

EITI Work Planning a tool for strengthening results and relevance

23 January 2022



The global standard for the good governance
of oil, gas and mineral resources.

Agenda

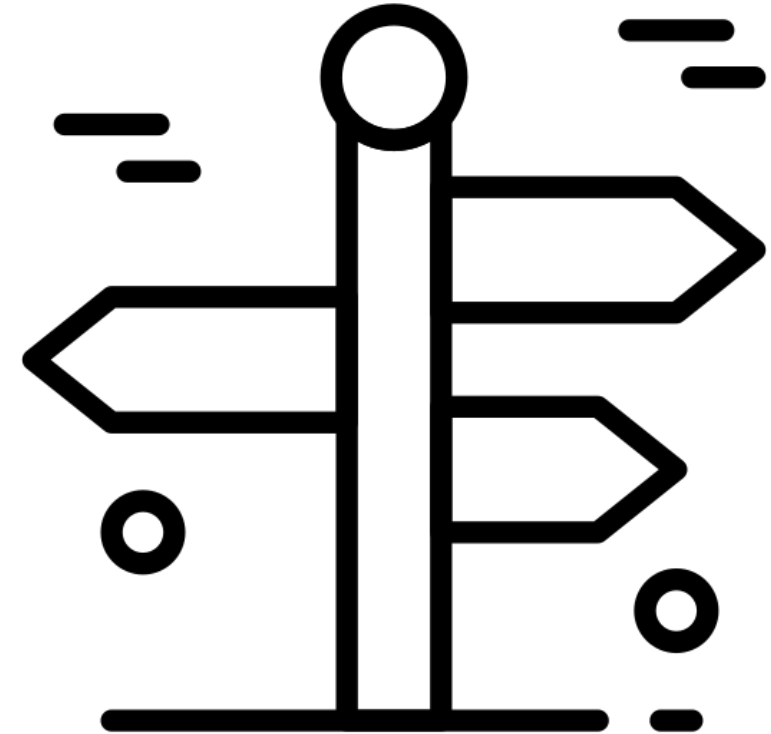
- Meaningful implementation: national context and priorities
- The importance of stakeholder consultation
- EITI Standard Requirement 1.5 on Work Plans
- New Guidance from the International Secretariat
- Questions, support, and next steps

Work plans for more meaningful implementation

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Why do we need work plans

- Work plans should answer the most existential question:
 - *Why do we implement the EITI in our country?*
- Then, they should answer how we reach those goals
 - *What do we want to accomplish and how?*
 - *Who is responsible/accountable?*
 - *What are we missing? Why?*
- Work plans must have room to change course, according to the **priorities** defined by the MSG.
- Work plans must also have room to evaluate the journey.
 - *Are we there yet? What's missing?*
 - *Has the journey been good? What shall we change?*



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from the Noun Project

Requirement 1.5 on national relevance

The multi-stakeholder group is required to maintain a current work plan [...]. The work plan must:

- a) Set EITI implementation objectives that are linked to the EITI Principles and reflect national priorities for the extractive industries [...]
- b) Include measurable and time bound activities to achieve the agreed objectives [...]

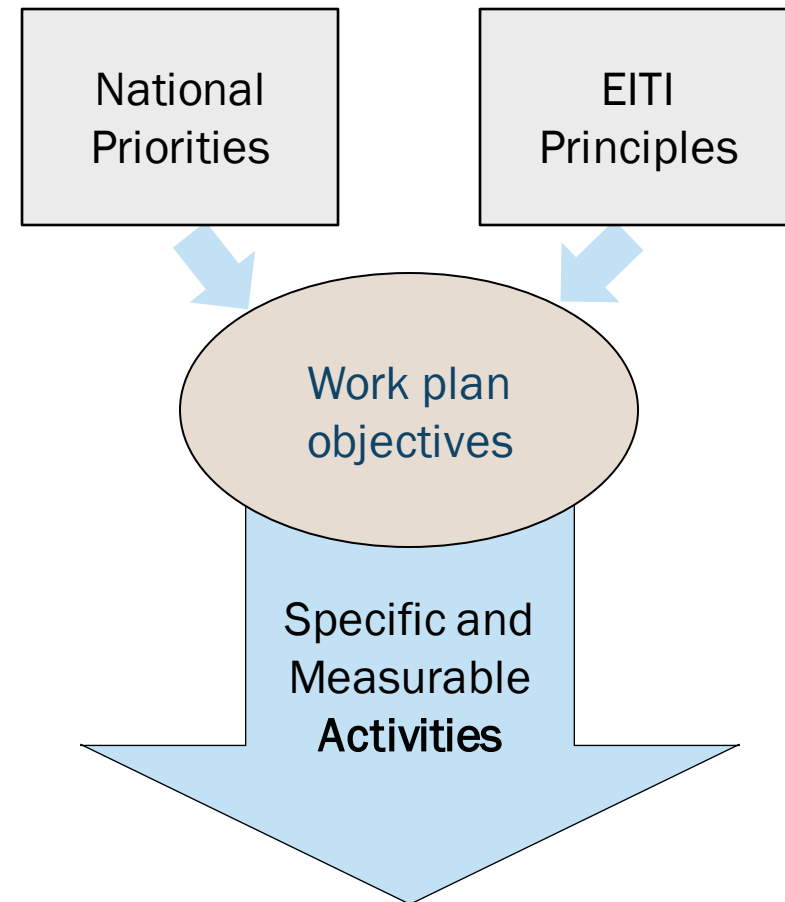
Adapted implementation
and focus on exploration

