

**Tajikistan - Extractive Industries Transparency Initiative (TJ-EITI)  
Work Plan 2016-2017 yy**

##	Objective	Tasks	Actions	Deadlines	Responsible Authority	Anticipated outcome (Measurement of Achievement)	Estimated Costs (US Dollars)	Sources of funding
	<b>Arranging joint activities of the stakeholders for EITI promotion</b>		The National Secretariat functions as a permanent and supporting unit of the EITI Council	2016-2017	Ministry of Finance	Resolution of the authorized agency	155296	World Bank
		Seminars and trainings held for the financial officers of mining companies and representatives of state authorities involved in data submission and field missions for informational campaigns to the locals	Design and conduct training programs with participants and trainers defined	2016-2017	EITI National Secretariat	2 training session for representatives of mining companies and state authorities on reporting issues, 2 trainings for NGO and Media representatives and 10 field missions	30000	World Bank
		Analysis of legislation subsoil use and elaboration of recommendations for its improvement	identify related legislative and amend with EITI principles	2016-2017	EITI National Secretariat	EITI principles reflected in the related legislative	5000	World Bank
	<b>EITI Report preparation for 2015-</b>	Conducting scoping study to determine materiality threshold and the range of mining companies for EITI implementation	Consultant after selection carries out analyzing the industry and prepares scoping study report	H1 2016	Individual Consultant	Materiality threshold endorsed by EITI National Council (MSG)	8000	World Bank
		Terms of Reference for the Independent Administrative	design ToR for Independent Administrative with possible recommendations from first report	Q1 2016, 2017	EITI Council, EITI National Secretariat	ToR endorsed by National Council		
		Competitive selection of auditing firm for data reconciliation	Advertise the selection, establish tender committee, review applications and select the winner	Q2 2016-2017	EITI Council, EITI National Secretariat	Tender results announced	5000	World Bank
		Collection of data on payments by extractive companies	Send EITI reporting templates and instructions to the mining companies	H1 2016	Independent Administrator, EITI National Secretariat	Consolidated report on the payments from the mining sector	-	

2016 yy	Collection of data on revenues received by the Government	Send EITI reporting templates and instructions to the state authorities receiveing revenues from the mining sector	H1 2016	Independent Administrator, EITI National Secretariat	Consolidated report on the revenues from the mining sector	-	
	Submission of Reconciliation Report by the Independent Representative	Independent Administrator carries out the reconciliation, reveals and explains any discrepancies, prepares a draft report and submits it to the EITI Council	Q3 2016-2017	Independent Representative, EITI National Secretariat	Report by the Independent Administrator	90000	World Bank
	Preparation of 2015-2016 EITI Report	Review and approval of the EITI report	Q3 2016-2017	EITI Council	The approved 2015-2016 EITI Report	-	
	Publication of the EITI Report	Publish EITI report in 3 languages (Tajik, Russian and English) in printed and electronic versions including translation services	Q3 2016-2017	EITI National Secretariat	Report published in 3 languages (500 versions per language)	30000	World Bank
Validation	Independent Validation to assess EITI implementation process in the country	Develop the Terms of Reference for EITI Validation, approve it by the Council/EITI International Secretariat. Have Validation firm hired and EITI process gets validated.	2016-2017	EITI Council, EITI National Secretariat, EITI International Secretariat	EITI Program in Tajikistan is validated		EITI International Secretariat
		Conducting training on pre-validation issues for MSG members with participation of international trainers	2016-2017	EITI National Secretariat, International trainers	Training reports, pre-validation assessment document	22000	World Bank
		Publication and dissemination of the validation report on 2014, 2015 and 2016 yy in hard and electronic copies	2016-2017	EITI Council, EITI National Secretariat	Report disseminated and available to public	15000	World Bank
		Feedback on Validator's assessment and taking into account the proposed recommendations	2016-2017	EITI Council, EITI National Secretariat	Better understanding of EITI implementation in Tajikistan		
Promotion of EITI	Seminars for mass media and informational campaigns in the districts	Seminars in Dushanbe and other cities in Tajikistan	2016-2017	Coalition of NGO	Seminar reports		Open Society Institute
	National conference to present reports for 2015, 2016	Ensure participation of all EITI stakeholders in the conference	2016-2017	EITI National Secretariat	EITI report is published	20000	World Bank
	design communication strategy	define detailed plan of actions for providing informational campaigns	Q1 2016	EITI National Secretariat	Communication strategy		
	EITI popularization	Awareness raising activities among the population through the media, TV, radio, etc.	2015-2017	EITI National Secretariat	Better understanding of the EITI implementation in Tajikistan	40000	World Bank
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