



**GHANA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE
(GHEITI)**

2019 GHEITI ANNUAL WORKPLAN

PREPARED BY GHEITI SECRETARIAT

GHANA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE (GHEITI)

2019 GHEITI ANNUAL WORKPLAN

The 2019 workplan clearly spells out the GHEITI Secretariat's priority areas as established by the Multi-Stakeholder Group (MSG). In accordance with Requirement 1.5 of the EITI Standard, the MSG, in consultation with key stakeholders, is mandated to develop and publish a current and fully costed workplan based on national priorities of the extractive sector in Ghana and aligned with the reporting and Validation deadlines established by the EITI board. The work plan sets out measurable targets and timelines for the implementation of the agreed activities to attain the intended objectives.

The GHEITI Secretariat and the MSG in consultation with key stakeholders in January 2019, jointly developed a comprehensive work plan to guide the implementation of GHEITI's activities for the period January – December, 2019. The work plan seeks to:

- facilitate Ghana's EITI mainstreaming, establishment of Beneficial Ownership (BO) Register for BO regime implementation;
- tackle key fundamental challenges that still confront Ghana's extractive sector;
- contribute to the nation's policy discourse and direction of reducing corruption and achieving Government's economic transformation agenda; and
- help in domestic revenue mobilization by contributing in building a 'Ghana Beyond Aid' using the country's natural resource wealth as a catalyst.

This document lays down the framework that links planned strategic activities, objectives and deliverables with clearly stated responsibilities, budget, timelines and expected outputs for the year. The MSG in order to achieve the work plan's objectives will among others, execute key activities towards ensuring continuous collaboration and engagement with key stakeholders to consolidate gains made in the implementation of beneficial ownership (BO) regime, Ghana commodity trading pilot project, mainstreaming issues, engagement of Artisanal and Small Scale Mining (ASM) Sector players and addressing Ghana's corrective actions identified in the second validation just to mention a few.

In view of this, the work plan has been categorised into the following broad objectives to aid smooth implementation and monitoring.

The objectives include the following:

1. Encourage citizen participation in decisions around resource extraction along the value chain;
2. Strengthen the reporting or disclosure process of natural persons behind the ownership of corporate bodies with a view to reducing corruption and improving natural resource governance;
3. Strengthen framework for domestic revenue mobilization and management in particular, and resource governance in general;
4. Improve routine disclosures of government, SOE and company information (production, export, sub-national transfers, quasi-fiscal expenditures and state participation information) through mainstreaming;
5. Capacity building of the secretariat, MSG and other stakeholders;
6. Show direct and indirect contribution of extractives to the economy; and

7. Enhance transparency and accountability through legislative and institutional reforms in license registers, allocations and systematic disclosures of EITI data as part corporate and government systems.

Justification and scope of the workplan

The current GHEITI workplan further entrenches transparency and accountability along the entire extractives value chain including license allocations, material payments and receipts, revenue collection, management and utilisation with a view to enhancing development outcomes as espoused by the EITI Standard. The implementation of the activities in the work plan is well aligned with national priorities and can contribute effectively towards the achievement of Government Economic Transformation Agenda and 'Building a Ghana beyond Aid' using our natural resource wealth as a vehicle.

Finally, legislating the transparency and accountability provisions of the EITI alongside mainstreaming the initiative and continuous capacity building and stakeholders' engagement on the GHEITI reports will empower the citizenry both at the local and national levels with the right information to participate effectively in decisions around our natural resources.

TABLE 1: 2019 GHEITI ANNUAL WORKPLAN

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
OBJECTIVE 1: ENHANCE CITIZENS PARTICIPATION IN DECISIONS AROUND RESOURCE EXTRACTION ALONG THE VALUE CHAIN	Organize EITI stakeholders' workshops in Ashanti - Kumasi, Brong Ahafo – Sunyani to disseminate the findings and recommendations of the 2015/2016 GHEITI Reports.	Workshop Reports	GHEITI Sec/MSG	Jan. – Mar. 2019	160,000.00	GOGIG, GoG	Awareness created on the GHEITI Reports
	Organize Community/District forum on the 2015/16 GHEITI Reports in Kenyasi.						
	Organise Media engagement with IFEJ/ Editors on the 2016 GHEITI and Ghana Commodity Trading Pilot reports	Media Publication	GHEITI Sec/MSG	Feb. – Mar. 2019	75,000.00	GIZ, GoG	Deeper understanding on the GHEITI Reports
	Engage stakeholders' to validate the 2017/2018 GHEITI reports	Revised 2017/2018 GHEITI reports	GHEITI Sec/MSG	Sept., 2019	120,000.00	SWISS EMB./GIZ/ GoG	Accurate Reports