National relevance in the EITI Standard

Requirement 1.5:

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Benefits of strengthening national relevance

Anchoring EITI work plans and implementation in national priorities can help to

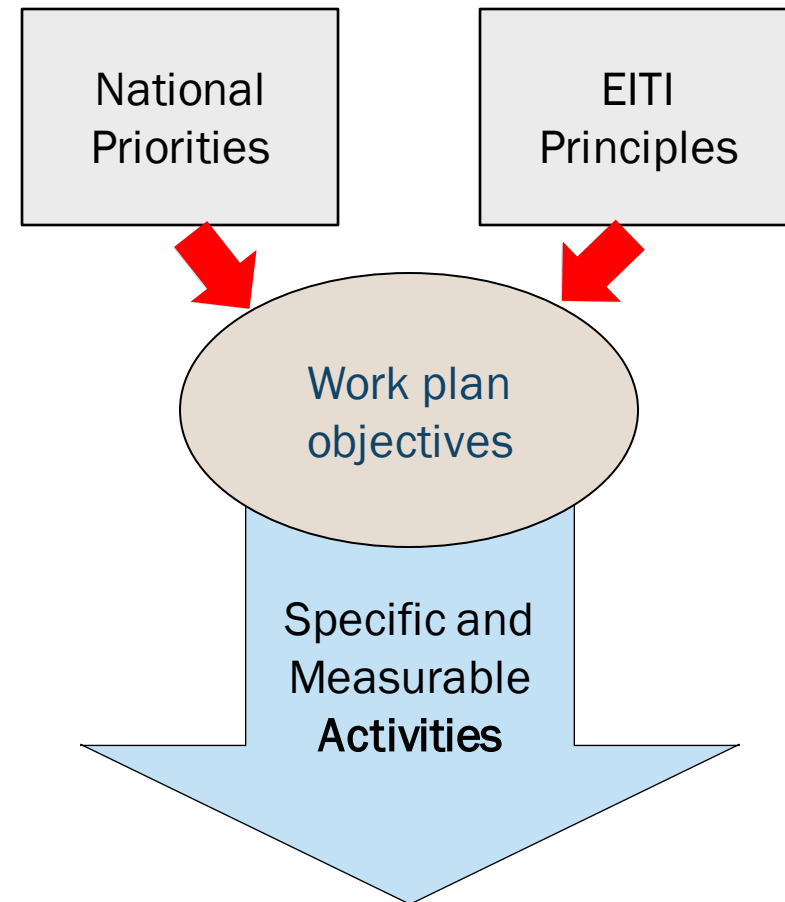
- secure **buy-in and support** from key stakeholders
- ensure that the EITI is **coherent and complementary** to other efforts.
- coordinate and secure **resources**
- **deliver results** that meet national demand and contribute to solving **actual problems**

The importance of stakeholder consultation

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Consultation in developing a workplan

- Who are the most relevant stakeholders for EITI implementation?
- What do they think are the national priorities for the extractives sector?
- How do they experience current disclosure practices?
- Mapping stakeholders and input can help identify obstacles and opportunities
- Inclusive planning facilitates meaningful activities and results.



