presidency however; members have continued to demand for autonomy of the Secretariat through the passing of the SLEITI Bill to give the MSG full control over implementation. During this period, the legitimacy of staff recruitment was called into question which dampened staff morale and made collaboration a daunting task. The staff shortage in the Secretariat was not addressed and eventually all were advised to shelf the problem until the final MFR report was produced in 2015.
- c) SLEITI would need to have a 3-5 year strategic plan that would clarify and embed its role within the existing institutional context to ensure that there is complementarity and effective division of functions and labour.
- d) Transfers of MSG members from one MDA to the other affected the participation of some MDAs. Very often, the new representatives of the affected MDAs have little or no understanding of the SLEITI process making it hard for them to participate fully in discussions at meetings or make decisions on behalf of their MDAs. New replacements would normally need time to gain a reasonable understanding of the process to enable them engage and make decisions on behalf of their MDAs. In short, it often takes time for the replacements to measure up which often puts a strain on the process. Setting up focal desks in MDAs to provide secretarial and other services will reduce the gaps associated with staff transfers.
- e) A lot more work needs to be done in the area of capacity building for EITI stakeholders and the media.

- f) The legislature is not well represented on the MSG. SLEITI needs them for long term sustainability of the EITI. Parliamentarians can contribute through their oversight roles to ensure the government fully participates in the process and held accountable to citizens.
- g) MSG alternates assume the responsibility of representing their MDAs/constituencies at meetings however, they cannot make key decision on behalf of their institutions. Obtaining the consensus of the absent principals can often be a difficult process or cause unnecessary delay.

## 7. Additional Information

The EITI report is the only report that records revenues and payments from the EI sector offsetting one against the other. This makes for interesting public debates around the reports. On the other hand, the public is concerned that the reports do not provide information on how the revenues from the sector are spent or what tangible plans are in place to address this concern.

**Table 10: Total costs of implementation**

<b>The Office of The Chief of Staff</b>		
<b>Office of the President, State House</b>		
<b>Ecobank Account Number 001 013 480352 91 01</b>		
<b>Financial Report for the Twelve Month Period ended 31st December, 2014</b>		
<b>INCOME - 2014 Financial Year</b>		<b><u>SL Leones</u></b>
<b>Opening Bank Statement 1/1/14</b>		<b>67,575,852.38</b>
<b>Grant from GIZ</b>	337,709,729.50	
<b>Grant from ADB</b>	243,434,875.00	
<b>Allocation from GoSL</b>	1,059,224,897.48	
<b>Unpresented Cheques</b>	7,044,000.00	
	<b>1,647,413,501.98</b>	<b>1,647,413,501.98</b>
<b>TOTAL INCOME</b>		<b>1,714,989,354.36</b>
<b>EXPENDITURE</b>		<b>Total</b>
<b>Staff Salaries SLEITI</b>		<b>496,856,571.48</b>
<b>Launching of 3rd Report</b>		<b>39,896,000.00</b>
<b>Office Supplies</b>		<b>50,755,250.00</b>
<b>Fuel</b>		<b>12,883,500.00</b>
<b>Utillities</b>		

		<b>57,597,379.00</b>
<b>Rent for Office Space</b>		<b>43,755,600.00</b>
<b>Payment to former Landlord in lieu of notice</b>		<b>15,819,250.00</b>
<b>Local Travel</b>		<b>7,100,000.00</b>
<b>Maintenance and Repairs of Vehicle</b>		<b>11,717,500.00</b>
<b>Maintenance and Repairs of Equipment</b>		<b>5,454,000.00</b>
<b>Maintenance and Repairs of building</b>		<b>1,800,000.00</b>
<b>Equipment &amp; Furniture</b>		<b>1,000,000.00</b>
<b>Consultancy Fees</b>		<b>38,255,279.50</b>
<b>Report in Braille</b>		<b>1,369,000.00</b>
<b>International Travel</b>		<b>138,066,920.00</b>
<b>Bank Charges</b>		<b>398,000.00</b>
<b>Sundries</b>		<b>2,850,000.00</b>
<b>Dissemination of 2011 Report</b>		<b>248,406,950.00</b>
<b>TOTAL</b>		<b>1,173,981,199.98</b>
<b>Balance as per Cash Book 31st December, 2014</b>		<b>541,008,154.38</b>

## **8. Has this Activity Report Been Discussed Beyond the MSG?**

Following the development of the draft ARR, MSG members shared with their constituency members. The objective was to incorporate feedbacks into the final report reflecting the input of all key stakeholders involved.

## **9. Acting upon Lessons Learned**

SLEITI MSG realizes the importance of localising its transparency agenda to the sub national levels and thus extended the coverage of its reporting to Districts and Chiefdoms affected by mining and exploration activities. Every new SLEITI report released is shared in all Districts nationwide in the form of town hall meetings. These meetings provide an opportunity for the citizens at local levels to participate in the discussions on the management of the extractive sector.

