EITI Workshop for the MSG with support of Soros Foundation Kazakhstan
17-18 November, Astana, Kazakhstan

Time	Session
17 November 2016	
Beneficial Ownership Workshop	
09:00 – 09:30	Opening & introductions (Agenda overview)
9:30 – 10:30	**Providing an overview on beneficial ownership** • What is beneficial ownership & what are the EITI provisions on beneficial ownership? *(Presentation by the International Secretariat)* • Beneficial Ownership in Kazakhstan – Presentation of the draft roadmap and key issues (*Presentation by the Azamat Shalabayev tbc*)
10:30-12:00	**Embedding Beneficial Ownership disclosure into the Code on Subsoil Use: Definition of beneficial owners (including thresholds)** • International practice • Identifying suitable approach in Kazakhstan *Presentation (45'), plenary discussion (30') and conclusions (15')* *Facilitated by Azamat Shalabayev and Rosa Sautova*
12.00 – 12.15	**Break**
12.15 – 13.15	**Embedding Beneficial Ownership disclosure into the Code on Subsoil Use: Determining level of detail to be disclosed** • International practice • "Pro et Contra": arguments for and against • Identifying suitable approach in Kazakhstan • Stakeholders views and concerns *Presentation (15'), group work (15'), report back and conclusions (30')* *Facilitated by Azamat Shalabayev and Rosa Sautova*
13.15 – 14.00	**Lunch**
14.00 – 14.45	**Embedding Beneficial Ownership disclosure into the Code on Subsoil Use: Data assurance and verification** • International practice • Identifying suitable approach in Kazakhstan *Presentation (20'), plenary discussion (15') and conclusions (15')* *Facilitated by Azamat Shalabayev and Rosa Sautova*
14.45 – 15.30	**How to collect data?** • Long-term perspective: building a national register, institutional set up • Short-term approach: piloting disclosures through the EITI report • International practice *Plenary discussion and next steps for Kazakhstan* *Facilitated by Azamat Shalabayev and Rosa Sautova*
15:30-16:15	***Considering timeline and next steps, responsibilities, capacity building needs, technical/financial assistance needs.*** ***Discussing other concerns and weak sides*** *Presentation and plenary discussion*

	Final conclusion and next steps
16.15 – 16.30	**Break**
16.30 – 18.00	**Understanding Validation** *Presentation by EITI International Secretariat* - The purpose of Validation - How the EITI Requirements are assessed - Impact assessment - Key steps in the Validation process including administrative procedures - The role and responsibilities of the MSG, the International Secretariat and the Board in the Validation process - Possible outcomes of Validation Q&A

18 November 2016
Pre-Validation Workshop

09.00 – 10.20	**Pre-Validation self-assessment exercise: MSG oversight** This session will evaluate constituency engagements as well as MSG TORs and workplans. - Brief recap of the EITI requirements on MSG oversight (EITI Requirement 1.1-1.4) - Explanation of the group exercise - Break out group discussions: Constituency engagement. Participants will be divided by constituencies (government, companies and civil society) with one "opponent" from other constituency. Groups will evaluate their engagement and justify that they have met requirements. 30'group work + 30' presentations and discussion Assigned secretary summarises corrective actions 10'
10.20 – 11.30	**Pre-Validation self-assessment exercise: MSG oversight (continuation)** • MSG functioning. Groups will evaluate the workplan and MSG ToRs against the EITI requirements. 30' review + 30' presentation Assigned secretary summarises corrective actions 10'
11.30 – 11.45	Break
11.45 – 12.45	**Pre-Validation self-assessment exercise: EITI Reporting** This session will evaluate EITI reports against the EITI Standard, according to five topics. Each topic will be discussed in groups (groups will consist of representatives from each constituency). - Brief recap of the relevant EITI requirements - Break out groups (each group will receive a task to assess particular requirements) • Topic 1. Licensing and contracts • Topic 2: Production and exports; Revenue allocations • Topic 3: Social and economic contribution • Topic 4: Revenue collection

	1 hour group work + 45' presentations
12.45 – 13.45	Lunch
13.45 – 14.10	**Pre-Validation self-assessment exercise: EITI Reporting (continuation)** Groups report back 45' Assigned secretary summarises corrective actions 10'
14.10 – 15.30	**Pre- Validation self-assessment exercise: outcomes and impact** This session will evaluate the outcomes and impact of implementation, including annual activity reports. - Brief recap of the relevant EITI requirements - Explanation of group exercise • Outcomes and impact: 7.1 public debate, 7.2 data accessibility, 7.3 lessons learnt and recommendations (3 groups) 30' group work + 30' presentations Assigned secretary summarises corrective actions 10'
15.30 – 16.00	**Break**
16.00 – 17.30	**Remedial action planning** The purpose of this session is to develop a remedial action plan for quick remedial actions prior to validation. - Recap of areas that require further work prior to Validation - Outcomes and impact of EITI implementation Plenary discussion (national secretariat to document the outcomes) Write up action plan: agree actions, timeline and responsibilities.
17.30 – 18.00	Wrap up and conclusions