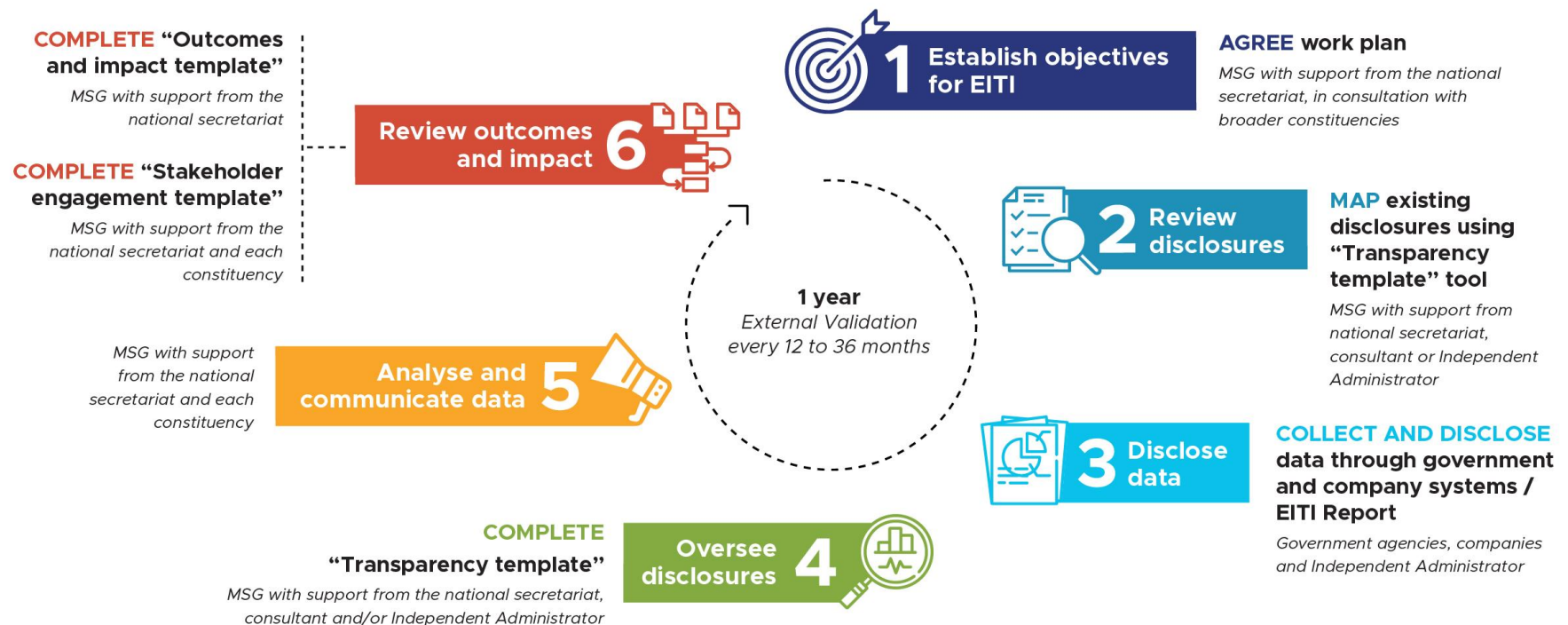
Consultation in monitoring and reviewing

- The work plan must be disseminated widely
- Stakeholders should be able to comment on implementation of the work plan
- Stakeholders should be invited to participate in the annual review of EITI implementation

The Virtuous Cycle

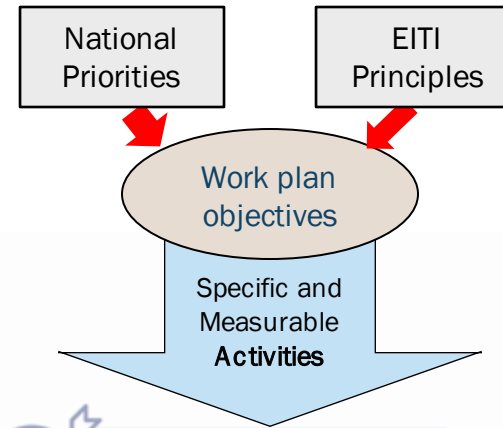
Annual disclosure cycle

Maximising and evaluating impact of EITI disclosures



The Virtuous Cycle

Input to annual review of outcomes and impact



Annual disclosure cycle
Maximising and evaluating impact of EITI disclosures

COMPLETE "Outcomes and impact template"
MSG with support from national secretariat

COMPLETE "Stakeholder engagement template"
MSG with support from national secretariat and broader constituencies