Beyond disclosing payments and revenue flows in the EI sector, contracts signed between large scale mining companies and the Government were published on the MoFED and NMA websites and now within the public domain. The On Line Repository which is accessible to the public has information on licenses issued to companies operating within the country.

In line with the EITI Standard, SLEITI has been reporting on a disaggregated basis which contributed to greater transparency in the EITI reports.

More and more EITI implementing countries are legislating the EITI on the basis that a separate EITI law does strengthen implementation. SLEITI MSG has drafted a SLEITI Bill that is undergoing consultations with stakeholders. The law will remove all barriers to reporting and ensure that all companies and state agencies comply with the EITI.

Knowledge exchange programmes and trainings both locally and internationally have enhanced SLEITI implementation. Staff of the Secretariat have maintained contact with their peers in other EITI countries with whom they discuss and address cross cutting issues and challenges from time to time.

The SLEITI website continues to contribute to information dissemination. The site contains current information on SLEITI activities and provides access to key reports. In most cases, countries that plan their reconciliation exercises well often give the Independent Administrators adequate time to produce the reports. SLEITI is gradually improving the time allocated for the report production by better managing donors procurement procedures.

SLEITI will continue to address the discrepancies found in its Reconciliation reports and update the public accordingly. There were discrepancies in the 2011 report in which case the companies had reported less than government entities. The underreporting arose as some companies had failed to report because they were no longer operating in the country

**Table 11: Details of Membership of the MSG during the Period under Review**

<b>Institution</b>	<b>Name</b>	<b>Mobile No.</b>
Office of the President	Dr. Saidu Conton Sesay – Champion	076-653285 <a href="mailto:sc_sesay@yahoo.co.uk">sc_sesay@yahoo.co.uk</a>
Audit Service, S/L	V.O. Paul-Coker	076-610109 <a href="mailto:vpaulcoker@gmail.com">vpaulcoker@gmail.com</a>
	A. Aziz	076-611813 <a href="mailto:abdul.aziz@auditservice.gov.sl">abdul.aziz@auditservice.gov.sl</a>
	Sinne Kargbo	076-691011 <a href="mailto:sinbeekay@yahoo.com">sinbeekay@yahoo.com</a>
Parliament	Hon. Sidie M. Tunis	076-620101
MMMR	Umaro Conteh	076-901414 <a href="mailto:umaroconteh@yahoo.com">umaroconteh@yahoo.com</a>
National Revenue Authority (NRA)	Ibrahim Sorie	076-619073 <a href="mailto:isklinks@gmail.com">isklinks@gmail.com</a>
	Abu B. Tarawalie (EIRU /NRA)	076-371645 <a href="mailto:abtarawalie@gmail.com">abtarawalie@gmail.com</a>
	Donald Williams	078-300855 <a href="mailto:dondeewilliams@yahoo.com">dondeewilliams@yahoo.com</a>
Min. of Finance	Mohamed Amara Salisu	076-784057 / 077-269609 <a href="mailto:masalisu1965@gmail.com">masalisu1965@gmail.com</a>
Petroleum Directorate	Amadu Mansaray	076-604026

