

# Draft Agenda

## Tuesday 13 February 2018

- 09:00**            **Implementation deep dive: Mainstreaming**  
*Progress and lessons learnt from implementing countries*
- 11:00**            **39-1 Welcome by the Chair and adoption of the agenda**  
*Board Paper 39-1-A Draft agenda*  
*Board Paper 39-1-B Board meeting participant list*
- 11:10**            **39-2 Report from the Secretariat**  
*Board Paper 39-2-A Implementation Progress Report*  
*Board Paper 39-2-B Outreach Progress Report*
- 12:10**            **39-3 Report from the World Bank**  
*Board Paper 39-3 Report from the World Bank*
- 12:40**            **Lunch**
- 13:30**            **39-4 Report from the Implementation Committee**  
*Board paper 39-4-A Encouraging systematic disclosure*  
*Board paper 39-4-B Review of the application of Requirement 8.3.c.i*  
*Board paper 39-4-C Assessment of extension requests*  
*Board paper 39-4-D Request for adapted implementation: Ukraine*
- 14:45**            **39-5 Report from the Validation Committee**  
*Board paper 39-5-A Validation of Albania*  
*Board paper 39-5-B Validation of Burkina Faso*  
*Board paper 39-5-C Validation of Cameroon*  
*Board paper 39-5-D Validation of Kazakhstan*  
*Board paper 39-5-E Validation of Mongolia*  
*Board paper 39-5-F Validation of Republic of Congo*  
*Board paper 39-5-G Validation of Senegal*  
*Board paper 39-5-H Validation of Timor-Leste*  
*Board paper 39-5-I Validation of Togo*

**16:30**            **Session ends**

## **Wednesday 14 February 2018**

- 09:00**            **39-5 Report from the Validation Committee continues**  
*Board paper 39-5-J Lessons Learned from the 2016 & 2017 Validations*
- 11:00**            **39-6 Report from the Governance and Oversight Committee**  
*Board paper 39-6 EITI Constituency consultations recommendations*
- 12:00**            **Lunch**
- 13:00**            **39-7 Report from the Finance Committee**  
*Board Paper 39-7-A 2017 Annual Accounts and Q1 2018 update*  
*Board Paper 39-7-B Remuneration review*
- 13:35**            **39-8 Report from the Audit Committee**  
*Board Paper 39-8 2017 Report from the Audit Committee*
- 13:45**            **39-9 Next Board meeting**
- 13:55**            **39-10 Any other business**
- 14:00**            **Close**

**Summary of actions from previous Board meetings**

Note: In Berlin, the Board agreed to include, in future Board agendas, a summary of action points agreed at previous meetings and details on their current status. In Lima, the Board agreed the update should list all actions from the previous meeting and action items from earlier meetings that were not yet complete.

Agenda item	Action	Status
<b>Action items from the 38<sup>th</sup> Board Meeting, 26-27 October 2017, Manila</b>		
38-4-A	The International Secretariat to write to the Champion of Dominican Republic-EITI Minister Antonio Isa-Conde to acknowledge publication of the report and conclusion of the extension request.	Complete
38-4-B	The Chair to write to the Government of Yemen announcing the Board's decision to delist Yemen.	Complete
38-4-C	The Secretariat to conduct outreach to SOEs and experts, and to report to the Implementation Committee on progress.	In progress
38-4-E	The Chair to write to the Government of Norway announcing the Board's decision on accepting the mainstreaming application and request for adapted implementation in Norway.	Complete
38-5-A	The Chair to write to the Government of Guyana announcing the Board's decision to accept Guyana as EITI candidate country.	Complete
38-5-B	The Chair to write to the Government of Mexico announcing the Board's decision to accept Mexico as EITI candidate country.	Complete
38-6-A	The Chair to write to the Government of Mozambique announcing the Board's decision about Mozambique's Validation.	Complete
38-6-B	The International Secretariat to amend the proposed Board statement in paper 38-6-B to emphasise the need for continuous government efforts to ensure that there were no obstacles to civil society participation in the EITI process.	In progress
38-6-B	The Chair to write to the Government of Honduras announcing the Board's decision about Honduras' Validation.	Complete
38-6-C	The Chair to write to the Government of Tanzania announcing the Board's decision about Tanzania's Validation.	Complete
38-6-D	The Chair to write to the Government of Zambia announcing the Board's decision about Zambia's Validation.	Complete
38-6-E	The Chair to write to the Government announcing the Board's decision about Iraq's Validation.	Complete
38-6-F	The Chair to write to the Government announcing the Board's decision about Niger's Validation.	Complete
38-6-G	The Secretariat to update the corrective actions in paper 38-6-G in light of the Board's approval of Norway's mainstreaming application and request for adapted implementation for consideration by the Validation Committee.	Complete
38-7-A	The Governance and Oversight Committee to continue working on the EITI Grievance Mechanisms paper before it is resubmitted to the Board.	In progress
38-9	Board members to submit further comments in writing by 10 November 2017. International Secretariat to submit the 2018 work plan for approval via Board circular.	Complete
38-9	The International Secretariat to convene a working group to update the key performance indicators.	Complete
<b>Incomplete action items from previous Board meetings</b>		