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Launch the 2017/2018 GHEITI Reports	Report on the launch	GHEITI Sec/MSG	Oct. 2019	70,000.00	GIZ, GoG/NRGI	Increase awareness and access to the GHEITI Reports
	Publication of the summary version of the findings and recommendations of the 2017/18 EITI Reports in the major newspapers	Newspaper	GHEITI Sec/MSG	Nov.- Dec., 2019	40,000.00	GIZ	Increase awareness on the findings and recommendations
	Engage stakeholders on policy brief developed on Government Free Carried Interest in the Mining Sector	Minutes of Meeting	GHEITI Sec/MSG	July - Dec , 2019	85,000.00	NRGI , GoG	Influence policy reforms
	Produce Video Documentary on the impact of GHEITI for Global Conference	Video Documentary	GHEITI Sec/MSG	Jan. – June., 2019	60,000.00	GOG	Increase Awareness on EITI impact
	Produce Branded items for Global Conference	Branded items	GHEITI Sec/MSG	Jan –Jun. 2019	80,000.00	GOG	Increase Awareness and improve visibility of GHEITI

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Orient Sub national level CSOs on the changes in the EITI Standards, Process and the policies.	Orientation report	GHEITI Sec/MSG/CSOs	Mar. – Sept 2019	USD 10,000	WB	Capacity of sub-national CSO's on EITI standards and processes enhanced
	Develop Framework for Mainstreaming EITI data for Mining, Oil and Gas sectors.	Mainstreaming Framework	GHEITI Sec/MSG/OGP	Mar. – Jun 2019	100,000.00	NRGI, GOG	Increase access to GHEITI Information
	Engage Stakeholders on the Ghana EITI Second Validation Outcome	Minutes of Meeting	GHEITI Sec/MSG	Mar. – Jun 2019	90,000.00	SWISS EMB.	Increase awareness on GHEITI Progress.
	Engage with the newly established Chamber of Oil and Gas on the EITI process	Minutes of Meeting	GHEITI Sec/MSG	Mar. – Sept 2019	5,000.00	GOG	Strengthen collaboration with the Oil and Gas Chamber.
OBJECTIVE 2: To strengthen the reporting or disclosure process of natural persons behind the ownership of	Support the coordination and implementation of the beneficial ownership and mainstreaming EITI data as part of government	Minutes and reports of meetings	GHEITI Sec./MSG	April -Dec. 2019	100,000.00	Swiss Emb.	Mainstreaming & BO disclosure meeting reports on follow ups with implementing agencies.

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
corporate bodies with a view to reducing corruption and improving natural resource governance	and company systems						
	Media Stakeholders Engagement in 10 Regions on implementation of beneficial ownership disclosure	Media Publication	GHEITI Sec/MSG/RGD		210,000		Deeper understanding on Beneficial Ownership Disclosure
	Radio Interviews 9 REGIONS	Media Publication	GHEITI Sec/MSG/RGD		36,000.00		Deeper understanding on Beneficial Ownership Disclosure
	Interviews in Accra	Media Publication	GHEITI Sec/MSG/RGD		35,000.00		Deeper understanding on Beneficial Ownership Disclosure
	Newspaper Features	Media Publication	GHEITI Sec/MSG/RGD		8,000.00		Deeper understanding on Beneficial Ownership Disclosure

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Documentary Production on the implementation of beneficial ownership disclosure regime		GHEITI Sec/MSG/RGD		48,000.00		Deeper understanding on Beneficial Ownership (BO) Disclosure
	Production of Radio and TV infomercial		GHEITI Sec/MSG/RGD		30,000.00		Deeper understanding on Beneficial Ownership Disclosure
	Media buying in for placement of Commercial for one month		GHEITI Sec/MSG/RGD		250,000.00		Deeper understanding on Beneficial Ownership Disclosure
	Printing of flyers		GHEITI Sec/MSG/RGD		15,000.00		Deeper understanding on Beneficial Ownership Disclosure
	Engage stakeholders (State, Non-state and Industry players on the BO disclosure and actual data collection		RGD/GHEITI Sec/MSG		300,000.00		Improve stakeholders' understanding and accurate data collection on BO from companies