		<a href="mailto:amans212@hotmail.com">amans212@hotmail.com</a>
	Sabieu Conteh	076-447338 <a href="mailto:ss_3conteh@yahoo.com">ss_3conteh@yahoo.com</a>
EPA	Tamba S. Bandagba	078-666392 <a href="mailto:tsbandagba@gmail.com">tsbandagba@gmail.com</a>
	Lahai Keita	076-640113 <a href="mailto:KTA2369sink@yahoo.com">KTA2369sink@yahoo.com</a>
Min. of Fisheries & Marine Resources	Sheku Sei	078-111077 <a href="mailto:seisheku@yahoo.com">seisheku@yahoo.com</a>
	Patrick Sundifu	078-522237 <a href="mailto:patrickssundifu@yahoo.com">patrickssundifu@yahoo.com</a>
Min. of Agriculture, Forestry & Food Security (Revenue Development Foundation)	Sahr J. Kellie	078-644646 <a href="mailto:kelliesahr@gmail.com">kelliesahr@gmail.com</a>
	Neema Patel	<a href="mailto:npatel@revenuedevelopment.org">npatel@revenuedevelopment.org</a>
PMT/GGDO/NMA	Peter Bangura	079-252454 <a href="mailto:pbangura@nmagov.sl">pbangura@nmagov.sl</a>
	Mohamed Sallieu Bah	076-803088/ 088-350308 <a href="mailto:msbah@nmagov.sl">msbah@nmagov.sl</a> / <a href="mailto:sulbaah@yahoo.co.uk">sulbaah@yahoo.co.uk</a>
Office of National Security (ONS)	Isatu Konneh	079-045067 <a href="mailto:devotedtomyking@yahoo.com">devotedtomyking@yahoo.com</a>
Local Council Association S/L	Mr. Sadiq Silla	076-630970 <a href="mailto:sadiqsilla@yahoo.com">sadiqsilla@yahoo.com</a>
	Mr. Sahr Moigua	076-338870 <a href="mailto:localheadoffice@gmail.com">localheadoffice@gmail.com</a>
Sierra Leone Association of Journalists	Moses Kargbo	076-345930 <a href="mailto:mosesakargbo@yahoo.com">mosesakargbo@yahoo.com</a>
National Advocacy Coalition on Extractives	Abu Brima	076-645314 <a href="mailto:abrima@nmjd.org">abrima@nmjd.org</a>
	Kadi Jumu	076-605579 <a href="mailto:julashkj@yahoo.com">julashkj@yahoo.com</a>
	Mustapha O. Thomas	076-619988 <a href="mailto:olajiday@yahoo.com">olajiday@yahoo.com</a>
	Josephine Koroma	076-673712 <a href="mailto:jkoroma@nmjd.org">jkoroma@nmjd.org</a>
	Joe Rahall	076-601979 <a href="mailto:jorahall@yahoo.com">jorahall@yahoo.com</a>
	Cecilia C. Mattia	076-602470 <a href="mailto:mamaacee2000@yahoo.co.uk">mamaacee2000@yahoo.co.uk</a>
Cluff Gold-S/L	Alusine Jalloh	076-646826 <a href="mailto:alusinejalloh@yahoo.com">alusinejalloh@yahoo.com</a>
Koidu Holdings S.A	Ibrahim Sorie Kamara	076-750984 <a href="mailto:ikamara@octeagroup.com">ikamara@octeagroup.com</a>
African Minerals	Neima Macfoy	078-224092 <a href="mailto:Neima.Macfoy@shansteelsl.com">Neima.Macfoy@shansteelsl.com</a>
London Mining	M. Saticon Conteh	076-798036 <a href="mailto:Saticon.Conteh@timiscorp.com">Saticon.Conteh@timiscorp.com</a>

**Table 12: SLEITI Secretariat Staff**

Name	Designation	Contact
Mina Olabisi Horace	Acting National Coordinator	+232 78 664550 <a href="mailto:cheche_mama@yahoo.co.uk">cheche_mama@yahoo.co.uk</a>
Josephine Lulu Koroma	Finance Officer	+232 78 963180 <a href="mailto:bjmahayei@yahoo.co.uk">bjmahayei@yahoo.co.uk</a>
Josephine Saidu-Konteh	Communications Officer (outgoing)	+232 76267516/ +232 33 115748 <a href="mailto:juosky1@yahoo.com">juosky1@yahoo.com</a>
Deborah Dixon	Secretary	+232 78 214612/ +232 33 868946 <a href="mailto:deborahdixon13@yahoo.com">deborahdixon13@yahoo.com</a>
Marian Ruth Turay	Office Assistant	+232 76 339099 <a href="mailto:marian.koroma@yahoo.com">marian.koroma@yahoo.com</a>
Alie Brima Kamara	Office Assistant	+232 76 577329/ +232 77 629592 <a href="mailto:alibrimakamara@yahoo.com">alibrimakamara@yahoo.com</a>
Sylvester Kamara	Driver	+232 25 847161

**Table 13: MSG Meetings Attendance Record-2014**

Institution	MSG Meetings											
	Jan.	Feb.			Mar.	Apr.		Jun.	Jul.		Oct.	Total
	1st (9th)	2nd (7th)	3rd (19th)	4th (27th)	5th (14th)	6th (7th)	7th (23rd)	8th (9th)	9th (8th)	10th (18th)	11th (16th)	
OCOS		√				√	√	√		√	√	
Audit Service, S/L	√		√	√	√						√	5
Parliament							√					1
MMMR											√	1
National Revenue Authority	√	√		√	√	√		√	√	√	√	9
Ministry of Finance	√	√	√	√	√	√	√	√	√	√	√	11
Petroleum Directorate		√	√	√	√	√		√			√	7
Environment Protection Agency											√	1
Ministry of Fisheries &					√			√		√	√	4



Marine Resources												
Ministry of Agriculture , Forestry & Food Security							√				√	2
PMT/GGD O/NMA	√	√	√	√	√		√		√	√	√	9
Office of National Security	√	√	√	√					√	√	√	7
Local Council Association , S/L	√	√								√		3
National Advocacy Coalition on Extractives	√	√	√	√	√	√			√	√	√	10
Sierra Leone Association of Journalists	√	√		√	√	√	√			√	√	8
Mining Companies	√	√	√	√	√	√	√	√	√	√	√	11
Others (SPU)										√		1



Iron Ore



Diamond



Bauxite



Rutile



Gold

**SLEITI** Sierra Leone  
Extractive Industries  
Transparency Initiative

**JOIN THE EFFORT TO ENFORCE  
TRANSPARENCY & ACCOUNTABILITY  
IN THE EXTRACTIVE SECTOR**

29 Dondas Street, Freetown, Sierra Leone  
Tel: +232 76 267516, +232 76 308806