<b>Action items from the 37<sup>th</sup> Board Meeting, 23-24 May 2017, Oslo, Norway</b>		
37-3-B	The Board agreed on the proposals in Paper 37-3-B, including that the Board conducts a self-assessment every two years and that the Governance and Oversight Committee works with the Chair and Board Members to ensure a high rate of participation by Board Members.	Ongoing
<b>Action items from the 36<sup>th</sup> Board Meeting, 8-9 March 2017 in Bogota, Colombia</b>		
36-4-B	In line with the approach outlined in the proposal, the Implementation Committee to review current project level reporting practices by implementing countries with a view to developing recommendations for revising requirement 4.7, reviewing considerations related to the payments to be covered by the requirement, and developing guidance on the implementation of the requirement and a transition schedule for Validation.	Ongoing
<b>Action items from the 35<sup>th</sup> Board Meeting, 25-26 October 2016, Astana, Kazakhstan</b>		
35-2-A	The Rapid Response Committee to closely monitor the situation in Ethiopia and report back to the Board as needed.	Ongoing
35-9-B	Supporting countries to finalise discussions on a common position on the EITI funding review, ahead of the 36th Board meeting.	Ongoing
35-8	The Board to review the wording on proxies in greater detail before making any decision to include this in the Board manual.	Ongoing
35-4-C	The International Secretariat to implement the mainstreaming action plan as part of the 2017 workplan.	In progress, through 2018 Work Plan
<b>Action items from the 34<sup>th</sup> Board meeting, 1-2 June 2016, Oslo, Norway</b>		
34-2	The Implementation Committee to consider whether sustained instability and violence like that currently experienced by Yemen may affect the status of countries after a certain point.	Complete
AOB	The International Secretariat will aim to send Committee papers at least five days ahead of Committee meetings.	Ongoing
AOB	The Board to consider holding a Board retreat in the first half of 2017.	Complete
<b>Action items from the 32<sup>nd</sup> Board Meeting, 23 February 2016, Lima, Peru</b>		
32-4	Recommendation to the new Board to undertake a review of the nominations procedures for each constituency.	Ongoing
32-5-A	New Board to consider review of constituency guidelines.	In progress
32-5-B	Validation to examine whether the MSG and government had taken all measures under their control to ensure all companies reported.	Ongoing
<b>Action items from the 31<sup>th</sup> Board Meeting, 9-10 December 2015, Kiev, Ukraine</b>		
31-2-A	The Board recommends that the new Board considers the issue of company participation in US.	N/A – US no longer implements the EITI
31-8-B	The Secretariat to establish a technical working group to develop EITI data standards for consideration by the EITI Board.	Pending
31-9	African implementing countries to continue outreach within the region.	Ongoing
<b>Actions from the 30<sup>th</sup> Board Meeting, 21-22 October, Berne, Switzerland</b>		
30-2-A	The Implementation Committee to discuss the suspension of CAR in more detail.	In progress
30-2-A	The company constituency to consider the challenge and implications of certain EITI Supporting Companies not reporting in implementing countries like Colombia and the US.	Pending
30-2-B	The Implementation Committee to consider the issue of EITI reporting in territories affected by conflict and potential implications under international law.	Pending

