

TL-EITI WORK PLAN 2018

1ST OBJECTIVE: to implement the recommendation from the last Validation in enhancing EITI principles in Timor-Leste

Rationale The first Validation results as reported in 11 January 2017 indicate that Timor-Leste had made a meaningful progress in implementing EITI Standard 2016. Seven (7) requirements were assessed by Validator and required improvement from MSWG. These requirements pertaining industry (1.3) and civil society (1.4) engagements, MSG Governance (1.5), disaggregated information (4.7), data quality and assurance (4.9), social expenditures (6.1), and outcomes and impacts of EITI implementation (7.1). Timor-Leste had been temporarily suspended from EITI in March 2017 and the implementation status was regained following the publication of 2014 EITI Report in June 2017. Efforts were made by MSWG to improve these requirements and corrective actions were prepared to increase participation of the constituents within EITI. Through publication of two EITI reports in 2017 and implementation of previous work plan, MSWG expect to achieve a satisfactory progress in 2018 by adhering to the corresponding requirements.

ACTIVITIES	EXPECTED OUTCOME	TIMEFRAME	ESTIMATED COST	SOURCE OF FUNDING	RESPONSIBLE PARTY	COMMENT /STATUS
Preparation for 2 nd Validation process, include MSWG self-assessment of progress made against EITI Requirements, information gathering and documentation to be validated	To improve implementation of EITI Standard.	Dec 2017 – W1 Jan 2018	NA	NA	TL-EITI Secretariat and MSWG	Complete
2 nd Validation of EITI implementation in Timor-Leste in accordance with the EITI Validation Guide and the Standard Requirements as well as corrective actions by MSWG	To improve implementation of EITI Standard.	11 Jan – W1 Feb	--	International Secretariat	International Secretariat, TL-EITI Secretariat and MSWG	Complete

2nd OBJECTIVE: To ensure the publication of EITI Report in timely manner and in accordance with EITI Standard 2016

Rationale: Following the Standard procedures, it is required an early selection of Independent Administrator (IA), an evaluation of Terms of Reference for IAs and assessment of the last IA performance on previous work. Improvement of EITI reports means considering the inclusion of other extractive sectors

(e.g. mining) and attempt for reducing discrepancies within reconciliation and carry out research for non-implementing EITI Requirement (e.g. Req. 2.5 on Beneficial Ownership).

It is important to note that this objective may be not fully realized in 2018. MSWG members and TL-EITI Secretariat have discussed activities assigned for this objective and realized the dependency between execution of these activities against the current situation of Government structure and the preparation of upcoming national election in May 2018. Currently, TL-EITI programs are financed with small-scale monthly budget (1/12th budget system) allocation to short-term activities which require implementation within 30 days. This system will automatically terminate when the new established VIII Government introduce new budget proposal. Hence, MSWG observed that this situation may affect the timeline of the preparation of 2016 TL-EITI report and other EITI activities that requires expenditure from government's annual budget.

ACTIVITIES	EXPECTED OUTCOME	TIMEFRAME	ESTIMATED COST	SOURCE OF FUNDING	RESPONSIBLE PARTY	COMMENT /STATUS
Evaluation performance and ToR for Independent Administrator (IA) for the preparation of upcoming EITI Reconciliation Process	To improve transparency in extractive industry (EI) governance and relevant EITI activities as well as producing comprehensive EITI report that can be used for public discussion.	Jan – Apr	N.A.	N.A.	All constituents and National Secretariat	Finalization state
Selection of new IA to reconcile the upcoming EITI reports (Fiscal Year 2016).	To improve transparency in EI governance and relevant EITI activities as well as producing comprehensive EITI report that can be used for public discussion.	TBC (expected delays due to delay of budget approval)	USD\$ 63,078.	MP or relevant Ministry in new government structure	All constituents and TL-EITI Secretariat	Execution depends on the new formation of Government (VIII Govt.) following May 2018 election. Meanwhile, MSWG will design new ToR for a possibly 3 year services.
Contract Award to IA. Include preparation of scope of work for an eventual RFQ (Procurement	To improve transparency in EI governance and relevant EITI activities as well as producing	TBC (expected delays due		MP or relevant Ministry in	TL-EITI Secretariat	Execution depends on the upcoming VIII Gov. structure and budget.ToR

