**Group Worksheet**

| **EITI requirement/ disclosure** | **Prioritization** | **Coverage** | **Format** | **Engagement** | **Strategy** |
| --- | --- | --- | --- | --- | --- |
|  | **Which disclosures from the below list are priorities based on the primary governance challenges in the country?** (high, medium, low) | **How much information required by the EITI requirement – or otherwise relevant for achieving the objectives outlined in the MSG’s workplan – is already made publicly available by the government?**(all, most, some or none) | **What platform does the government use to make direct disclosures of the information (e.g. electronic license cadaster, annual report, ministry website)?****Are the direct disclosures up-to-date, reliable, publicly accessible, and made in an open data format?**  | **Which agency or company is responsible for collecting and disclosing the information?** **Are they involved in the EITI and/or likely to be open to working with EITI stakeholders?** | **What are suggestions for actions, responsible parties, timelines, resources and technical assistance needed to create full, public, direct disclosure of the information?** |
| *Considerations:* | *Prioritizing a few key disclosures most relevant to the most important governance challenges in the country can help focus efforts, and increase the likelihood of success and impact.*  | *It may make sense to start with areas where all or most of the information is already being disclosed directly via government systems.* *Alternatively, if a disclosure is a high priority but little information is being directly disclosed in government systems, then it may make sense to focus there.* | *The format and accessibility of direct disclosures may impact strategies. Some information in government systems that is not currently publicly available could easily be published online.* | *If the government’s direct disclosure mechanism would need to be modified to bring it into alignment with EITI requirements or to meet other objectives, then a plan to gain buy-in from that entity will be needed.*  | *Consider any obstacles or barriers to making the modifications or improvements, and suggest options for addressing them.* |
| The legal framework and fiscal regime governing the extractive industries (EITI Requirement 3.2); |  |  |  |  |  |
| Key features of the extractive sector, including any significant exploration activities (EITI Requirement 3.3); |  |  |  |  |  |
| Information about the contribution of the extractive industries to the economy in accordance with EITI Requirement 3.4; |  |  |  |  |  |
| Production and export data (EITI Requirement 3.5); |  |  |  |  |  |
| Where applicable, information about the role of state-owned enterprises (SOEs) in the extractive sector and the financial relationships between the government and the SOE, quasi-fiscal expenditures, and government ownership in oil, gas and mining companies operating in the country (EITI Requirement 3.6).  |  |  |  |  |  |
| Information about revenue allocations and distribution of revenues in accordance with EITI Requirements 3.7 and 3.8; |  |  |  |  |  |
| The availability and comprehensiveness of a public license register as well as information about license allocation processes and procedures (EITI Requirements 3.9 and 3.10); |  |  |  |  |  |
| The availability of a public register of the beneficial owners of extractive companies (EITI Requirement 3.11); |  |  |  |  |  |
| The country’s policy and practices on disclosure of contracts and licenses that govern the exploration and exploitation of oil, gas and minerals and any reforms underway (Requirement 3.12);  |  |  |  |  |  |
| The revenue streams that must be disclosed in accordance with EITI Requirement 4.1 and 4.2. The analysis should cover: |  |  |  |  |  |
| The taxes and other revenue streams listed in 4.1.b; |  |  |  |  |  |
| Any revenues related to the sale of the state’s share of production or other revenues collected in-kind (4.1.c), |  |  |  |  |  |
| Any revenues related to infrastructure provisions and other barter arrangements (4.1.d); |  |  |  |  |  |
| Any mandatory and voluntary social expenditures by extractive companies (4.1.e);  |  |  |  |  |  |
| Any revenues related to transportation payments (4.1.f); |  |  |  |  |  |
| Any revenues collected by subnational government from oil, gas and mining companies (4.2.d); |  |  |  |  |  |
| Any transfers of extractive industry revenue between central and subnational levels of government (4.2.e); and |  |  |  |  |  |
| Any transactions between SOEs and other government agencies (4.2.c). |  |  |  |  |  |