30-3	The World Bank to circulate the EGPS work plan and budget to the Board, including minutes of the first EGPS meeting on Thursday 22 October.	Pending
30-3	Board members to assist the World Bank in encouraging donors to contribute to the EGPS.	Ongoing
<b>Action items from the 29<sup>th</sup> Board Meeting, 14-15 April 2015, Brazzaville, Republic of Congo</b>		
29-2-A	The Secretariat to inform through Board circular when correspondence for the Board is received and to upload documents to the internal website.	Ongoing
29-3-B	The Validation Committee to be informed of any Validation extension requests.	Ongoing
29-4	Future Board papers to include a paper from the World Bank.	Ongoing
<b>Actions items from the 27<sup>th</sup> Board Meeting, 1-2 July 2014, Mexico City</b>		
27-3	The Rapid Response Committee to assess the situation in PNG.	Not completed. Redundant.
27-8	Governance Committee to consider recommending a policy on Committee attendance.	In progress
<b>Actions items from the 25<sup>th</sup> Board Meeting, 16-17 October 2013, Abidjan</b>		
25-3	Further consideration should be given by the Governance Committee to how to manage potential conflicts of interest in that the Secretariat both coaches and supports candidate countries and carries out Secretariat Reviews.	In progress
<b>Actions items from the 24<sup>th</sup> Board Meeting, 24 May 2013, Sydney</b>		
24-5	Committees to consider drafting work plans to be presented to the Board.	Ongoing
<b>Action items from the 18<sup>th</sup> Board Meeting, 25 October 2011, Jakarta</b>		
18-4	The Secretariat to sketch next steps towards a firmer UN commitment to the EITI.	Ongoing

<b>Decisions taken via Board circulars after the 36<sup>th</sup> Board meeting, 8-9 March 2017, Bogota, Colombia.</b>		
BC 240	11.10.2017	Holenn Agnong Marie Thérèse to succeed Mack Dumba as an EITI National Coordinator in the Democratic Republic of Congo and subsequently as an EITI Board member as of 20 October 2017.
BC 240	11.10.2017	Chris Davy of the U.S. State Department to take up the alternate Board seat to Mark Pearson as of 20 October 2017.
BC 240	11.10.2017	Afghanistan's Validation is extended by four months as of 18 October 2017 and will begin on 1 November 2017.
BC 242	27.11.2017	Meeting minutes of the 38 <sup>th</sup> Board meeting in Manila are considered final as of 4 December 2017.
BC 242	27.11.2017	The updated 2018 Work plan with a budget of USD 6.0m was approved as of 4 December.
BC 242	27.11.2017	EITI Board agreed that Norway has made meaningful progress in implementing the 2016 EITI Standard, with 12 months to undertake corrective actions.
BC 242	27.11.2017	EITI Board agreed that Colombia's early Validation starts on 1 January 2018.
BC 243	13.12.2017	Terms of Reference for the EITI Nominations Committee is approved as of 20 December 2017.
BC 243	13.12.2017	Terms of Reference for the Recruitment procedure for the EITI Executive Director is approved as of 20 December 2017.
BC 243	13.12.2017	Terms of Reference for 2018 Secretariat Remuneration Review is approved as of 20 December 2017.
BC 244	16.01.2018	Ethiopia's suspension is lifted as of 23 January 2018.
BC 244	16.01.2018	41st Board meeting is agreed to take place on 30-31 October 2018
BC 244	16.01.2018	Jana Morgan, Director of Advocacy and Campaigns at the International Corporate Accountability Roundtable (ICAR) to succeed Wendy Tyrrell as Dani's alternate as of 26 January 2018.

BC 244	16.01.2018	EITI Observers Policy is approved as of 26 January 2018
BC 244	16.01.2018	Terms of Reference for a review of EITI grievance procedures is approved as of 26 January 2018.