Law 10/2005). ToR for IA to include feasibility study of Beneficial Ownership (BO).	comprehensive EITI report that can be used for public discussion.	to delay of budget approval)		new government structure		for a possibly 3 years services. Proposed BO research to begin in 2019.
Preparation of scoping analysis report and data reporting templates. This includes approval of data templates, Scoping Report and Inception Report by reporting entities.	To improve transparency in EI governance and relevant EITI activities as well as producing comprehensive EITI report that can be used for public discussion.	TBC(anticipation for delays)		MP or relevant Ministry in new government structure	IA and MSWG (reporting entities)	To be issued after contract award
Reconciliation Process for upcoming EITI Reports. This includes reconciliation of revenue data templates submitted by reporting entities, draft report for MSWG reviews and comments and final publication.	To improve transparency in EI governance and relevant EITI activities as well as producing comprehensive EITI report that can be used for public discussion.	TBC(anticipation for delays)		MP or relevant Ministry in new government structure	IA and MSWG (reporting entities)	To be issued after new contract award
Develop consultancy of Beneficial Ownership (BO) and mainstreaming. Maintain discussion on BO Roadmap and definition.	To improve transparency in EI governance and relevant EITI activities as well as producing comprehensive EITI report that can be used for public discussion.	Throughout 2018 (MSG meetings)	NA	MP or relevant Ministry in new government structure	All constituents and TL_EITI Secretariat	Propose to include in scope of work / ToR for the new selected IAs. Continuing discussion for preparation in 2018. Expected research schedule in 2019.
Develop and produce TL MSG Annual Progress Report (APR) 2017. Include: Discussion and	To report the implementation progress of WP and measure the outcome and impact on	Feb – end of Jun.	N.A.	N.A.	All constituents and TL_EITI	Deadline in mid-2018. A draft is currently under preparation.

approval of the draft and submission or publication of the final report.	EITI implementation in the country.				Secretariat	
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3RD OBJECTIVE: To encourage discussions on transparency in public expenditures, including investment decisions focus on economic diversification

Rationale: Enabling communication tools to the communities for accessing information about public expenditures and extractive activities in transparent manner. Through EITI, we expect local community can use EITI data to emphasize public debate and create discussions on extractive industry governance and on government activities in accordance to the Law. This objective was include in previous Work Plan however was not fully implemented due to public election occurrence. This concerns with stakeholders from Government and CSO constituents in taking part of Election preparation. Some activities subscribed in this objective may initiate under the new Government formation (see explanation provided within 2nd objective).

ACTIVITIES	EXPECTED OUTCOME	TIMEFRAME	ESTIMATED COST	SOURCE OF FUNDING	RESPONSIBLE PARTY	COMMENT/ STATUS
Launching ceremony of 2014 and 2015 EITI reports	To improve transparency in EI governance and relevant EITI activities as well as producing comprehensive EITI report that can be used for public discussion.	Aug – Sept	USD \$ 7.000	To be defined	Stakeholders and MP	
Printing and publishing the 7 th and 8 th TL-EITI reports in Popular version, in Tetum, as well as in Portuguese & Indonesia	Increased public awareness on EI and EITI issues for transparency purpose	Between Jun – Sep.	USD\$ 8.000 (either from one twelfth budget or upcoming budget)	MP or relevant Ministry in new government structure	TL_EITI Secretariat and IA	Portuguese and Indonesian version included in previous contract for IA.To consult with the IA (E&Y)