MSG with support from the national secretariat and each constituency

BENEFITS

1. National relevance and support
2. Better results
3. Coordinate/secure funding
4. Hold the EITI accountable.

1 Establish objectives

AGREE work plan

MSG with support from the national secretariat, in consultation with broader constituencies

2 Review disclosures

MAP existing disclosures using "Transparency template" tool

MSG with support from national secretariat, consultant or Independent Administrator

Disclose data

COLLECT AND DISCLOSE data through government and company systems / EITI Report

Government agencies, companies and Independent Administrator

COMPLETE
"Transparency template"

Oversee disclosures

4

MSG with support from the national secretariat, consultant and/or Independent Administrator

Monitoring and evaluation

About Work Planning and Req 1.5

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Requirement 1.5

Many details and requirements



1.5 Work plan

Detailed guidance on requirement 1.5

The multi-stakeholder group is required to maintain a current work plan, fully costed and aligned with the reporting and Validation deadlines established by the EITI Board. The work plan must:

- a) Set EITI implementation objectives that are linked to the EITI Principles and reflect national priorities for the extractive industries. The multi-stakeholder group should address the steps needed to mainstream EITI implementation in company and government systems. Multi-stakeholder groups are encouraged to explore innovative approaches to extending EITI implementation to inform public debate about natural resource governance and encourage high standards of transparency and accountability in public life, government operations and in business.
- b) Reflect the results of consultations with key stakeholders, and be endorsed by the multi-stakeholder group.
- c) Include measurable and time bound activities to achieve the agreed objectives. The scope of EITI implementation should be tailored to contribute to the desired objectives that have been identified during the consultation process. The work plan must:
 - i. Assess and outline plans to address any potential capacity constraints in government agencies, companies and civil society that may be an obstacle to effective EITI implementation.
 - ii. Address the scope of EITI implementation, including plans for strengthening systematic disclosures and addressing technical aspects of reporting, such as comprehensiveness and data reliability (4.1 and 4.9).
 - iii. Identify and outline plans to address any potential legal or regulatory obstacles to EITI implementation, including, if applicable, any plans to incorporate the EITI Requirements within national legislation or regulation.
 - iv. Outline the multi-stakeholder group's plans for implementing the recommendations from EITI implementation and Validation.
 - v. Outline plans for disclosing contracts in accordance with Requirement 2.4(b) and beneficial ownership information in accordance with Requirement 2.5(c)-(f), including milestones and deadlines.
- d) Identify domestic and external sources of funding and technical assistance where appropriate in order to ensure timely implementation of the agreed work plan.
- e) Be made widely available to the public, for example published on the national EITI website and/or other relevant ministry and agency websites, in print media or in places that are easily accessible to the public.
- f) Be reviewed and updated annually. In reviewing the work plan, the multi-stakeholder group should consider extending the detail and scope of EITI implementation. In accordance with Requirement 1.4 (b), the multi-stakeholder group is required to document its discussions and decisions.
- g) Include a timetable for implementation that is aligned with the deadlines established by the EITI Board (section 4 - EITI Board oversight of EITI implementation) and that takes into account administrative requirements such as procurement processes and funding.

Requirement 1.5 in summary

The WP must	Activities in the WP must
be current, reviewed and updated annually	Be tailored to objectives
be endorsed by the MSG	Reflect stakeholder consultations
Set objectives linked to the EITI Principles and national priorities	Address capacity constraints
Reflect the results of consultations with key stakeholders	Address plans for strengthening systematic disclosures
Be fully costed and identify sources of funding and assistance	Address technical aspects (comprehensiveness & data reliability)
Be disseminated widely	Address legal or regulatory obstacles
Include a timetable for implementation	Address plans for implementing the recommendations
Include activities measurable and time bound	Address disclosing contracts
	Address beneficial ownership, including milestones and deadlines

Areas for improvement on last work plans

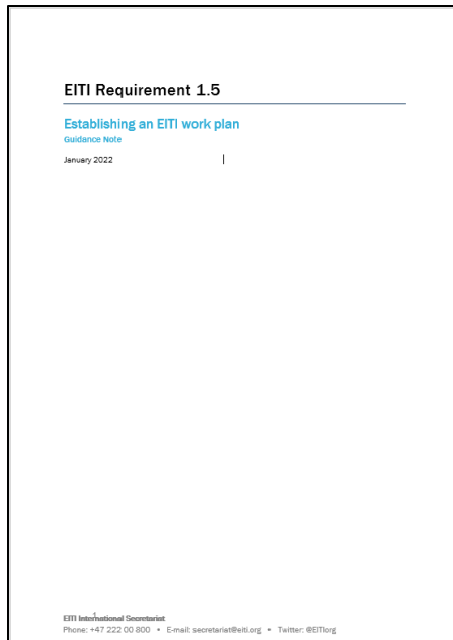
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How to do it

