

## Board Paper 9-1

# Agenda, draft

EITI International Secretariat Oslo, 1 May 2009

## Thursday 14 May

14:00 9-1 Welcome and adoption of agenda

14:10 9-2 Board induction

Four core objectives of this agenda item have been identified:

1. To introduce and discuss the roles and responsibilities of Board Members, with a general introduction by legal counsel, who will address relevant legal obligations;
2. To introduce, in particular to new Board Members, the governance practices, rules and voting procedures previously established by the Board;
3. To discuss the terms of reference and responsibilities of the Board Committees; and
4. To make the Chairman, representatives of the Governance Committee and Secretariat available to discuss questions from Board Members about Board Member responsibilities and procedures.

After some brief introductory remarks by Peter Eigen and Julie McDowell, Barry Metzger, Partner Baker and McKenzie LLP New York, has agreed to address us and present good governance practices for multi-stakeholder Boards.

Discussion of the rules and procedures of the EITI Board

Topics to include: Legal role of the Board; decision-making procedures, including voting; Board meetings, including preparations and follow-up; Board committees; funding of Board activities; and review and oversight.

16:10 Coffee Break

16:30 9-3 Implementation and progress update  
Board paper 9-3-A Implementation and Outreach Progress Report

- 17:30 Meeting with World Bank and IMF Executive Directors
- Briefing by the EITI Chair and Board Members to the Executive Directors of IMF and WBG, focusing on EITI progress so far and the key challenges in increasing transparency in the extractive sectors through the EITI process.
- 19:00 Reception, location to be confirmed

## Friday 15 May

- 8:30 Board Special Session with National Coordinators
- 8:30 Debrief National Coordinators' meeting (reported by a nominated national coordinator to be confirmed)
- 8:45 Reporting status (reported by a nominated national coordinator to be confirmed)
- 9:00 Validation issues (reported by a nominated national coordinator to be confirmed)
- 9:30 Discussion
- 10:00 Continued country-by-country discussions over coffee
- Resumption of formal Board Meeting
- 10:30 9-3 Continued: Implementation progress update wrap-up  
Board paper 9-3-B Report from Validation Committee Meeting
- 11:30 9-4 EITI candidacy applications: Albania, Burkina Faso and Mozambique, Zambia  
Board paper 9-4 Candidate Applications
- 13:00 Lunch
- 14:00 9-5 Report by the Governance Committee  
Board paper 9-5-A The EITI Mandate – Decision proposed  
Board paper 9-5-B Board Committees- Decision proposed
- 14:30 9-6 Nominations Committee terms of reference
- 15:00 9-7 Protection of Civil Society Representatives  
Board paper 9-7 Protection of Civil Society Representatives – Discussion only
- 15:15 9-8 Improved EITI Reporting  
Briefing from a World Bank led process aimed at improved EITI reporting
- 15:45 9-9 Any other business
- 16:00 Close