Maintained press release about transparency and EI. Participation in talk shows and discussions with local media.	Increased public awareness on EI and EITI issues for transparency purpose	Throughout 2018 (updates every 3-4 months)		MP	MSWG, TL_EITI Secretariat	
Dissemination information from the recently published TL-EITI Reports; include provision of copies of EITI Reports (translated), booklet, brochures etc.	Increased public awareness on EI and EITI data. Improve capacity of stakeholders and TL-EITI Secretariat staffs with public engagements.	Sept. - Dec	USD\$ 50,000	MP or relevant Ministry in new government structure	MSWG, TL_EITI Secretariat and relevant Govt entities	MSWG proposed to conduct dissemination programs following the formation of new Gov. Expect to conduct in before end of 2018. Due to dependency on budget allocation from government.
Discussion on state budget situation and major investments on important development sectors to specific audience (e.g. academics, private sectors). This includes information within EITI Report that capture Govt expenditures/investments incl. SOEs roles and shared contracts with companies.	Increased public awareness on EI and EITI issues for transparency purpose	Jun -Dec		MP or relevant Ministry in new government structure	MSWG, TL_EITI Secretariat and relevant Govt entities	To be executed after new government is established.

4THOBJECTIVE: To encourage discussions on legal framework and maintain contract transparency within extractive industries and other revenues generate in Timor-Leste

Rationale: MSWG observe the importance of strengthening the EITI implementation within Timor-Leste Government structure. To achieve this, it is important to implement basic research on standard policies, include consultation with relevant institutions and with other EITI implementing countries which have established legal regimen to govern EITI. MSWG also noticed that some activities from this objective were not fully implemented in previous year with the election occurrence. Some activities subscribed in this objective may initiate under the new Government formation (see explanation provided within 2nd objective).

ACTIVITIES	EXPECTED OUTCOME	TIMEFRAME	ESTIMATED COST	SOURCE OF FUNDING	RESPONSIBLE PARTY	COMMENT/ STATUS
Active participation in discussions on draft law/ regulations to promote EITI principles in new oil & gas regulations, PSCs and Mining Law	To ensure that the Government system encompass EI and EITI for transparency purpose. Promote reforms through institutionalization of policies and relevant laws.	Throughout 2018	USD\$12,358.00	MP or relevant Ministry in new government structure	MSWG, TL_EITI Secretariat	Draft Law is currently under review by ANP Legal Department. Continued process since 2016/7.
Maintain update EITI Law study/research.	To ensure that the Government system encompass EI and EITI for transparency purpose. Promote reforms through institutionalization of policies and relevant laws.	Throughout 2018		MP or relevant Ministry in new government structure	TL_EITI Secretariat and MP	
To share knowledge with other implementating countries on their National EITI establishment and its legal regime	To ensure that the Government system encompass EI and EITI for transparency purpose. Promote reforms through institutionalization of policies and relevant laws.	Throughout 2018	N.A.	N.A.	TL_EITI Secretariat	

5TH OBJECTIVE: To enhance EITI institutional development include capacity building for MSGW and National Secretariat members

Rationale:: This objective is to continually emphasize capacity building programs in order to enable stakeholders’ fully participation within EITI, particularly for CSO constituents and TL-National Secretariat Staffs. With the high demands concerning new EITI Standard, it is required stakeholders are fully trained and prepared to implement the established requirements and create advocacies. Some activities subscribed in this objective may initiate under the new Government formation (see explanation provided within 2nd objective).

ACTIVITIES	EXPECTED OUTCOME	TIMEFRAME	ESTIMATED COST	SOURCE OF FUNDING	RESPONSIBLE PARTY	COMMENT/ STATUS
Capacity building programs for MSG and national secretariat. Sharing knowledge amongst stakeholders (in sessions) on EITI Standard, TL-EITI Reports and extractive industry (EI) governance.	Improve capacity among stakeholders and TL-EITI Secretariat staff members. Increased public engagement on EI and EITI data.	Apr – Jun (S1) Jul – Sep (S2) Oct – Dec (S3)	USD\$2.000	MP or relevant Ministry in new government structure	All constituents	Assoc. with capacity building for CSO as recommended on CSO’s 2017.corrective actions plan.
To assist the good governance of National Secretariat and its personnel. Include salaries, oversea programs and other expenses.	Improve capacity of National Secretariat staffs and strengthen the institutional development of EITI in the country.	Throughout 2018	USD \$ 133,564.00	MP or relevant Ministry in new government structure	TL-EITI Secretariat	
Total Budget						USD\$276,000.00