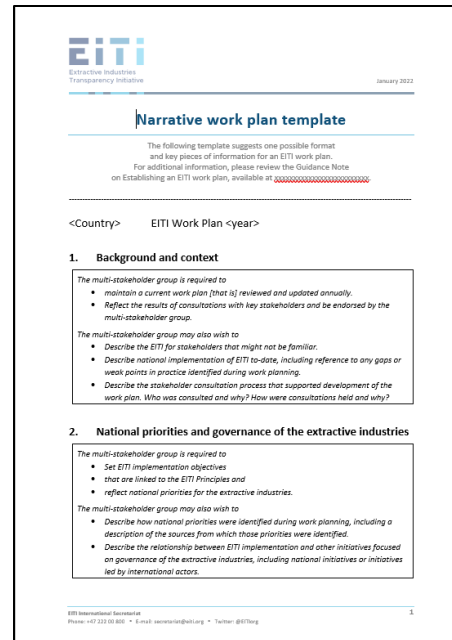
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Updated Guidance Note: 3 tools

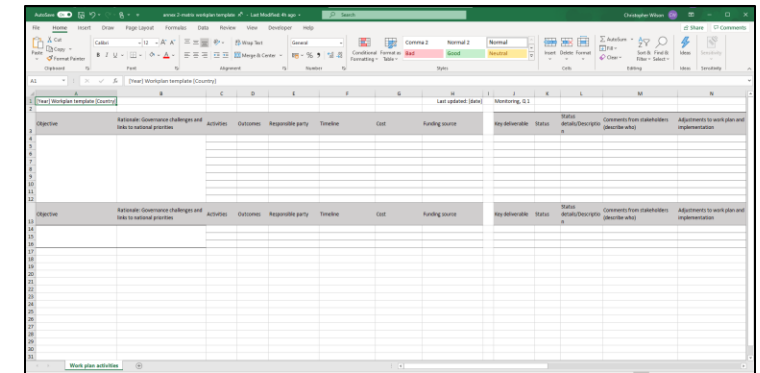
Guidance Note (28pgs)



Annex 1: Narrative Template



Annex 2: Matrix Template



Template for Narrative Work Plans

How to use it:

- facilitate planning and discussion in the MSG
- structure presentation and rationale

Each section provides guidance on

- content that is required by the EITI Standard
- content that the MSG may wish to consider

Sections

1. Background and context
2. National priorities and governance of the extractive industries
3. Activities
4. Budget and funding
5. Dissemination and communication
6. Monitoring and review
7. Milestones and timelines

Template for Matrix Work Plans

How to use it:

- Clearly present key information about activities for each objective
- Monitor implementation on a quarterly basis (optional)

Activity planning

1. Objective
2. Rationale
3. Activities
4. Outcomes
5. Responsible party
6. Timeline
7. Cost
8. Funding source

Monitoring by Quarter

1. Key deliverable
2. Status
3. Status details
4. Comments from stakeholders
5. Adjustments

The extra mile

BENEFITS

1. Relevance and support in national political context
2. Better results
3. Coordinate/secure funding
4. Hold the EITI accountable.



To strengthen work planning and review cycles

- Rigorously debate national priorities and how they are reflected in EITI implementation
- Engage broadly and innovative ways with external stakeholders
- Incorporate monitoring, evaluation, and learning frameworks
- Use SMART criteria for all activities, targets and objectives

Next steps and support



Step 1 Organise and prepare

Developing a results-oriented work plan which reflects views from key stakeholders requires time and effort, but has important benefits related to stakeholder engagement, learning and accountability,

QUESTIONS

- Who is responsible for work planning?
- How much time and what resources will be needed to produce a robust work plan?
- Who are the key stakeholders to consult and how can their views be captured?

Support from the International Secretariat

- Guidance Note and Work Plan Templates
 - Support through country manager
- Trainings and document review on request



Extractive Industries
Transparency Initiative

www.eiti.org
@EITlorg

AUTHOR Christopher Wilson

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OCCASION Webinar on developing a workplan

E-MAIL CWilson@eiti.org **PHONE** +47 22 20 08 00

ADDRESS EITI International Secretariat, Rådhusgata 26, 0151 Oslo, Norway