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Establishing/ Upgrading Electronic register to incorporate BO regime		GHEITI Sec/MSG/RGD	April – Dec. 2019	USD 288,000.00		Deeper understanding on Beneficial Ownership Disclosure
OBJECTIVE 3: STRENGTHEN REVENUE MANAGEMENT AND NATURAL RESOURCE GOVERNANCE	Undertake procurement process for the selection of consultant for the production of 2017/18 GHEITI Reports for Mining, Oil and Gas	Consultants/Firm selected	GHEITI Sec/ MSG	Jan. –July 2019	100,000.00	GoG, WB	Work on the production of the 2017/18 GHEITI Reports begins
	Produce 2017/18 GHEITI Reports for Mining, Oil and Gas	2017/18 GHEITI Reports	GHEITI Sec/ MSG	Jan. - Dec., 2019	USD220,000.00	WB	Information available on receipts and payments
	Produce simplified version of the 2015/16 GHEITI Report (Infographic)	Infographic Report	GHEITI Sec/ MSG	Jan. - June, 2019	25,000.00	GIZ, GoG	Increase understanding and access to GHEITI Information
	Technical review of Draft GHEITI 2017/18 Mining, Oil and Gas reports	Revised GHEITI Mining, Oil and Gas Report	GHEITI Sec/MSG	June – Oct. 2019	65,000.00	GIZ, GoG	Accurate GHEITI 2017/18 Reports.

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Print 1,600 copies of the 2017/18 EITI Reports for outreach and dissemination activities.	Printed GHEITI 2017/18 report	GHEITI Sec/MSG	Dec., 2019	120,000.00	WB, GOG	Reports made available to the general public.
	Print 2000 copies of the reports on Pen Drives						
	Procure a Consultant to produce 2018/2019 Commodity Trading Report	CT Report	GHEITI Sec/MSG	June-Dec., 2019	250,000.00	SWISS EMB., GoG	Increase access to GHEITI Information
	Host International Missions and delegations to discuss EITI implementation in Ghana	Minutes of Meeting	GHEITI Sec/MSG	Jan – Dec 2019	70,000.00	NRGI, GoG	Increase Awareness and coverage
	Mid-Year Review on the progress made on the Implementation of the GHEITI Workplan		GHEITI Sec/MSG	June-July, 2019	75,000.00	SWISS EMB., GoG	Revised workplan

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
Objective 4: To improve routine disclosure of government, SOE and company Information (Production, export, sub-national transfers, quasi fiscal expenditures and state participation information through mainstreaming)	<u>Production and export data:</u> The upgraded Minerals Commission website to include production/export volumes and values per mineral commodity.	Production & export information by volumes and values published on the upgraded website	Minerals Commission/GHEITI Sec/MSG	April, 2019	-	MinCom	The Minerals Commission website provides production volumes and values for each mineral commodity produced and/or exported in the year under review.
	<u>Subnational transfers:</u> The OASL to publish information on disbursements of subnational royalty transfers per LGU on either its website or the MLNR website, in consultation with MDF Secretariat.	Subnational transfers published on website	GHEITI Sec/ MSG/ OASL/MDF Sec	Dec. 2019	-	OASL	The OASL or MLNR website to provide all information listed under Requirement 5.2.a (disaggregated by local government).

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	<p><u>Quasi-fiscal expenditures:</u> The GHEITI MSG to host a meeting between GNPC, GNGC, MoF, State Enterprises Commission, PIAC, Parliament and civil society, with technical expertise from the IMF Office in Ghana, to define a list of quasi-fiscal expenditures undertaken by GNPC and GNGC.</p>	<p>list of quasi-fiscal expenditures undertaken</p>	<p>GHEITI Sec/MSG/GNPC, GNGC, MoF, State Enterprises Commission, PIAC, Parliament and civil society</p>	<p>Oct. 2019</p>	<p>100,000</p>		<p>A clear and comprehensive list of all quasi-fiscal expenditures undertaken by GNPC and GNGC in 2017 and 2018, published in the next EITI Report and on GNPC website.</p>
	<p><u>State participation:</u> GNPC to update the MSG on progress in developing its disclosure policy, focusing on the EITI Requirements and to publish its 2017</p>	<p>Disclosure Policy Developed</p>	<p>GHEITI SEC/MSG/GNPC</p>	<p>Sept. 2019</p>			<p>GNPC to finalise its disclosure policy, covering EITI Requirements 2.6, 4.2, 4.5 and 6.2.</p>

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	audited financial statements.						
	<u>State participation:</u> GHEITI to convene meeting between GNPC, GNGC, MoF together with State Enterprises Commission to clarify statutory financial relations and disclose these on their respective websites.	Website publication	GHEITI Sec/MSG/GNPC/GNGC/MoF	August, 2019	10,000.00	GOG	The GNPC and GNGC websites to provide comprehensive overviews of their respective financial relations with the government (i.e. rules and regulations related to distribution of profits, retained earnings, reinvestments, third party (debt and equity) financing.

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Organise meetings with EMT, Office of the Snr. Minister, NDPC and Oil and Gas to discuss EITI	Minutes of Meeting	GHEITI Sec./MSG	Mar. – Sept, 2019	20,000.00	GOG	Reports on meetings to secure buy-in establish visibility of the EITI within the relevant high level institutions
	Organise a meeting between GHEITI and Energy, Oil & Gas Unit of Economic Strategy and Research Division (ESRD) to discuss collaboration on commodity trading reporting	Minutes of meeting	GHEITI Sec./MSG	Feb –Aug., 2019	2,000.00	GOG	Ghana commodity trading pilot report reviewed and the way forward regarding sustainability established.
	Technical round table meeting to develop the 2017/2018 Data Reporting Template	Minutes of meeting	GHEITI Sec./MSG	July, 2019	35,000.00	GIZ,GOG	Data Reporting Template developed

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	GHEITI Retreat for MSG Members for Programme review	Workshop Report	GHEITI Sec/MSG	December, 2019	85,000.00	GIZ/GoG	Programme review for MSG
OBJECTIVE 5: CAPACITY BUILDING OF THE SECRETARIAT, MSG AND OTHER STAKEHOLDERS	Ensure Ghana's Participation in key EITI Global Conferences and other Seminars	Participation Reports	GHEITI Sec/ MSG/	Feb – Dec 2019	100,000.00	GIZ	GHEITI abreast with International Best Practices in Extractives
	Train relevant sub national level reporting Institutions on the EITI reporting template	Training report	GHEITI Sec./MSG	May-Aug, 2019	70,000.00	GIZ /SWISS EMB./GoG	Enhanced Capacity
	Train MSG Members in courses relevant to Natural resources management in Ghana in Oil /Gas Accounting/ Finance and Contract	Training Report	GHEITI Sec/MSG	Sept. – Dec 2019	100,000.00	SWISS EMB./Ext. Hub	Enhanced Capacity
	Engage MSG Members in :	Workshop Report	GHEITI Sec/MSG	Sept. – Dec. 2019	90,000.00	SWISS EMB.	Enhanced Capacity

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	-Mining Development Fund Activities; -Gold Assaying activities of the PMMC; -Mining Income Investment ACT; -Licensing Bidding round; -Ghana Integrated Bauxite Aluminum Project						
OBJECTIVE 6: SHOW DIRECT AND INDIRECT CONTRIBUTION OF EXTRACTIVES TO THE ECONOMY	Follow-up with key stakeholders including Audit Service and Office of the Administrator of Stool Lands on the implementation of the findings and recommendations of Mining, Oil and Gas EITI reports.	Minutes of Meeting	GHEITI Sec/MSG/CEDA	November, 2019	120,000.00	GIZ, SWISS EMB. & GoG	Inform policy
	Develop one (1) policy brief on key issues in the extractive sector	Policy Papers	GHEITI Sec/MSG	July - Dec , 2019	20,000.00	GOG, Extractive Hub	Increase awareness on GHEITI Reports

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Production of the 2018 Annual Progress Report	Annual Progress Report	GHEITI Sec/MSG	March-June 2019	15,000.00	GOG	Report made available to the Int. Sec and the public
OBJECTIVE 7: ENHANCED TRANSPARENCY IN LICENSE ALLOCATIONS THROUGH MAINSTREAMING	Licensing: Update MCAS with information on the first-come-first-served process for mining license awards, including technical and financial criteria, and license transfers.	MCAs updated	GHEITI Sec/MSG/Minerals Commission	April, 2019		MinCom	The MCAS system (or new Minerals Commission website) to provide all information on the statutory process for mining license allocations and transfers listed under Requirement 2.2.a.

OBJECTIVE	ACTIVITIES	OUTPUT	RESPONSIBLE PARTY	TIMELINE	COST (GHS)	FUNDING SOURCE	OUTCOMES
	Licensing: Update Petroleum Commission (PC) website with information on the process for awarding oil and gas licenses through direct negotiations, including technical and financial criteria, and for transferring participating interests.	Website updated	GHEITI Sec/MSG/Petroleum Commission	April, 2019		PC	The Petroleum Register (or Petroleum Commission website) to provide all information on the statutory process for oil and gas license allocations and transfers listed under Requirement 2.2.a.